

**MINUTES OF THE BOARD MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Unapproved and subject to change)

Held September 15, 2021

A regular Board meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held in person and electronically on Wednesday, September 15, 2021, at 3:00 p.m. at JWVCD's administration building located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Trustees Present:

Corey L. Rushton, Chair
A. Reed Gibby
Karen D. Lang
Sherrie L. Ohrn
Dawn R. Ramsey
Lyle C. Summers
John H. Taylor (electronically)
Barbara L. Townsend (electronically)

Trustee Not Present:

Greg R. Christensen

Staff Present:

Bart Forsyth, General Manager/CEO
Matt Olsen, Assistant General Manager
Alan Packard, Assistant General Manager
Shazelle Terry, Assistant General Manager
Gordon Batt, Operations Department Manager
Jason Brown, Information Systems Department Manager
Brian Callister, Maintenance Department Manager
Shane Swensen, Engineering Department Manager
Reid Lewis, General Counsel
David Martin, Chief Financial Officer/Treasurer
Brian McCleary, Controller
Kurt Ashworth, Human Resources Manager
Linda Townes Cook, Public Information Manager
Beverly Parry, Executive Assistant
Mindy Keeling, Administrative Assistant
Jessica Morgan, Administrative Assistant
Martin Feil, Database Administrator (electronically)
Travis Christensen, Registered Engineer
JT Cracraft, Pipeline Maintenance Division Manager

Also Present:

Brian Child, Account Executive, Olympus Insurance (electronically)
Mark Chalk, General Manager, Taylorsville-Bennion Improvement District (electronically)
Clint Dilley, General Manager, Magna Water District (electronically)
Jason Helm, General Manager, Granger-Hunter Improvement District (electronically)
Gary Henrie, Engineer, Bureau of Reclamation (electronically)

Michael Fazio, City Engineer, Bluffdale City (electronically)
Christine Finlinson, Assistant General Manager, CUWCD (electronically)
Annalee Munsey, Assistant General Manager, Metropolitan Water District of Salt Lake & Sandy (electronically)
Stacie Olson, Water Director, Riverton City (electronically)
Dennis Pay, Public Works Director, South Salt Lake City (electronically)
Jacob Young, Director, Brown & Caldwell (electronically)

Call to order and introduction of visitors

Mr. Corey L. Rushton, Chair, convened a Board meeting of the Jordan Valley Water Conservancy District Board of Trustees at 3:02 p.m. on Wednesday, September 15, 2021. Mr. Rushton introduced the members of the Board and public who joined the meeting both in person and electronically. Mr. Greg Christensen was excused from the meeting.

Approval of common consent items

Mr. Rushton presented the minutes of the Executive Committee meeting held August 9, 2021, and the regular Board meeting and Public Hearing held August 11, 2021. He also presented the August Trustees' Expenses Report. Mr. Rushton called for a motion. Ms. Sherrie Ohrn moved to approve the minutes of the August 9th and 11th meetings and the August 2021 Trustees' Expenses Report. Following a second by Ms. Karen Lang, the motion was unanimously approved by those present as follows:

Mr. Christensen – not present	Mr. Gibby – aye
Ms. Lang – aye	Ms. Ohrn – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – aye	

Public comments

There were no public comments.

Core Mission Reports

Water supply report

Mr. Bart Forsyth, General Manager, reviewed the Municipal and Industrial (M&I) Water Deliveries report for July 2021, the Wholesale Contract Progress report for each Member Agency, the M&I Water Sources report, the Provo River Reservoirs Update, and the Wholesale and Retail Actual and Projected Deliveries report. He reported July water deliveries were 13% lower than July 2020 and August deliveries are down 31% from August 2020 water deliveries. This is a result of water conservation messaging and monsoonal rains received in August. Mr. Forsyth also shared information on the average June, July, and August temperatures in the Salt Lake area since 1874; the monsoonal rains received in August; the total annual precipitation at the Salt Lake International Airport for the last eleven years, and Provo River Basin soil moisture levels.

