

**MINUTES OF THE REGULAR BOARD MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**
(Unapproved and subject to change)

Held July 11, 2018

A regular Board meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held Wednesday, July 11, 2018, at 3:00 p.m. at the District office at 8215 South 1300 West, West Jordan, Utah.

Trustees Present:

Corey L. Rushton, Chair
Greg R. Christensen
Wm. Brent Johnson
Karen D. Lang
Scott L. Osborne
Stephen W. Owens
Ronald E. Sperry
Lyle C. Summers
John H. Taylor

Staff Present:

Richard Bay, General Manager/CEO
Bart Forsyth, Assistant General Manager
Alan Packard, Assistant General Manager
Jason Brown, Information Systems Department Manager
Matt Olsen, Communications Department Manager
Shane Swensen, Engineering Department Manager
Shazelle Terry, Operations Department Manager
Reid Lewis, General Counsel
David Martin, Chief Financial Officer/Treasurer
Linda Townes, Public Information Manager
Beverly Parry, Executive Assistant
Jessica Richards, Administrative Assistant
Jessica Morgan, Administrative Assistant
Marcelo Anglade, Registered Engineer
Gordan Batt, Pipeline Maintenance Division Manager
Courtney Brown, Conservation Programs Manager
Margaret Dea, Accountant
Megan Hatch, Marketing Communications Coordinator
Kevin Rubow, Staff Engineer

Also Present:

Greg Anderson, Public Works Director, Kearns Improvement District
Brad Buswell, Engineer, Carollo Engineers
Ryan Cathey, Civil Engineer, Talisman Civil Consultants
Chris Finlinson, Assistant General Manager, Central Utah Water Conservancy District
Laura Haskell, Engineer, Division of Water Resources
Gary Henrie, Bureau of Reclamation
Hugh Holt, Landscape Architect, Landmark Design
Clint Jensen, General Manager, Granger-Hunter Improvement District
Earl Jolley, Project Manager, Black Forest Paving
Ted Knowlton, Deputy Director, Wasatch Front Regional Council
Keith Lord, General Manager, Taylorsville-Bennion Improvement District
Courtney Manfred, Engineer, Talisman Civil Consultant

Brien Maxfield, Senior Engineer, Draper City
Ana Paz, Associate Engineer, City of South Jordan
Jason Rasmussen, Public Works Director, City of South Jordan
Mark Vlastic, Principal/President, Landmark Design
Johnathan Ward, Vice President, Zions Public Finance
Ryan Willeitner, Engineer, Jacobs Engineering
Wayne Winsor, Assistant General Manager, Metropolitan Water District of Salt Lake & Sandy
Jacob Young, Utah Operations Leader, Brown and Caldwell
Randy Zollinger, Senior Project Manager, Jacobs Engineering

Call to order and introduction of visitors

Mr. Corey L. Rushton, Chair, convened the regular Board meeting of the Jordan Valley Water Conservancy District Board of Trustees at 3:00 p.m. on Wednesday, July 11, 2018, in the administration building at 8215 South 1300 West in West Jordan, Utah. Mr. Rushton introduced the members of the Board and visitors.

Presentation by Ted Knowlton, Wasatch Front Regional Council (WFRC) Deputy Director

Mr. Richard Bay, General Manager, introduced Mr. Ted Knowlton, Deputy Director of Wasatch Front Regional Council (WFRC). Mr. Knowlton presented information on the intersection of growth patterns and urban water use. He stated that urban water use in Utah has decreased 25% per household since 1998 as a result of changing growth patterns. He explained that Wasatch Choice 2050 is the name for a collaborative process between local governments and regional infrastructure providers looking at Utah's future economic development, land use, and transportation. The goal of Wasatch Choice 2050 is to determine how life can be made better for residents in the greater Wasatch Front. Four key strategies were developed including: 1) provide transportation choices, 2) support housing options, 3) preserve open space, and 4) link economic development with transportation and housing decisions. Mr. Knowlton discussed growth density and how a centered growth pattern helps preserve suburban neighborhoods and rural land.

Mr. Knowlton stated that water is a concern to many communities along the Wasatch Front. The building environment, including housing types and lot sizes, can affect how much water is consumed by individual households. He said the more water the region uses for residential purposes, the less water is available for agriculture.

Mr. Scott Osborne encouraged collaboration between the District and WFRC so both are working on the same horizon timeline, and sharing ideas and solutions when planning for future development.

Approval of common consent items

Mr. Rushton presented minutes of the Executive Committee meeting held June 4, 2018; the regular Board meeting held June 6, 2018; and the Trustees Expenses Report for June 2018. Mr. Rushton called for a motion. Mr. Sperry noted two items that needed revision in the June 6, 2018 Board meeting minutes. Mr. Owens moved to approve the minutes of the June 4, 2018 and June 6, 2018 meetings, with the noted changes. Following a second by Mr. Sperry, the motion was approved as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – aye	

Ms. Lang moved to approve the Trustees Expenses Report for June 2018. Following a second by Mr. Summers, the motion was approved as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – aye	

Public comments

There were no public comments.

