

**MINUTES OF THE BOARD MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Unapproved and subject to change)

Held August 11, 2021

A regular Board meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held in person and electronically on Wednesday, August 11, 2021, at 3:00 p.m. at JVVCD's administration building located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Trustees Present:

Corey L. Rushton, Chair
A. Reed Gibby
Karen D. Lang (electronically)
Sherrie L. Ohrn
Lyle C. Summers
John H. Taylor

Trustee Not Present:

Greg R. Christensen
Dawn R. Ramsey
Barbara L. Townsend

Staff Present:

Bart Forsyth, General Manager/CEO
Matt Olsen, Assistant General Manager
Alan Packard, Assistant General Manager
Shazelle Terry, Assistant General Manager
Gordon Batt, Operations Department Manager
Brian Callister, Maintenance Department Manager
Shane Swensen, Engineering Department Manager
Reid Lewis, General Counsel
David Martin, Chief Financial Officer/Treasurer
Brian McCleary, Controller
Kurt Ashworth, Human Resources Manager
Linda Townes Cook, Public Information Manager
Beverly Parry, Executive Assistant
Mindy Keeling, Administrative Assistant
Courtney Brown, Conservation Programs Manager
Martin Feil, Database Administrator (electronically)
Kevin Rubow, Registered Engineer
David McLean, Senior Engineer

Also Present:

Greg Anderson, General Manager, Kearns Improvement District
Riley Astill, Controller, Kearns Improvement District
Clint Dille, General Manager, Magna Water District (electronically)
Justun Edward, Public Works Director, Herriman City (electronically)
Cory Firzloff, Sales Engineer, TC Sales and Service
Jake Himebaugh, Senior Associate, Brown and Caldwell

Adam Jones, Environmental Engineer, Brown and Caldwell (electronically)
Todd Marti, Assistant General Manager, Granger-Hunter Improvement District (electronically)
Brian Maxfield, Senior Engineer, City of South Salt Lake (electronically)
Annalee Munsey, Assistant General Manager, Metropolitan Water District of Salt Lake & Sandy (electronically)
Stacie Olson, Water Director, Riverton City (electronically)
Dennis Pay, Public Works Director, South Salt Lake City (electronically)
Jason Rasmussen, Public Works Director, South Jordan City (electronically)

Call to order and introduction of visitors

Mr. Corey L. Rushton, Chair, convened a Board meeting of the Jordan Valley Water Conservancy District Board of Trustees at 3:00 p.m. on Wednesday, August 11, 2021. Mr. Rushton introduced the members of the Board and public who joined the meeting both in person and electronically. Mr. Greg Christensen, Ms. Dawn Ramsey, and Ms. Barbara Townsend were excused from the meeting.

Approval of common consent items

Mr. Rushton presented the minutes of the Executive Committee meeting held July 12, 2021, and the regular Board meeting held July 14, 2021. He also presented the July Trustees Expenses Report. Mr. Rushton called for a motion. Ms. Sherrie Ohrn moved to approve the minutes of the July 12th and 14th meetings and the July 2021 Trustees Expenses Report. Following a second by Mr. Lyle Summers, the motion was unanimously approved by those present as follows:

Mr. Christensen – not present	Mr. Gibby – aye
Ms. Lang – aye	Ms. Ohrn – aye
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – not present	

Public comments

There were no public comments.

Core Mission Reports

Water supply report

Mr. Bart Forsyth, General Manager, reviewed the Municipal and Industrial (M&I) Water Deliveries report for June 2021 which included fiscal year 2020/2021 totals, the Wholesale Contract Progress report for each Member Agency, the M&I Water Sources report, the Provo River Reservoirs Update, and the Wholesale and Retail Actual and Projected Deliveries report. He shared information on the total annual precipitation at the Salt Lake International Airport for the last eleven years, as well as the total precipitation from January through July. Mr. Forsyth shared a graph showing Provo River Basin soil moisture which indicated that improvement has taken place as a result of the recent monsoonal rains the state has received. He also presented a comparison of May through July water deliveries for the past five years which indicates water conservation is taking place in response to drought messaging.

