

JORDAN VALLEY WATER CONSERVANCY DISTRICT

**BYLAWS**

Revised, Effective as of November 9, 2016

JORDAN VALLEY WATER CONSERVANCY DISTRICT

BYLAWS  
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- 1.<sup>1</sup> Name. The name of this water conservancy district is “Jordan Valley Water Conservancy District” (hereafter “District”).
2. Principal Place of Business. The District’s office and principal place of business shall be at 8215 South 1300 West, West Jordan, Utah 84088.
3. Authorized Number. The Board shall consist of nine persons who are qualified to serve and who are selected as required by law.
4. Divisions. The District shall be divided into the following eight Divisions, each of which shall be represented on the Board by the number of Trustees identified:

Division 1 shall include the lands situated within the municipal boundaries of West Valley City, insofar as those lands are within the boundaries of the District, and excluding all lands within the boundaries of the Kearns Improvement District, the Magna Water Company, and the Taylorsville-Bennion Improvement District. The Division shall be represented by two Trustees.

Division 2 shall include the lands situated within the boundaries of the Kearns Improvement District, the lands situated within the boundaries of the Magna Water Company, and the lands situated within the boundaries of the Kearns Metro Township, insofar as those lands are within the boundaries of the District. The Division shall be represented by one Trustee.

Division 3 shall include the lands situated within the municipal boundaries of the City of Taylorsville, insofar as those lands are within the boundaries of the District, and excluding all lands within the boundaries of the Kearns Improvement District and the Granger-Hunter Improvement District. The Division shall be represented by one Trustee.

Division 4 shall include the lands situated within the municipal boundaries of the City of West Jordan, insofar as those lands are within the boundaries of the District, and excluding all lands within the boundaries of the Kearns Improvement District. The Division shall be represented by one Trustee.

Division 5 shall include the lands situated within the municipal boundaries of South Jordan City, insofar as those lands are within the boundaries of the District. The Division shall be represented by one Trustee.

Division 6 shall include the lands situated within the municipal boundaries of Draper City and the lands situated within the municipal boundaries of Midvale City, insofar as those lands are within the boundaries of the District. The Division shall be represented by one Trustee.

Division 7 shall include the lands situated within the unincorporated areas of Salt Lake County not assigned to any other Division, insofar as those lands are within the boundaries of the District; all lands situated within the unincorporated areas of Utah County, insofar as those lands are within the boundaries of the District; all areas of retail water service provided by the District that are not assigned to any other Division; and, all lands within the boundaries of the District not assigned to any other Division. The Division shall be represented by one Trustee.

Division 8 shall include the lands situated within the municipal boundaries of Bluffdale City, the lands situated within the municipal boundaries of Herriman City, and the lands situated within the municipal boundaries of the City of Riverton, insofar as those lands are within the boundaries of the District. The Division shall be represented by one Trustee.
5. Officers. The principal officers of the District shall consist of a Chair of the Board, a Vice Chair of the Board, a Clerk and Assistant Clerk, a Treasurer, and such other officers as the Board shall from time to time establish.

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<sup>1</sup> The footnotes (and the citations within the footnotes) are not official parts of this Manual; rather, they are for the convenience of District staff. They may be revised at the discretion of staff.

6. Annual Meeting.<sup>2</sup>
  - a. The Board of Trustees shall hold an annual meeting each year, and the Board shall also hold meetings at least quarterly, or as more frequently as the Board may determine. The Annual Meeting of the Board shall be held on the date and hour of its regularly scheduled meeting in March.
  - b. At the Annual Meeting, the Board shall choose one of its members as Chair of the Board, and shall choose another of its members as Vice Chair of the Board. The Board shall also elect a Clerk of the Board and of the District, Assistant Clerk, and Treasurer, who may or may not be a member of the Board. The offices of Treasurer and Clerk may not be held by the same person. The Board shall also elect a Finance Committee Chair and a Conservation Committee Chair. Nominations shall be made from the floor.
  - c. The officers elected shall serve until the next Annual Meeting.
7. Policies.
  - a. From time to time, the Board shall adopt policies and procedures for the governing and operation of the District. The policies shall include but not be limited to Administrative Policies and Procedures, Personnel Rules and Regulations, and Rules and Regulations for Retail and Wholesale Water Service.
  - b. All policies and procedures shall be set forth in an "Administrative Policy and Procedures Manual," duly adopted and approved by the Board.
  - c. The District's policies and procedures may from time to time be amended by the Board.
8. Seal. The Board shall adopt and provide a corporate seal which shall be circular in form and shall have inscribed thereon the name of the District, state of organization, and the word "Seal."
9. Amendments by Board. These Bylaws may be amended by the Board as provided by law.

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<sup>2</sup> Utah Code Ann. (1953) § 17B-1-309