Consider adoption of Resolution No. 18-16, “Amending Jordan Valley Water Conservancy District’s Policy Manual”

Mr. Reid Lewis, General Counsel, stated that this agenda item addresses two changes to the District’s policy manual. He then asked Mr. Richard Bay, General Manager, to address the first policy change. Mr. Bay said this policy change is a result of a review by the Utah State Auditor’s office of the District’s procurement process for professional services. Mr. Bay said the Legislative Auditor verbally suggested the one word change in the policy, and also requested a letter be sent notifying the Auditor’s Office when the District had made the change. Mr. Lewis reviewed the change in Attachment 1 of the District’s Administrative Policy and Procedures Manual. Mr. Lewis stated that the second revision is to Attachment 2 of the Retail Water Service Manual. After reviewing the proposed changes, Mr. Lewis recommended adoption of Resolution No. 18-16, “Amending Jordan Valley Water Conservancy District’s Policy Manual.”

Mr. Rushton called for a motion on the recommendation. Mr. Owens moved to approve Resolution No. 18-16. Following a second by Ms. Lang, the motion was approved as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – aye	

Engineering, Maintenance, and Information Systems activities

Consider award of construction contract for Headquarters Lower Campus Site Improvements Project

Mr. Alan Packard, Assistant General Manager, stated the improvements and buildings at the District’s administration campus were originally constructed in 1989. The lower campus area has large sections of pavement and subgrade that are failing. The proposed project includes needed drainage improvements, such as storm drains and gutters. Mr. Packard recommended awarding a construction contract for Headquarters Lower Campus Site Improvements Project to Black Forest Paving in the amount of \$1,444,512.

Mr. Osborne suggested in the future staff provide a table showing the status of engineering capital projects, including the increases and decreases from budgeted amounts.

Mr. Rushton called for a motion on the recommendation. Mr. Summers moved to approve awarding of a construction contract for Headquarters Lower Campus Site Improvements Project. Following a second by Mr. Johnson, the motion was approved as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – aye	

Operations, Public Outreach, and Conservation activities

Consider award of construction contract for Locascapes Exhibit in Conservation Garden Park

Mr. Bart Forsyth, Assistant General Manager, stated bids have been received for a Locascapes and park strip exhibit in the Conservation Garden Park. He reviewed what would be included in this exhibit and informed the Board that staff has received notice from the EPA that the District will receive an EPA Environmental Education Grant in the amount of \$75,000 to be used towards the cost of this exhibit. Mr. Forsyth recognized staff who put the EPA grant proposal together, including Matt Olsen, Communications Department Manager; Linda Townes, Public Information Manager; and Megan Hatch, Marketing Communications Coordinator. Mr. Forsyth recommended approval of a construction contract for Locascapes Exhibit in Conservation Garden Park be awarded to Nelson Brothers in the amount of \$1,012,808.

Mr. Owens stated his endorsement of the proposed Locascapes exhibit. Mr. Greg Christensen made a monetary donation to the Locascapes exhibit and challenged the rest of the Board to do the same to show their support of this project.

Mr. Bay thanked Mr. Christensen for his generous donation. He stated that donations from organizations or individuals can be made by contacting Mr. Matt Olsen or Mr. Bart Forsyth. Mr. Forsyth suggested a donation recognition sign or plaque be added to the Locascapes exhibit to recognize those who have donated to the project.

Mr. Rushton called for a motion on the recommendation. Mr. Owens moved to approve awarding of a construction contract for Locascapes Exhibit in Conservation Garden Park. Following a second by Mr. Osborne, the motion was approved as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – aye	

Consider approval of a Water Conservation Funding Agreement with the City of South Jordan

Mr. Forsyth reviewed the City of South Jordan's proposal for cost sharing of several water conservation programs for the current fiscal year. The programs include toilet rebates, water wise plant rebates, indoor water fixtures rebates, a city-owned park strip replacement program, and a residential park strip conversion program. JVVCD's grant amount is \$59,760 and the City of South Jordan contribution is \$19,940, for a total of \$79,700. Mr. Forsyth recommended approval of a Water Conservation

Funding Agreement with the City of South Jordan.

