

**MINUTES OF THE REGULAR BOARD MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Approved May 8, 2024)

Held April 10, 2024

A regular Board meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held both in person and electronically on Wednesday, April 10, 2024, at 3:02 p.m. at JVVCD's administration building located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Trustees Present:

Corey L. Rushton, Chair
Karen D. Lang
Zach Jacob
Dawn R. Ramsey
John H. Taylor (electronic)
Andy Pierucci
John Richardson

Trustees Not Present:

Barbara L. Townsend
Mick M. Sudbury

Staff Present:

Alan Packard, General Manager
Jacob Young, Deputy General Manager
Shazelle Terry, Assistant General Manager
Gordon Batt, Operations Department Manager
Brian Callister, Maintenance Department Manager
Shane Swensen, Chief Engineer
Mark Stratford, General Counsel
David Martin, Chief Financial Officer/Treasurer
Brian McCleary, Controller
Kurt Ashworth, Human Resources Manager
Mindy Keeling, Executive Assistant
Lisa Wright, Administrative Assistant III
Martin Feil, Database Administrator (electronic)
Kelly Good, Communications Division Manager
Travis Christensen, Engineering Group Leader
Rebecca Bateman, Administrative Assistant I/Receptionist
David McLean, Technical Program Leader
Wade Tuft, Water Supply Manager
Margaret Dea, Senior Accountant (electronic)

Also Present:

Wayne Winsor, Assistant General Manager, Metropolitan Water District of Salt Lake & Sandy
Greg Anderson, General Manager, Kearns Improvement District
Alan Domonoske, Senior Vice President, Carollo Engineers
Gary Henrie, Engineer, Bureau of Reclamation
Raymond Garrison, Public Works Director, City of South Jordan

Brien Maxfield, Senior Engineer, Draper City
 Greg Davenport, Utility Director, City of West Jordan
 Stacie Olson, Assistant Public Works Director, Riverton City
 Ryan Willeitner, Engineer, Jacobs
 Dennis Pay, City Engineer, City of South Salt Lake (electronic)
 Robert Moore, General Counsel, Central Utah Water Conservancy District
 Clint Dilley, General Manager, Magna Water District (electronic)
 Jason Helm, General Manager, Granger-Hunter Improvement District (electronic)
 Ana Paz, Associate Engineer, South Jordan City (electronic)
 Justun Edwards, Public Works Director, Herriman City (electronic)
 Shawn Robinson, Director of Operations and Maintenance, Taylorsville-Bennion Improvement District (electronic)
 Steve Jones
 Tyler Bird
 Will Peterson

Call to order and introduction of visitors Mr. Corey Rushton, Chair, convened the Board meeting of the Jordan Valley Water Conservancy District Board of Trustees at 3:02 p.m. on Wednesday, April 10, 2024. Mr. Rushton introduced the members of the Board and the public who joined the meeting both in person and electronically. Ms. Barbara Townsend and Mr. Mick Sudbury were excused from the meeting.

Approval of common consent items Mr. Rushton presented the minutes of the Executive Committee meeting held March 11, 2024; the Finance Committee meeting held March 11, 2024; and the Annual Board meeting held March 13, 2024; He also presented the March 2024 Trustees' Expenses Report. Mr. Rushton called for a motion. Mr. John Richardson moved to approve the minutes of the March 11, and March 13 meetings and the March 2024 Trustees' Expenses Report. Following a second by Ms. Karen Lang, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – not present
Ms. Townsend - not present	

Public comments There were no public comments.

Core Mission Reports Mr. Packard reviewed the Municipal and Industrial (M&I) Water Deliveries report through March 2024, the Wholesale Contract Progress report for each Member Agency, the Provo River Reservoirs Update, and the Wholesale and Retail Actual and Projected Deliveries report.

Water supply update Mr. Wade Tuft, Water Supply Manager, reported on the water supply outlook for 2024. He presented a comparison for M&I Water Deliveries for the past several years, noting that a good snowpack means less reliance on JVVCD's water storage. He said the current snowpack totals for 2024 are above 100%. Mr. Tuft then provided information on the runoff forecast and said that most forecast points are predicted to be above normal. He also mentioned that predicted snowpack and precipitation levels for Great Salt Lake Basin and Great Salt Lake Inflow are above normal for 2024.