Water quality report

Ms. Shazelle Terry, Assistant General Manager, presented information on the SWGWTP Great Salt Lake Discharge Permit. She said the reverse osmosis water treatment plant is part of a larger project that includes the Bingham Canyon Water Treatment Plant owned by Rio Tinto Kennecott. The Utah Pollution Discharge Elimination System (UPDES) permitting process is authorized under the Clean Water Act and administered by the DWQ. It is intended to enforce water quality standards, support beneficial uses, and prevent degradation of the state's water bodies and water ways. Ms. Terry reviewed the process required to obtain a UPDES Permit, which

allows discharge of the by-product water from the SWGWTP into the Great Salt Lake. During the process, which took several years to complete, there were public concerns expressed regarding the mercury and selenium levels of the discharge water and the effect they would have on the Great Salt Lake itself as well as the surrounding wetland ecosystem and shorebird population. She said a three-party agreement between JWCD, Friends of the Great Salt Lake, and DWQ was signed in March of 2014 and renewed in 2020. She reviewed the highlights of this agreement as well as the sampling, testing, and reporting required by the permit. The costs for monitoring and reporting are shared 50/50 with Rio Tinto Kennecott because of the proximity of our discharge locations.

Standing Committee Reports

Finance update

Mr. Brian McCleary, Controller, reviewed the Financial Report Summary and Income Statement for July 2021. He pointed out the bond proceeds listed in the financial statement were the result of the 2021A bond issuance and refunding in July. He also explained that revenues were lower than last year because of a decrease in water deliveries, salary increases, increased bond interest expense due to the refunding of bonds and the timing of the transfer of funds into the Revenue Stabilization Fund.

Conservation update

Mr. Matt Olsen, Assistant General Manager, presented information on additional grant funds available to Member Agencies that adopt JWCD's Water Efficiency Standards (WES). The program is intended to provide additional resources that may be needed to temporarily offset costs or assist in implementation of the WES. It is independent of the traditional Member Agency Grant Program and Landscape Leadership Grant program.

Engineering activities

Consider approval of engineering contract for the 5200 West 6200 South reservoir

Mr. Alan Packard, Assistant General Manager, said JWCD has various pressure zones in its water system which are supported by water storage reservoirs. He said the existing storage tank at 5200 West 6200 South was constructed in 1962 and provides service to pressure Zone B North, serving Granger-Hunter Improvement District, Kearns Improvement District, Taylorsville-Bennion Improvement District, and Magna Improvement District as well as other parts of the JWCD's service area. As staff has been updating its Demand, Supply, and Major Conveyance Plan, this location has been identified as needing additional storage to meet growing future needs. This project includes construction of a new 4-6 million gallon reservoir to work in parallel and provide redundancy to the existing reservoir. He said \$468,000 has been budgeted for this project in the 2021/2022 Capital Projects Budget with a projected total budget of \$1,200,000 for engineering services for the project. Mr. Packard recommended approval of an engineering contract for the 5200 West 6200 South reservoir be awarded to Bowen Collins & Associates in the amount of \$940,526.

Mr. Rushton called for a motion on the recommendation. Mr. Reed Gibby moved to award an engineering contract to Bowen Collins & Associates for the 5200 West 6200 South reservoir in the amount of \$940,526. Following a second by Ms. Dawn Ramsey, the motion was unanimously approved by those present as follows:

Mr. Christensen – not present	Mr. Gibby – aye
Ms. Lang – aye	Ms. Ohrn – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – aye	

Consider approval of a water purchase agreement with South Jordan Bluffdale City

Mr. Packard said Bluffdale City has adopted the Jordan Valley Water Efficiency Standards, and they are now eligible to increase their annual minimum water purchase amount. Bluffdale City relies upon deliveries from JVVCD for its entire culinary water supply, and because of continued strong growth and increasing demands, the City has requested an increase in its minimum water purchase amount. Mr. Packard said Bluffdale City's existing minimum purchase contract amount is 2,500 AF per year. The new water purchase agreement will increase the minimum purchase amount to 3,300 AF for 2021, with an annual increase in the amount until it reaches 3,600 AF per year in 2023. Mr. Packard recommended approval of a water purchase agreement with Bluffdale City.

Ms. Ohrn said this is a good example of a city coordinating projected land use and future water supply needs.

Mr. Rushton called for a motion on the recommendation. Ms. Sherrie Ohrn moved to approve a water purchase agreement with Bluffdale City. Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

Mr. Christensen – not present	Mr. Gibby – aye
Ms. Lang – aye	Ms. Ohrn – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – aye	

Operations and Maintenance activities

Consider approval of expenditure for two new GPS units for the Inspection and Location Section

Ms. Terry said JVVCD's Maintenance Department utilizes GPS data collection equipment as part of their daily work. The three GPS units currently used are over ten years old. Two of the units are obsolete, are no longer supported by the distributor and manufacturer, and need to be replaced. She said quotes were requested from each of the State Contract Vendors who supply comparable GPS equipment. Ms. Terry recommended approval of an expenditure of \$57,964.60 for two new GPS units for the Inspection and Location Section.