Mr. Rushton called for a motion on the recommendation. Mr. Osborne moved to approve a Water Conservation Agreement with the City of South Jordan. Following a second by Mr. Summers, the motion was approved as follows:

- | | |
|-----------------------|-------------------|
| Mr. Christensen – aye | Mr. Johnson – aye |
| Ms. Lang – aye | Mr. Osborne – aye |
| Mr. Owens – aye | Mr. Rushton – aye |
| Mr. Sperry – aye | Mr. Summers – aye |
| Mr. Taylor – aye | |

Consider approval of a Water Conservation Funding Agreement with Granger-Hunter Improvement District

Mr. Forsyth reviewed Granger-Hunter Improvement District's (GHID) proposal for cost sharing of several water conservation programs. These programs include a top residential water users awareness program, water conservation calendars, water conservation promotions, supply of idea house WaterSense fixtures, toilet replacement program, waterwise landscape design at the Breeze Storage Tank and at the GHID headquarters site, and advanced metering infrastructure software. JWCD's grant amount is \$68,500 and GHID's contribution is \$33,350, for a total of \$101,850. Mr. Forsyth recommended approval of a Water Conservation Funding Agreement with Granger-Hunter Improvement District.

Mr. Rushton called for a motion on the recommendation. Ms. Lang moved to approve a Water Conservation Agreement with Granger-Hunter Improvement District. Following a second by Mr. Taylor, the motion was approved as follows:

- | | |
|-----------------------|-------------------|
| Mr. Christensen – aye | Mr. Johnson – aye |
| Ms. Lang – aye | Mr. Osborne – aye |
| Mr. Owens – aye | Mr. Rushton – aye |
| Mr. Sperry – aye | Mr. Summers – aye |
| Mr. Taylor – aye | |

Consider ratification of a contract amendment with the Utah Division of Water Resources for funding of rebates for water conservation efficiency devices

Mr. Forsyth stated that in January 2018, the Board approved a contract with the State of Utah Division of Water Resources (DWR) providing for funding of rebates associated with water conservation efficiency devices. This contract reimburses JWCD for 50% of the District's cost of rebates provided as a part of the District's Member Agency Grant Program and Utah Water Savers Programs. This contract amendment will provide an additional \$30,000 of reimbursement money from the DWR. Mr. Forsyth recommended ratification of a contract amendment with DWR for funding of rebates for water conservation efficiency devices.

Mr. Rushton called for a motion on the recommendation. Mr. Christensen moved to ratify a contract amendment with the Utah Division of Water Resources for funding of rebates for water conservation efficiency devices. Following a second by Mr. Summers, the motion was approved as follows:

- | | |
|-----------------------|-------------------|
| Mr. Christensen – aye | Mr. Johnson – aye |
| Ms. Lang – aye | Mr. Osborne – aye |
| Mr. Owens – aye | Mr. Rushton – aye |
| Mr. Sperry – aye | Mr. Summers – aye |
| Mr. Taylor – aye | |

Reporting items	Mr. Bay reviewed the reporting items including: conservation activities report, CUP/CUWCD activities report, lease and facilities rental agreements signed by the General Manager, District performance indicators for May 2018, capital projects report for June 2018, financial report for May 2018, water supply report for May 2018, and media coverage.										
Upcoming meetings	Mr. Rushton reviewed the upcoming August meeting schedule which includes a dinner at 5:00 p.m. on August 8, 2018 followed by a public hearing at 6:00 p.m. Mr. Bay recommended cancelling the Conservation Committee and Executive Committee meetings scheduled on August 6, 2018.										
Consider approval to cancel the Conservation Committee and Executive Committee meetings scheduled on August 6, 2018	<p>Mr. Rushton called for a motion on the recommendation. Mr. Christensen moved to cancel the Conservation Committee and Executive Committee meetings on August 6, 2018. Following a second by Mr. Johnson, the motion was approved as follows:</p> <table border="0"><tr><td>Mr. Christensen – aye</td><td>Mr. Johnson – aye</td></tr><tr><td>Ms. Lang – aye</td><td>Mr. Osborne – aye</td></tr><tr><td>Mr. Owens – aye</td><td>Mr. Rushton – aye</td></tr><tr><td>Mr. Sperry – aye</td><td>Mr. Summers – aye</td></tr><tr><td>Mr. Taylor – aye</td><td></td></tr></table>	Mr. Christensen – aye	Mr. Johnson – aye	Ms. Lang – aye	Mr. Osborne – aye	Mr. Owens – aye	Mr. Rushton – aye	Mr. Sperry – aye	Mr. Summers – aye	Mr. Taylor – aye	
Mr. Christensen – aye	Mr. Johnson – aye										
Ms. Lang – aye	Mr. Osborne – aye										
Mr. Owens – aye	Mr. Rushton – aye										
Mr. Sperry – aye	Mr. Summers – aye										
Mr. Taylor – aye											
Closed Session	<p>Mr. Rushton proposed to convene a closed meeting at 4:52 p.m. in the Board room of the District administration building at 8215 South 1300 West, West Jordan, Utah, to discuss potential litigation, sale or purchase of real property and/or water rights or water shares, and character and professional competency of an individual.</p> <p>Mr. Christensen moved to go into closed session for those discussions. Following a second by Ms. Lang, the motion was approved as follows:</p> <table border="0"><tr><td>Mr. Christensen – aye</td><td>Mr. Johnson – aye</td></tr><tr><td>Ms. Lang – aye</td><td>Mr. Osborne – aye</td></tr><tr><td>Mr. Owens – aye</td><td>Mr. Rushton – aye</td></tr><tr><td>Mr. Sperry – aye</td><td>Mr. Summers – aye</td></tr><tr><td>Mr. Taylor – aye</td><td></td></tr></table> <p>The closed meeting convened at 5:03 p.m. with all Trustees present. Also present were: Richard Bay, General Manager; Bart Forsyth, Assistant General Manager; Alan Packard, Assistant General Manager; Reid Lewis, Legal Counsel; David Martin, Chief Financial Officer; Shane Swensen, Engineering Department Manager; JT Cracraft, Property Manager; Beverly Parry, Executive Assistant; and Jessica Morgan, Administrative Assistant.</p> <p>Mr. Scott Osborne left the closed meeting at 5:55 p.m. No votes or actions were taken during the closed meeting.</p>	Mr. Christensen – aye	Mr. Johnson – aye	Ms. Lang – aye	Mr. Osborne – aye	Mr. Owens – aye	Mr. Rushton – aye	Mr. Sperry – aye	Mr. Summers – aye	Mr. Taylor – aye	
Mr. Christensen – aye	Mr. Johnson – aye										
Ms. Lang – aye	Mr. Osborne – aye										
Mr. Owens – aye	Mr. Rushton – aye										
Mr. Sperry – aye	Mr. Summers – aye										
Mr. Taylor – aye											
Open meeting reconvened	The open meeting was reconvened at 6:44 p.m.										

