

**MINUTES OF THE JORDAN VALLEY CONSERVATION GARDENS
FOUNDATION MEETING**

(Unapproved and subject to change)

October 9, 2023

A meeting of the Board of Directors of the Jordan Valley Conservation Gardens Foundation (Foundation) was held on Monday, October 9, 2023, at 3:33 p.m. at the Jordan Valley Water Conservancy District Administration Office located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual (“Electronic Meetings”).

Directors Present:

Barbara Townsend, Foundation Chair
Reed Gibby
Zach Jacob
Sherrie Ohrn
Dawn Ramsey (electronic)
Corey Rushton
Mick Sudbury
John Taylor

Directors Not Present:

Karen Lang

Others Present:

Alan Packard	Kurt Ashworth	Martin Feil - E	Gordon Batt
Mark Stratford	Jacob Young	Jason Brown	David Martin
Matt Olsen	Valeria Millette	Shazelle Terry	Courtney Brown
Brian McCleary	Shaun Moser	Brian Callister	Beverly Parry
Mindy Keeling	Shane Swensen -E	Madeline Sueltz	Erik Wermel
Kelly Good	Cynthia Bee	Kyle Allcott	Sam Mingo - E
Greg Christensen - KID			

Ms. Barbara Townsend, Chair, called the meeting to order at 3:33 p.m.

Agenda Item No. 1 - Consider approval of the minutes of the Board of Directors meeting held on November 7, 2022

Ms. Sherrie Ohrn moved to approve the minutes of the Foundation meeting held November 7, 2022. Mr. Reed Gibby seconded the motion. The motion was unanimously approved by those present as follows:

Mr. Reed Gibby – aye	Mr. Zach Jacob – aye
Ms. Karen Lang – not present	Ms. Sherrie Ohrn – aye
Ms. Dawn R. Ramsey – aye	Mr. Corey Rushton – aye
Mr. Mick Sudbury – aye	Mr. John Taylor – aye
Ms. Barbara Townsend – aye	

Agenda Item No. 2. – Election of Foundation officers for the coming year

The existing officers include Barbara Townsend, Chair; Matt Olsen, President; Courtney Brown, Vice President; David Martin, Treasurer; and Alicia Sekiller, Secretary. Ms. Townsend opened the discussion by stating that all current officers are willing to continue in their present positions.

Mr. Gibby moved to approve keeping all present officers in their current positions. Following a second by Ms. Ohrn, the motion was unanimously approved by those present as follows:

Mr. Reed Gibby – aye	Mr. Zach Jacob – aye
Ms. Karen Lang – not present	Ms. Sherrie Ohrn – aye
Ms. Dawn R. Ramsey – aye	Mr. Corey Rushton – aye
Mr. Mick Sudbury – aye	Mr. John Taylor – aye
Ms. Barbara Townsend – aye	

Agenda Item No. 3 – Review Foundation financial statement

Mr. Dave Martin presented the financial statements for the Foundation and stated that the statements are unaudited but are currently being audited by the District's independent auditor. He said there is an increase in the cash balance compared to last year due to unspent grant proceeds for a total of \$120,420 at year end. He highlighted the largest contributors which were the Utah Division of Arts and Museums in the amount of \$28,000, the Salt Lake County Zoo Arts, and Parks (ZAP) in the amount of \$25,000, and the State of Utah Cultural Capital Grant in the amount of \$50,000.

Mr. Martin reported on the remainder of the statements with items of note:

- There were no expenditures for construction of new garden exhibits.
- \$63,753 was spent on plants, mulch, and other supplies. These items were purchased with the required grant funding for garden operating expenses.

Agenda Item No. 4 – Report on last twelve months of Foundation grants, expenditures, and activities

Mr. Matt Olsen reported on Foundation activities during the past fiscal year. He reviewed the Foundation purposes which are:

- To support the JWCDC in its efforts to reduce the demand for water.
- To provide for future water needs through its conservation programs and the development of the Water Conservation Demonstration Gardens (Gardens).
- To solicit and raise funds and contributions for the design, construction, operations, maintenance, and management of the Gardens.
- To cultivate and develop positive and effective relationships, provide leadership, and communicate a compelling case for support of the Gardens and its purposes.

Mr. Olsen said the Foundation, as a 501(c)(3), can be utilized to fund the District's water conservation efforts and activities as well as applying for various funding opportunities. The Foundation can also be utilized for fundraising and grant applications to assist with the funding of the upcoming expansion of the Gardens. He said the Foundation consistently receives general operating support grants from the Utah Division of Arts and Museums and Salt Lake County ZAP programs. Some of the expenses included tree pruning, mulch, flower pots, plant tags, irrigation parts, plants, staff uniforms, education signs, and tools.

Mr. Olsen reported that in total there were \$77,381,49 in donations between October 2022 and October 2023, the Foundation has \$63,529 in restricted cash funds and \$39,053 in unrestricted cash funds

Agenda Item No. 5 – Report on fundraising progress

Mr. Olsen noted that the Foundation fundraising progress has leveled off during the past couple years.

Agenda Item No. 6 - Adjourn

Ms. Townsend called for a motion to adjourn the meeting. Mr. Mick Sudbury made a motion to adjourn. Following a second by Mr. Gibby, the meeting was adjourned at 3:52 p.m.

Barbara L. Townsend, Foundation Chair

Matthew D. Olsen, Foundation President