Water quality report

Ms. Shazelle Terry, Assistant General Manager, presented information on algal blooms which are characterized by extremely high cell densities, cell proliferation dominated by a single species, and visible colonies being present. Factors that influence the occurrence of algal blooms include nutrient concentrations, water clarity or sediment, circulation patterns, hydrology, biological community, and weather. She said algal blooms affect

the health of people, pets, and livestock including respiratory complications, skin and eye irritation, gastrointestinal issues, and can contain potentially fatal hepatotoxins or neurotoxins. Ms. Terry said there is cooperative monitoring taking place between CUWCD, Salt Lake City Public Utilities, Salt Lake County Health Department, and the Division of Water Quality as well as other agencies. She reviewed the Utah Department of Health and Utah Department of Environmental Quality health watch advisory information and recommended actions. Ms. Terry explained the treatments for algal blooms and reviewed the Division of Water Quality website which provides information on where algal blooms are taking place and what level of advisory is in place at various locations.

Standing Committee Reports

Finance update

Mr. Brian McCleary, Controller, reviewed the Financial Report Summary and Income Statement for June 2021, which included information on the end of fiscal year 2020/2021. He explained that revenues were higher than budgeted for fiscal year 2020/2021 because of increased water deliveries and expenses were generally lower than budgeted due to the pandemic and not having all positions filled during the year.

Conservation update

Mr. Matt Olsen, Assistant General Manager, presented information on the City of Bluffdale's passage of a landscape ordinance intended to comply with the JWWCD's Water Efficiency Standards. Mr. Summers asked if the recently passed ordinances by the various member cities are strong enough to accomplish the water conservation goals. Mr. Olsen said the cities have worked closely with JWWCD staff, and he feels confident that significant water savings will result from the passage of these ordinances. Mr. Rushton said the City of Bluffdale ordinance stated "all landscaping will adhere to the cities adopted standards" but does not specifically include what those standards are in the ordinance. Mr. Olsen explained that there is a diagram of a landscape included in the ordinance which is modeled after JWWCD's Water Efficiency Standards but will follow-up to ensure the ordinance is viable. Mr. Olsen then provided information on Governor Cox's drought related press conference which took place on July 29, 2021, in JWWCD's Conservation Garden Park. Governor Cox discussed four conservation measures proposed by the state including an expanded turf buyback program, statewide installation of secondary water meters, integrated land use and water planning, and agricultural optimization.

Conservation, Communications, and Information Systems activities

Consider approval of a Water Conservation Funding Agreement with Riverton City

Mr. Olsen stated Riverton City submitted an application for the Member Agency Grant program to assist with a landscape project at a half-acre unnamed detention basin park along Redwood Road near City Hall. He said Riverton City had a high school student draw up a landscape design which follows JWWCD's Water Efficiency Standards. Existing lawn will be replaced with rock, trees, and shrubs watered with drip irrigation. Mr. Olsen recommended approval of a Water Conservation Funding Agreement with Riverton City.

Mr. Rushton called for a motion on the recommendation. Ms. Sherrie Ohrn moved to approve a Water Conservation Funding Agreement with Riverton City in the amount of \$19,280. Following a second by Mr. Reed Gibby, the motion was unanimously approved by those present as follows:

Mr. Christensen – not present	Mr. Gibby – aye
Ms. Lang – aye	Ms. Ohrn – aye
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – not present	

Consider approval of an amended Water Conservation Funding Agreement with the City of Bluffdale

Mr. Olsen said that a Water Conservation Funding Agreement with the City of Bluffdale was approved at the June Board meeting. After further consideration by City staff, it was decided that the Soil Moisture Pilot Program included in the Agreement should be replaced with a Central Irrigation Control Project. This project involves replacing existing standard controllers on twelve city-owned properties with WeatherTRAK irrigation management systems. The City of Bluffdale has asked that the Agreement be amended and replace the Soil Moisture Pilot Program with the Central Irrigation Control Project as Measure 3 of the existing Agreement. Mr. Olsen recommended approval of an amended Water Conservation Funding Agreement with the City of Bluffdale.

Mr. Rushton called for a motion on the recommendation. Mr. Reed Gibby moved to approve an amended Water Conservation Funding Agreement with the City of Bluffdale in the amount of \$52,500. Following a second by Mr. Lyle Summers, the motion was unanimously approved by those present as follows:

Mr. Christensen – not present	Mr. Gibby – aye
Ms. Lang – aye	Ms. Ohrn – aye
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – not present	

Engineering activities

Consider award of contract to supply solids handling equipment at the JWTP

Mr. Alan Packard, Assistant General Manager, said the treatment process at the JWTP includes large sedimentation basins that allow suspended silts and solids to settle out before water goes through filters. The current equipment in sedimentation basins 3-6 was installed in the mid-1980s. It has been determined that the equipment in these basins needs to be replaced. This proposal is for equipment only, and installation will be completed by a contractor selected through a separate competitive bidding procurement process at a later date. Mr. Packard recommended award of a contract to supply solids handling equipment at the Jordan Valley Water Treatment Plant.