Ms. Dawn Ramsey arrived at 3:08 p.m.

Water quality update

Ms. Shazelle Terry, Assistant General Manager, presented information on micro and nanoplastics, and said that in January 2024, a new polyfluoroalkyl substances (PFAS) rule by the U.S. Environmental Protection Agency (EPA) was finalized, addressing impacts on the environment and human health. She defined microplastics as plastic particles ranging in size from five millimeters to one micrometer, and nanoplastics being smaller than one micrometer. She said they can be released into the environment from personal care products, laundering of textiles, vehicles tires, or formed from the breakdown of larger plastic items such as water bottles, plastic bags, or fishing nets. Ms. Terry said that microplastics matter because they are ubiquitous in air, on land, and in water. She explained that research challenges are that the size, density, and compositions of microplastics vary greatly, making it difficult for researchers to standardize methods for collection, quantification, and identification. Ms. Terry then said that annual human intake of microplastics is approximately 250 grams, by inhalation, digestion, and dermal contact. She reviewed the Microbead-Free Water Act of 2015 that amended the Federal Food Drug and Cosmetic Act to prohibit microbeads intentionally added to products. She also mentioned that California State Legislature tasked the California State Policy Evidence Consortium to perform a review of the state of knowledge of microplastic occurrence, health effects, and policy, and that review is the most current and definitive study on microplastics. She mentioned that there are currently 51 laws addressing microplastics across various levels of government with the majority concentrated in California and Europe and limited to banning microbeads and mandating more research. Ms. Terry said moving forward, JVVCD will start sampling its raw water sources this year, along with its pharmaceutical testing.

Mr. John Richardson asked if there was a timeline for any federal rule to take place. Ms. Terry said any federal regulation could potentially take decades.

Mr. Andy Pierucci asked what JVVCD's plans are for data collected once sampling begins. Ms. Terry said that sampling will measure what type, and where microplastics are being seen, and work with stakeholders to educate the public to minimize the impact on the water supply.

Consider establishing a water supply availability level

Ms. Shazelle Terry reported that the Drought Monitoring Committee met on March 25, 2024, reviewed water supply conditions and voted on a water supply availability level. She said the criteria for establishing a water supply availability level are the CUWCD supply availability, PRWUA supply allocation, and Salt Lake Valley groundwater conditions. Ms. Terry said sixteen committee members were present and voted unanimously for Level 0 and recommended establishing Level 0 Normal Water Supply Availability for 2024.

Mr. Rushton inquired as to the effectiveness of the Drought Monitoring Committee and whether it serves its intended purpose or if there is room for improvement. Ms. Terry said there is a benefit to convene

representatives from each of JVVCD's Member Agencies to discuss water supply availability. She said it will be watched moving forward to identify whether any additional criteria are needed.

Mr. Zach Jacob suggested that there may be a benefit to separate public messaging from the objective criteria that necessitate establishing a Water Supply Availability Level. Ms. Terry said removing the objective criteria from considerations for voting on a Water Supply Availability Level will be something staff will consider and review in the future.

Mr. Rushton called for a motion on the recommendation. Mr. Andy Pierucci moved to establish a Water Supply Availability Level 0 for 2024. Following a second by Ms. Dawn Ramsey, the motion was unanimously approved by those present as follows:

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|----------------------------|--------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – aye |
| Ms. Ramsey – aye | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend - not present | |

Mr. John Taylor joined electronically at 3:41 p.m.

Standing Committee Reports

Finance update

Mr. Brian McCleary, Controller, reviewed the Financial Report for February 2024. He reviewed the Income Statement and said a CUP payment was made during February which is included in Water Purchases. He pointed out an increase in 2023/2024 net revenue compared to the 2022/2023 budget which was due to factors such as increase water sales and property tax. Mr. McCleary also identified a gain in Sale of Assets in Non-Operating Expenses (revenues) due to the sale of 240 shares of Utah & Salt Lake Canal Company.

Mr. Packard said the sale of 240 shares of Utah & Salt Lake Canal Company were uniquely situated with a prior change application to be converted as groundwater in Utah County. He said the intent of the water shares at the time of purchase was to develop groundwater in Utah County as an additional water source. He said that several years ago JVVCD decided not to pursue groundwater development in Utah County and to instead pursue additional water in the Provo River system to more cost effectively serve JVVCD's needs.