Mr. Rushton called for a motion on the recommendation. Mr. Reed Gibby moved to approve an expenditure for two new GPS units for the Inspection and Location Section from Monson Engineering in the amount of \$57,964.60. Following a second by Mr. Lyle Summers, the motion was unanimously approved by those present as follows:

Mr. Christensen – not present	Mr. Gibby – aye
Ms. Lang – aye	Ms. Ohrn – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – aye	

Consider adoption of Resolution No. 21-15, "Amending JVVCD's Policy Manual"

Ms. Terry said because of the recent, and ongoing, pandemic, approximately one third of JVVCD's staff began working exclusively from home. As JVVCD has begun transitioning back to a "new normal," employees have expressed interest in continuing to work remotely. She said staff has done research on remote work policies and the proposed policy amendment has been discussed with the Board at previous meetings. Ms. Terry recommended approval of Resolution No. 21-15.

Mr. Rushton called for a motion on the recommendation. Ms. Dawn Ramsey moved to adopt Resolution No. 21-15, "Amending JVVCD's Policy Manual." Following a second by Mr. Reed Gibby, the motion was unanimously approved by those present as follows:

Mr. Christensen – not present	Mr. Gibby – aye
Ms. Lang – aye	Ms. Ohrn – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – aye	

Reporting Items

Report on disposal of surplus property for fiscal year 2020/2021

Mr. Brian Callister, Maintenance Department Manager, reported on the disposal of District surplus property during fiscal year 2020/2021 including five vehicles and several miscellaneous office furniture items.

Mr. Forsyth reviewed the routine reporting items which included: lease agreements signed by the General Manager, facility rental agreements signed by the General Manager, easement encroachment agreements signed by the General Manager, performance indicators for July 2021, and media coverage. Mr. Shane Swensen, Engineering Department Manager, gave a status report on the Upper Campus Site Repairs and Drainage Improvements project. Ms. Ohrn asked who will be responsible for any repairs needed in the future on the road over the relocated gas line. Mr. Swensen said he would review the easement agreement with Dominion Energy and report back.

Upcoming meetings

Mr. Rushton reviewed the upcoming meetings for October, including Conservation Committee meeting, Tuesday, October 12 at 3:00 p.m.; Jordan Valley Conservation Gardens Foundation Annual meeting, Tuesday, October 12, at 3:30 p.m.; Executive Committee meeting, Tuesday, October 12 at 4:00 p.m.; and regular Board meeting, Wednesday, October 13 at 3:00 p.m.

Closed meeting

Mr. Rushton proposed to convene a closed meeting at 4:35 p.m. to discuss the sale or purchase of real property and/or water rights or shares. Ms. Sherrie Ohrn moved to go into closed session for the discussion. Following a second by Mr. Barbara Townsend, the motion was unanimously approved by those present as follows:

Mr. Christensen – not present	Mr. Gibby – aye
Ms. Lang – aye	Ms. Ohrn – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Summers – aye	Mr. Taylor – not present
Ms. Townsend – aye	

The closed meeting convened at 4:45 p.m. with all Trustees present except Mr. Greg Christensen and Mr. John Taylor. Ms. Barbara Townsend joined the closed meeting electronically. Also present were: Bart Forsyth, General Manager; Alan Packard, Assistant General Manager; Shazelle Terry, Assistant General Manager; Matt Olsen, Assistant General Manager; David Martin, Chief Financial Officer; Reid Lewis, General Counsel; Beverly Parry, Executive Assistant; and Martin Feil, Database Administrator (electronically).

No votes or actions were taken during the closed meeting.

Open meeting

The open meeting was reconvened at 5:31 p.m.

Adjourn

Mr. Rushton called for a motion to adjourn. Ms. Dawn Ramsey moved to adjourn. Following a second by Mr. Reed Gibby, the meeting adjourned at 5:33 p.m.

Corey L. Rushton, Chair of the Board of Trustees

Barton A. Forsyth, District Clerk