

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**
(Unapproved and subject to change)

Held July 9, 2018

The Executive Committee meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held Monday, July 9, 2018, at 4:16 p.m. at the District office at 8215 South 1300 West, West Jordan, Utah.

Trustees Present:

Corey L. Rushton, Chair
Greg R. Christensen
Wm. Brent Johnson
Karen D. Lang
Scott L. Osborne
Stephen W. Owens
Ronald E. Sperry
Lyle C. Summers
John H. Taylor

Staff Present:

Richard Bay, General Manager/CEO
Alan Packard, Assistant General Manager
Bart Forsyth, Assistant General Manager
Jason Brown, Information Systems Department Manager
Matt Olsen, Communications Department Manager
Shane Swensen, Engineering Department Manager
Shazelle Terry, Operations Department Manager
David Martin, CFO/Treasurer
Reid Lewis, General Counsel
Brian McCleary, Controller
Linda Townes, Public Information Manager
Beverly Parry, Executive Assistant
Jessica Morgan, Administrative Assistant
Kevin Crane, Facilities & Equipment Maintenance Division Manager
Jeff Betton, Safety Manager

Welcome Mr. Corey L. Rushton, Chair, called the meeting to order at 4:16 p.m. Mr. Rushton asked Mr. Bay to proceed with the agenda.

Review agenda for July 11, 2018 Board meeting Mr. Richard Bay, General Manager, reviewed the proposed agenda for the July 11, 2018, Board of Trustees regular meeting. Some of the topics for discussion and consideration included: a presentation by Ted Knowlton, WFRC Deputy Director; adoption of Resolution No. 18-16, "Amending Jordan Valley Water Conservancy District's Policy Manual; an award of construction contract for Headquarters Lower Campus Site Improvements Project; four operations, public outreach, and conservation activities items; and various routine reporting items. A closed session was also proposed to discuss potential litigation, sale or purchase of real property and/or water rights or water shares, and discussion of character and professional competency of an individual.

Discuss District summer party Mr. Bay said the District summer party will take place on Tuesday, August 14, which will start with a dinner at the Conservation Garden Park at 5:00 p.m. followed by a choice of two movies at Jordan Commons. He briefly reviewed the guidelines for family and guests.

Discuss vehicle and equipment incident rate performance indicator

Mr. Dave Martin, Chief Financial Officer/Treasurer, stated when the Vehicle and Equipment Incident Rate performance indicator is determined, it includes incidents that involve 63 District vehicles and other equipment that is drivable, such as golf carts, riding lawnmowers, and backhoes. This indicator falls under the Operational Resiliency section of the performance indicators and is classified as Employee Safety and Business Risk Management. He reviewed the formula used to calculate the performance indicator and the applicable target ranges. Mr. Martin reviewed past years' incident rates showing the rate both with and without third party caused incidents. He stated that most incidents cost less than \$500. He reviewed both the advantages and disadvantages of including only incidents caused by District employees in the performance indicator and stated that removing the third party caused incidents would cause the performance indicator to lack some element of risk that District drivers experience.

Ms. Karen Lang stated that it is important to keep track of all incidents as it can show an employee's lack of respect for equipment or a tendency for an employee to be involved in multiple incidents.

Mr. Scott Osborne said it is important to encourage a culture of safety at the District, and he is not comfortable removing third party caused incidents from the performance indicator.

Mr. Rushton said the performance indicator appears to be accomplishing its purpose when comparing the vehicle crash incident rates from past years. He also stated that many accidents can be avoided through defensive driving.

Mr. Brent Johnson stated it is important to track incidents when the District employee is not at fault as it can show trends and risks that employees face on the job.

After discussion with the Trustees, Mr. Martin recommended leaving the performance indicator as it is.

Status report on Olympia Hills development proposal

Mr. Alan Packard, Assistant General Manager, briefly reviewed previous discussions regarding the proposed Olympia Hills development. He said it would consist of 900 acres and require approximately 6,100 acre feet of water supply annually. He stated the Board expressed its desires at its June 4, 2018, Executive Committee meeting that JVVCD would not provide retail water service to the development. It was also determined that JVVCD's current water supply would be able to meet the projected demands for the development; however, staff plans to use this water supply for current Member Agencies as they build out. Mr. Packard reviewed ideas expressed by the Board at the June 4, 2018, Executive Committee meeting that JVVCD should consider requiring the developer to dedicate water shares or the equivalent amount of cash to enable JVVCD to acquire a water supply for the development. Due to the very limited amount of water shares in sources of suitable quality (e.g. Provo River), he recommended JVVCD not require a dedication of water shares, but to consider requiring payment of a fee sufficient for JVVCD to acquire the necessary water supplies.

Mr. Packard stated that on June 5, 2018, the Salt Lake County Council approved a re-zoning request for the Olympia Hills development. He said that

the Salt Lake County mayor later vetoed the Salt Lake County Council's action. He said Mr. Bay and Mr. Reid Lewis met with the developer, Doug Young, and explained JWCD's annexation policies. Mr. Young expressed his desire to annex into JWCD.

Mr. Packard stated the annexation petition will include requirements for both inside and outside water efficiency measures in the new development as well as an annexation fee. He said that JWCD's retail impact fee was last updated in 2013 and should be revisited. This impact fee study will have two parts: 1) an update of the retail impact fees, and 2) address this and any future lands that propose to annex into JWCD. An annexation fee would correspond to the water supply the new development would require, and the system infrastructure could be made available and shared.

Mr. Christensen stated a provision needs to be included that allows JWCD to collect part of the impact fee before the connection is made to help with the cost of needed infrastructure. He asked if JWCD's current water supply would be able to fulfill the needs of current Member Agencies through build-out if this development was annexed into JWCD. Mr. Packard stated that in past analyses it was assumed that with ULS and CWP water supplies, JWCD would be able to meet Member Agencies' needs through build-out. Anything outside of JWCD's current Member Agencies boundaries would require a new water supply. Mr. Christensen asked if staff is taking into consideration the development of high density housing when considering future needed water supplies. Mr. Packard stated that staff is taking high density housing into account with the updated analysis.

Mr. Osborne said staff needs to apply the same annexation fee to properties that annex into a current Member Agency and subsequently annex into JWCD. Mr. Packard said staff agrees with this suggestion.

Mr. Summers asked for specifics on the annexation petition agreement with regard to water efficiency requirements. Mr. Packard said staff is proposing that localscapes guidelines be required for landscaping and water sense certified fixtures be required for indoor water use. Mr. Summers asked if Member Agencies are aware of the impact the new high density development would have on their future water supply. Mr. Johnson stated that cities in close proximity to this development are aware of the effect the high density development will have on their infrastructure, including water supplies.

Adjourn

Mr. Rushton called for a motion to adjourn. Mr. Johnson moved to adjourn the meeting. The meeting was adjourned at 5:10 p.m.

Corey L. Rushton, Chair of the Board of Trustees

Richard P. Bay, Clerk