Conservation update

Mr. Jacob Young, Deputy General Manager, provided an update on the Slow The Flow Campaign for 2024. He said JVVCD started the campaign decades ago, and the State of Utah has since adopted the campaign and JVVCD currently contributes funds and expertise. Mr. Young said after 2024, the State will no longer manage the campaign and that Utah Water Ways will take over and evaluate the future of the Slow The Flow brand. He presented a new Slow The Flow video where Shaun Moser, Conservation Garden Park Manager, explains the importance of water-wise landscaping. Mr. Young identified Water Supply Availability Messaging in collaboration with Slow The Flow and in conjunction with the Water Supply Availability Level established by the Drought Monitoring Committee. Key messages include conservation, water stewardship, save your Saturday, celebrate

public successes, and education on how many have participated in incentive programs.

Ms. Dawn Ramsey asked who is included on the Utah Water Ways Board and how Utah Water Ways is funded. Mr. Packard identified Board members as himself and three other General Managers from the large water districts, other private interests, and from the Utah Division of Water Resources. He said Utah Water Ways is funded by having received a combination of State appropriations and private donations.

Discussion followed regarding the potential rebranding of Slow The Flow and possible implications of changing the brand, and Trustees expressed that they feel the Slow The Flow brand continues to resonate with the public.

Financial matters

Consider adoption of Resolution No. 24-05, "Tentatively Adopting JVVCD's tentative Budget, Financial Plan, and Water Rates for Fiscal Year 2024-2025"

Mr. Martin presented the tentative budget, financial plan, and water rates for fiscal year 2024-2025. He said that prior to this meeting, two Finance Committee meetings were held where staff and the Board reviewed and discussed the tentative budget and water rates in detail. The fiscal year 2024-2025 budget is based on 104,000 acre-feet of water deliveries, no property tax increase, and two alternatives for either a 5.2% or 6.0% average water rate adjustment. He pointed out a \$3 million increase in annual debt service due to the recent new bond issuance. The proposed operation and maintenance budget has a 1.1% increase over last year's budget. A merit pay increase of 5.0% or step increase for employees below midpoint is proposed, with three new personnel positions included in the budget. He said inflation has influenced the budget in driving costs up for insurance, chemicals, and water purchases for fiscal year 2024-2025. The Conservation Programs budget decreased by \$2.5 million due to the shifting of certain conservation program funding to Capital Projects. The proposed General Equipment budget is \$981,000, and the Net Capital Projects budget is \$67.2 million with the addition of a new CP5 Category for landscape conversion projects reallocated from Conservation Programs.

Mr. Martin presented property tax historical data and said JVVCD plans to adopt the certified tax rate without an increase. He reviewed the tentative wholesale and retail water rates for fiscal year 2024-2025 and gave an overview of the rate study process. The base-extra capacity method is the cost-of-service method used to allocate costs and is designed to have a base component of all the costs that it takes to meet the average day demand. The extra day and extra hour costs are allocated to customers based on how the extra capacity portion of JVVCD's system is being used. Mr. Martin said peaking factors for each Member Agency and for the retail system are measured each year at JVVCD's peak three-day period, which is different from year to year, and averages the lowest of 3 of the last 4 years. As a Member Agency or the retail system changes its peaking factors, it can also change the allocation of those costs for all customers.

Mr. Martin then presented data for both the 5.2% and 6.0% alternatives for the proposed water rate increase. He shared the updated Block 2 and BCWTP water rates. He pointed out that retail system peaking factors for Tier 3 and Tier 4 increased and as a result Tier 3 and Tier 4 rates increased, while Tier 1 and Tier 2 did not. Fireline charges and the Casto/Upper Willow Creek rates have also been updated. He stated there is no change

proposed to the meter base charge, or the retail pricing tier thresholds. He noted that some Member Agencies have a “pump zone” surcharge, which has been decreasing due to improved efficiencies of pump stations. Mr. Martin said fees are reviewed every three years with the last review being in 2023, and that there are no other proposed changes in fees for 2024-2025.

Mr. Martin recommended adoption of Resolution No. 24-05, “Tentatively Adopting Jordan Valley Water Conservancy District’s Tentative Budget, Financial Plan, and Water Rates for Fiscal Year 2024-2025”, with either water rate adjustment alternative.