Consider approval to grant an easement to the City of South Jordan at 7978 West Old Bingham Highway

Mr. Packard recommended approval to grant an easement to the City of South Jordan at 7978 West Old Bingham Highway.

Mr. Rushton called for a motion on the recommendation. Ms. Lang moved to approve granting an easement to the City of South Jordan. Following a second by Mr. Christensen, the motion was approved as follows:

- | | |
|-----------------------|---------------------------|
| Mr. Christensen – aye | Mr. Johnson – aye |
| Ms. Lang – aye | Mr. Osborne – not present |
| Mr. Owens – aye | Mr. Rushton – aye |
| Mr. Sperry – aye | Mr. Summers – aye |
| Mr. Taylor – aye | |

Consider approval to sell surplus property located in Layton City

Mr. Packard presented for the Board's consideration a finding that property in Layton City is surplus to the District's needs and available to sell.

Mr. Rushton called for a motion on the property surplus item. Mr. Johnson moved to deny selling surplus property located in Layton City. Following a second by Mr. Christensen, the motion was approved as follows:

- | | |
|-----------------------|---------------------------|
| Mr. Christensen – aye | Mr. Johnson – aye |
| Ms. Lang – aye | Mr. Osborne – not present |
| Mr. Owens – aye | Mr. Rushton – aye |
| Mr. Sperry – aye | Mr. Summers – aye |
| Mr. Taylor – aye | |

Consider approval of Agreement with West Union Canal Company

Mr. Forsyth recommended approval of an Agreement with West Union Canal Company.

Mr. Rushton called for a motion on the recommendation. Mr. Summers moved to approve an Agreement with West Union Canal Company. Following a second by Mr. Sperry, the motion was approved as follows:

- | | |
|-----------------------|---------------------------|
| Mr. Christensen – aye | Mr. Johnson – aye |
| Ms. Lang – aye | Mr. Osborne – not present |
| Mr. Owens – aye | Mr. Rushton – aye |
| Mr. Sperry – aye | Mr. Summers – aye |
| Mr. Taylor – aye | |

Consider approval of compensation for the General Manager

Mr. Rushton called for motion to approve compensation for the General Manager. Mr. Owens moved to approve Schedule A for compensation for the General Manager. Following a second by Ms. Lang, the motion was approved as follows:

- | | |
|-----------------------|---------------------------|
| Mr. Christensen – aye | Mr. Johnson – aye |
| Ms. Lang – aye | Mr. Osborne – not present |
| Mr. Owens – aye | Mr. Rushton – aye |
| Mr. Sperry – aye | Mr. Summers – aye |
| Mr. Taylor – aye | |

Adjourn

Rushton called for a motion to adjourn. Ms. Lang moved to adjourn. Following a second by Mr. Johnson, the meeting adjourned at 6:48 p.m.

Corey L. Rushton, Chair of the Board of Trustees

Richard P. Bay, Clerk