

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Approved February 12, 2024)

Held January 8, 2024

The Executive Committee meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held in person and electronically on Monday, January 8, 2024, at 3:57 p.m. at JVVCD's office located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Trustees Present:

Corey L. Rushton, Chair
A. Reed Gibby
Zach Jacob
Karen D. Lang
Sherrie L. Ohrn
Dawn R. Ramsey
Mick M. Sudbury
John H. Taylor
Barbara L. Townsend

Staff Present:

Alan Packard, General Manager
Jacob Young, Deputy General Manager
Matt Olsen, Assistant General Manager
Shazelle Terry, Assistant General Manager
Jason Brown, Information Systems Department Manager
Brian Callister, Maintenance Department Manager
Shane Swensen, Engineering Department Manager
David Martin, CFO/Treasurer
Mark Stratford, General Counsel
Kurt Ashworth, Human Resources Manager
Beverly Parry, Executive Assistant
Martin Feil, Database Administrator (electronic)
Mindy Keeling, Administrative Assistant
Kelly Good, Communications Division Manager
Kyle Allcott, Marketing Specialist
Brian McCleary, Controller
Jeanette Perry, Customer Service Supervisor

Others Present:

Shannon Ellsworth, Rio Tinto
Greg Christensen, Trustee, Kearns Improvement District

Welcome

Mr. Corey Rushton, Chair, called the meeting to order at 3:57 p.m.

**Review agenda
for January 10,
2024, Board
meeting**

Mr. Rushton asked Mr. Alan Packard, General Manager, to proceed with the review of the proposed agenda. Mr. Packard reviewed the proposed agenda for the January 10, 2024, regular Board of Trustees meeting. Some of the topics for discussion and consideration included: consider approval of minutes of the Executive Committee meeting held November 6, 2023, and the Public Hearing/regular Board meeting held November 8, 2023, and

the Trustees expenses report for November and December 2023; report on bond rating presentations and subsequent bond ratings by S&P Global Ratings and Fitch Ratings; consider adoption of Resolution No. 24-01, "Adopting the Jordan Valley Water Conservancy District Strategic Plan"; establishing a level of service for preparation of fiscal year 2024/2025 budget; preliminary budget preparation calendar; preliminary budget parameters plan; consider approval of Member Agency Water Efficiency Standards Funding Agreement with the City of South Salt Lake; consider approval of a Water Conservation Funding Agreement with the City of South Salt Lake; consider authorization to award a construction contract for 6180 South 3200 West Suction Vault Upgrades; consider authorization to award a construction contract for Southwest Groundwater Treatment Plant and Education Center HVAC Improvements; consider approval of expenditure to purchase vehicles; verification of compliance with selected legal requirements and internal District practices; core mission reports; standing committee reports; and various routine reporting items. A closed session was proposed to discuss sale or purchase of real property and/or water rights or water shares.

Ms. Dawn Ramsey arrived in person at 3:59 p.m.

**Discuss
updated
Strategic Plan**

Mr. Matt Olsen presented the final draft of the updated Strategic Plan (Plan) to be considered for final adoption during the regular Board meeting on January 10, 2024. He said the critical components of the Strategic plan included Mission, Vision, and Values, Core Imperatives, and Areas of Strategic Focus. He also said that the updated Strategic Plan is intended to guide major decisions and investments over the next five to ten years. Mr. Olsen said that after the November 2023 discussion with Trustees, improvements were made to the Plan based on the feedback received from Trustees which included: describing identifying phased implementation of operational objectives and initial next steps, defining the process of amending the Plan, removing "2024" from the title of the Plan, and making stronger statements in the financial viability section. Mr. Olsen then discussed the Phase 1 implementation plan which included updating the existing key performance indicator Board Report Card, and prioritizing the Phase 1 operational objectives and grouping them into planning projects: 1) Emergency Response Plan Update, 2) Communication Plan Update, 3) Asset Management Plan Update, and 4) Workforce Plan.

Ms. Sherrie Ohrn said the process was thorough and thoughtful and that the overall accomplishment is impressive.

**Discuss water
availability
budget
concepts**

Mr. Packard spoke about long-term water supply planning and how it can be influenced by factors such as climate variability and development trends, which can make planning more difficult. He said the objective of a water availability budget policy is to equitably make water resources available to developing lands, and to promote greater integration of land use planning and water supply planning. Mr. Packard then presented recommended policy concepts: 1) newly annexing lands and large new developments in current boundaries will be allocated a water availability budget of JVVCD's 1.35 AF/acre, 2) Member Agencies and/or the developer may supplement the JVVCD budget with their own resources as needed, and if not, 3)

requests to receive JVVCD supplies in excess of 1.35 AF/acre can be accommodated if JVVCD receives “replacement” water rights for all demands exceeding 1.35 AF/acre, or 4) JVVCD will accept cash in lieu of water rights, subject to cost analysis. He said if the proposed policy concepts were to be implemented, that the analysis supporting the cash in lieu of water rights amount would be periodically updated. Mr. Packard proposed an implementation schedule for the draft policy to be presented during the February 2024 Executive Committee Meeting, and to have the final policy considered for approval at the March 2024 regular Board meeting.

Mr. Reed Gibby commended staff for long-term planning efforts and appreciated the thought put into the proposed policy. He observed that a March deadline might be too soon, and that staff ensure ample discussion is had with Member Agencies.

A conversation between Trustees took place where the benefits and challenges of adopting a water budget policy was discussed.

Ms. Sherrie Ohrn acknowledged the importance of planning for a finite resource and applauded staff for their important planning efforts.

Closed meeting

Mr. Rushton proposed to convene a closed meeting at 5:06 p.m. to discuss pending litigation. Mr. Reed Gibby moved to go into closed session for the discussion. Following a second by Ms. Barbara Townsend, the motion was approved by those present as follows:

Mr. Gibby – aye	Mr. Jacob – not present
Ms. Lang – aye	Ms. Ohrn – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – aye	Mr. Taylor – aye
Ms. Townsend – aye	

The closed meeting convened at 5:12 p.m. with the following Trustees present: Mr. Corey Rushton, Mr. Reed Gibby, Mr. Zach Jacob, Ms. Karen Lang, Ms. Sherrie Ohrn, Ms. Dawn Ramsey, Mr. Mick M. Sudbury, Mr. John Taylor, and Ms. Barbara Townsend. Also present were: Alan Packard, General Manager; Jacob Young, Deputy General Manager; Matt Olsen, Assistant General Manager; Shazelle Terry, Assistant General Manager; Dave Martin, Chief Financial Officer; Mark Stratford, General Counsel; Beverly Parry, Executive Assistant; Mindy Keeling, Administrative Assistant; and Kelly Good, Communications Division Manager.

No votes or actions were taken during the closed meeting.

Open meeting

The open meeting reconvened at 5:39 p.m.

Adjourn

Mr. Rushton called for a motion to adjourn. Ms. Karen Lang moved to adjourn. Following a second by Mr. Mick Sudbury, the meeting adjourned at 5:40 p.m.



Corey L. Rushton, Chair of the Board of Trustees



Alan E. Packard, District Clerk