Mr. Jacob clarified the proposed 5.2% water rate increase would require more of the Revenue Stabilization Fund and the proposed 6.0% would require less of the Revenue Stabilization Fund.

Mr. Rushton called for a motion on the recommendation. Ms. Karen Lang moved to adopt Resolution No. 24-05, “Tentatively Adopting Jordan Valley Water Conservancy District’s Tentative Budget, Financial Plan, and Water Rates for Fiscal Year 2023-2024” with a 6.0% water rate increase. Following a second by Mr. Andy Pierucci, the motion was unanimously approved by those present as follows:

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|----------------------------|--------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – aye |
| Ms. Ramsey – aye | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend - not present | |

Consider setting public hearing date on May 8, 2024, at 6:00 p.m. for proposed fiscal year 2023-2024 budget, water rates, and fees

Mr. Martin recommended setting a public hearing date for May 8, 2024, at 6:00 p.m. for proposed fiscal year 2024-2025 budget and water rates.

Mr. Rushton called for a motion on the recommendation. Mr. Andy Pierucci moved to set a public hearing date on May 8, 2024, at 6:00 p.m. for proposed fiscal year 2024-2025 budget and water rates. Following a second by Mr. John Richardson, the motion was unanimously approved by those present as follows:

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|----------------------------|--------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – aye |
| Ms. Ramsey – aye | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend – not present | |

Conservation, Communications, and Information Systems Activities

Mr. Young said as discussed during the Executive Committee Meeting held Monday, April 8, the City of South Salt Lake proposes to provide additional compensation for specific employees dedicated to water conservation activities including the implementation and enforcement of Water Efficiency Standards.

Consider approval of Member Agency Water Efficiency Standards Funding Agreement with the City of South Salt Lake

Mr. Young recommended approval of a Member Agency Water Efficiency Standards Funding Agreement with the City of South Salt Lake in the amount of \$45,000 for FY 2024-2025.

Mr. Rushton called for a motion on the recommendation. Mr. John Richardson moved to approve a Member Agency Water Efficiency

Standards Funding Agreement with the City of South Salt Lake in the amount of \$45,000. Following a second by Ms. Dawn Ramsey, the motion was unanimously approved by those present as follows:

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|----------------------------|--------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – aye |
| Ms. Ramsey – aye | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend – not present | |

Engineering Activities

Consider authorization to award a consulting services contract for Office and Critical Parts Space Expansion Study

Mr. Shane Swensen, Chief Engineer, said JWWCD is growing, and many workspaces are at capacity. In addition, there is need for emergency parts and equipment storage space. He said the objective of the project is to provide a 10-year plan to budget expansion of existing and new facilities.

Mr. Swensen said two proposals were received and recommended awarding a consulting services contract for Office and Critical Parts Space Expansion Study to CRSA in the amount of \$319,946.

Mr. Rushton asked whether the study would include consideration for any potential future pandemic or similar circumstances. Mr. Swensen said the study will include those considerations and a number of ideas will be proposed.

Mr. Rushton called for a motion on the recommendation. Mr. John Richardson moved to authorize the award of a consulting services contract for Office and Critical Parts Space Expansion Study to CRSA in the amount of \$319,946. Following a second by Mr. Zach Jacob, the motion was unanimously approved by those present as follows:

- | | |
|----------------------------|--------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – aye |
| Ms. Ramsey – aye | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend – not present | |

Consider authorization to award an engineering services contract for Jordan Aqueduct Seismic Resiliency Study

Mr. Swensen explained that in 2021 JWWCD completed a Hazard Mitigation Plan which identified the need for the Jordan Aqueduct to be analyzed for seismic resiliency. He said a FEMA BRIC Grant and a State of Utah Grant have already been awarded. He noted a large amount in the budget 10-year Capital Projects Plan to construct the mitigation measures but anticipates applying for another BRIC grant to help cover costs.

Mr. Swensen said five proposals were received and recommended awarding an engineering services contract for Jordan Aqueduct Seismic Resiliency Study to Jacobs in the amount of \$435,480.

Mr. Rushton called for a motion on the recommendation. Mr. Zach Jacob moved to authorize the award of an engineering services contract for Jordan Aqueduct Seismic Resiliency Study to Jacobs in the amount of \$435,480. Following a second by Ms. Karen Lang, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – not present	

Consider approval of Aqueduct Resilience Grant Agreement with the State of Utah Division of Water Resources

Mr. Swensen said the State of Utah Division of Water Resources is providing grant funds to qualified culinary water providers to help harden their aqueduct conveyance systems. JVVCD is conducting a Jordan Aqueduct Seismic Resiliency Study (Study) to assess its resiliency to seismic events. JVVCD applied for and was selected to receive a grant in the amount of \$74,000 to assist with the Study.

Mr. Swensen recommended approval of the Aqueduct Resilience Grant Agreement with the State of Utah Division of Water Resources.

Mr. Rushton called for a motion on the recommendation. Ms. Dawn Ramsey moved to approve the Aqueduct Resilience Grant Agreement with the State of Utah Division of Water Resources in the amount of \$74,000. Following a second by Mr. John Richardson, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – not present	

Consider approval of engineering services contract amendment for Jordan Valley Water Treatment Plant Sedimentation Basins 1-2 Seismic and Capacity Upgrades

Mr. Swensen said the Jordan Valley Water Treatment Plant (JVVTP) was constructed in 1974, expanded in 1988 and is the largest in the State. JVVTP is currently undergoing another expansion project to extend capacity from 180 MGD to 255 MGD. He said the expansion project is being done in four phases. Phase one, improvements to sedimentation basins 3-6 is complete. Phases two and three are currently in design and phase two will replace sedimentation basins 1-2 along with seismic and capacity upgrades. Phase three will improve JVVTP filters and chemical feed systems. Phase four will complete the project with hydraulic improvements. Mr. Swensen said JVVCD contracted with Hazen and Sawyer to provide design for Phase two of the expansion project, and additional funding is needed to include electrical improvements and additional design services.

Mr. Swensen recommended awarding an engineering services contract amendment for Jordan Valley Water Treatment Plant Sedimentation Basins 1-2 Seismic and Capacity Upgrades to Hazen and Sawyer in the amount of \$745,105.

Mr. Rushton called for a motion on the recommendation. Mr. Andy Pierucci moved to approve the engineering services contract amendment for Jordan Valley Water Treatment Plant Sedimentation Basins 1-2 Seismic and Capacity Upgrades in the amount of \$745,105. Following a second by Ms. Karen Lang, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – not present	

Consider approval of engineering services contract amendment for Jordan Valley Water Treatment Plant Filter and Chemical Feed Upgrades

Mr. Swensen said the aforementioned JWWT Phase three project is currently at the 55% design completion stage. He said the proposed amendment would expand the design scope to include design of chemical feed and filter systems improvements within JWWT. Improvements include upgrades to the polymer feed system, and powdered activated carbon storage, among others.

Mr. Swensen recommended awarding an engineering services contract amendment for Jordan Valley Water Treatment Plant Filter and Chemical Feed Upgrades to Carollo in the amount of \$924,805.

Mr. Rushton called for a motion on the recommendation. Ms. Dawn Ramsey moved to approve the engineering services contract amendment with Carollo for Jordan Valley Water Treatment Plant Filter and Chemical Feed Upgrades in the amount of \$924,805. Following a second by Mr. Zach Jacob, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – not present	

Consider grant of easement to PacifiCorp, dba Rocky Mountain Power, at 1516 West 14600 South

Mr. Swensen said JWCD staff are currently making improvements to an existing well located at 1516 West 14600 South in Bluffdale. Improvements include replacing the transformer and switch gear. He said to replace the transformer, PacifiCorp requires an easement which would be granted at no cost as it is required to provide electrical service to the site.

Mr. Swensen recommended approval of an easement to PacifiCorp, dba Rocky Mountain Power, at 1516 West 14600 South.

Mr. Rushton called for a motion on the recommendation. Mr. Andy Pierucci moved to approve a grant of easement to PacifiCorp, dba Rocky Mountain Power, at 1516 West 14600 South. Following a second by Mr. John Richardson, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – not present	

Consider approval of betterment agreement with Utah Department of Transportation for

Mr. Swensen said the Utah Department of Transportation (UDOT) is preparing to construct a grade-separated interchange along Bangerter Highway at 13400 South in Riverton. JWCD owns and operates a 30-inch pipeline along 13400 South and as part of their project, UDOT will be relocating a section of the pipeline. Mr. Swensen said JWCD has an

vault abandonment on 13400 South Pipeline

existing vault in the project area, which is in the roadway, difficult to maintain, and no longer in use, will need to be removed. He said JVVCD will bear all associated costs with the removal of the existing pipeline vault, valves, piping and replacement of new piping in its place, totaling \$43,889.

Mr. Swensen recommended approval of a betterment agreement with Utah Department of Transportation for vault abandonment on 13400 South Pipeline.

Mr. Rushton called for a motion on the recommendation. Mr. John Richardson moved to approve a betterment agreement with Utah Department of Transportation for vault abandonment on 13400 South Pipeline in the amount of \$43,889. Following a second by Ms. Karen Lang, the motion was unanimously approved by those present as follows:

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|----------------------------|--------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – aye |
| Ms. Ramsey – aye | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend – not present | |

Operations and Maintenance Activities

Consider approval of expenditure for annual Provo River Watershed Council workplan

Ms. Terry said as a public water system, JVVCD is required to develop and implement a drinking water source protection program for both surface and ground water. She said to comply with these programs JVVCD participates in the Provo River Watershed Council and has for decades. An interlocal agreement with other agencies was signed in 2019 for a five year term and outlined a workplan and cost sharing. Ms. Terry explained that 2024 is the last year of the agreement and there is need for approval of the annual expenditure of the workplan.

Ms. Terry recommended approval of expenditure for annual Provo River Watershed Council workplan in the amount of \$88,000.

Mr. Rushton called for a motion on the recommendation. Ms. Dawn Ramsey moved to approve expenditure for annual Provo River Watershed Council workplan in the amount of \$88,000. Following a second by Mr. Andy Pierucci, the motion was unanimously approved by those present as follows:

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|----------------------------|--------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – aye |
| Ms. Ramsey – aye | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend – not present | |

Consider adoption of Resolution No. 24-06, "Amending Jordan Valley Water Conservancy District's Personnel Rules and Regulations Policy"

Mr. Mark Stratford said a modification is needed to shift JVVCD's existing Vehicle Policy from its Administrative Policy and Procedures manual to the Personnel Rules and Regulations Policy and update pertinent language. He said the Vehicle Policy will be more accessible by including it in the Personnel Policy.

Mr. Stratford recommended adoption of Resolution No. 24-06, "Amending Jordan Valley Water Conservancy District's Personnel Rules and Regulations Policy."

Mr. Rushton called for a motion on the recommendation. Mr. John Richardson moved to adopt Resolution No. 24-06 "Amending Jordan Valley Water Conservancy District's Personnel Rules and Regulations Policy." Following a second by Mr. Andy Pierucci, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – not present	

Consider adoption of Resolution No. 24-07, "Amending Jordan Valley Water Conservancy District's Administrative Policy and Procedures Manual"

Mr. Mark Stratford said proposed amendments to the Administrative Policy and Procedures Manual include removing the Vehicle Policy, which has now been added to the Personnel Policy, updating Trustee per diem rates to adhere to recently updated State Administrative Code, and make a minor change to the allowed conferences Trustees are authorized to attend.

Mr. Rushton called for a motion on the recommendation. Ms. Karen Lang moved to adopt Resolution No. 24-07 "Amending Jordan Valley Water Conservancy District's Administrative Policy and Procedures Manual." Following a second by Mr. John Richardson, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – not present	

Reporting Items

Mr. Stratford reported that JVVCD is in compliance with all legal requirements and internal District practices.

Mr. Packard reviewed routine reporting items which included: performance indicators for February 2024 and media coverage.

Upcoming meetings

Mr. Rushton reviewed upcoming meetings including the Conservation Committee meeting, Monday, May 6 at 3:00 p.m.; Jordan Valley Conservation Gardens Foundations Special Session, Monday, May 6 at 3:30 p.m.; Executive Committee meeting, Monday, May 6 at 4:00 p.m.; Regular Board meeting, Wednesday, May 8 at 3:00 p.m.; and Public Hearing, Wednesday, May 8 at 6:00 p.m.

Closed meeting

Mr. Rushton said there would be no need for a closed session.

Adjourn

Mr. Rushton called for a motion to adjourn. Mr. John Richardson moved to adjourn. Following a second by Mr. Andy Pierucci, the meeting adjourned at 5:16 p.m.



Corey L. Rushton, Chair of the Board of Trustees



Alan E. Packard, District Clerk