Mr. Rushton called for a motion on the recommendation. Mr. Reed Gibby moved to award a contract to supply solids handling equipment at the Jordan Valley Water Treatment Plant to Evoqua in the amount of \$3,725,657. Following a second by Mr. John Taylor, the motion was unanimously approved by those present as follows:

Mr. Christensen – not present	Mr. Gibby – aye
Ms. Lang – aye	Ms. Ohrn – aye
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – not present	

Consider approval of costs to repair transmission pipeline at 4788 South Bron Breck Street

Mr. Packard said JWCD has identified a leak on the South Fortuna transmission pipeline that supplies water to the Castro retail area. The location of the leak is such that JWCD maintenance staff does not have excavation equipment large enough to safely repair the pipeline. In order to repair the leak as quickly as possible, staff followed the emergency procurement procedures of the JWCD procurement policy. Mr. Packard said staff have estimated the repair costs to be \$60,000; however, the contractor will bill on a time and material basis. Initially, staff was prepared to recommend Beck Construction (Beck); however, Beck contacted staff and indicated that the excavator needed for this project is in need of repair and won't be available in timely manner. Staff feels, as this is an emergency, although VanCon, Inc. hourly rates are higher, it is prudent to award the contract to VanCon, Inc. so that repairs can be made in a timely manner. He said staff would be on site to monitor the contractor's work to verify billing accuracy. Mr. Packard recommended approval of costs to repair transmission pipeline at 4788 South Bron Breck Street in the amount of \$60,000.

Mr. Rushton called for a motion on the recommendation. Mr. John Taylor moved to approve costs to repair transmission pipeline at 4788 South Bron Breck Street in the amount of \$60,000 (estimated) and a contract be awarded to VanCon, Inc. Following a second by Mr. Reed Gibby, the motion was unanimously approved by those present as follows:

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| Mr. Christensen – not present | Mr. Gibby – aye |
| Ms. Lang – aye | Ms. Ohrn – aye |
| Ms. Ramsey – not present | Mr. Rushton – aye |
| Mr. Summers – aye | Mr. Taylor – aye |
| Ms. Townsend – not present | |

Consider approval of a water purchase agreement with South Jordan City

Mr. Packard said South Jordan City has adopted the Jordan Valley Water Efficiency Standards, and they are now eligible to increase their annual minimum water purchase amount. Because of continued strong growth and increasing demands, South Jordan City has requested an updated water purchase agreement with JWCD which will increase their annual minimum purchase amount to 18,000 AF. Mr. Packard recommended approval of a water purchase agreement with South Jordan City.

Mr. Rushton called for a motion on the recommendation. Ms. Sherrie Ohrn moved to approve a water purchase agreement with South Jordan City. Following a second by Mr. Reed Gibby, the motion was unanimously approved by those present as follows:

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| Mr. Christensen – not present | Mr. Gibby – aye |
| Ms. Lang – aye | Ms. Ohrn – aye |
| Ms. Ramsey – not present | Mr. Rushton – aye |
| Mr. Summers – aye | Mr. Taylor – aye |
| Ms. Townsend – not present | |

Operations and Maintenance activities

Consider Contract amendment and approval of expenditure for outsourced laboratory services for fiscal year 2021/2022

Ms. Terry said JVVCD has its own environmental laboratory, but it is not cost effective to maintain certifications for all the required analyses. Therefore, JVVCD uses an outside laboratory for those analyses not completed in-house. In 2019, staff completed a competitive procurement process in which Chemtech Ford Laboratories was the low-cost proposer for these services. Chemtech-Ford has indicated that they are willing to continue to provide the same services at the same costs as outlined in 2019. Ms. Terry recommended approval of a contract amendment and expenditure for outsourced laboratory services for fiscal year 2021/2022.

Mr. Rushton called for a motion on the recommendation. Mr. Reed Gibby moved to approve a contract amendment with Chemtech-Ford Laboratories and expenditure for outsourced laboratory services for fiscal year 2021/2022 in the amount of \$220,000. Following a second by Ms. Sherrie Ohrn, the motion was unanimously approved by those present as follows:

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| Mr. Christensen – not present | Mr. Gibby – aye |
| Ms. Lang – aye | Ms. Ohrn – aye |
| Ms. Ramsey – not present | Mr. Rushton – aye |
| Mr. Summers – aye | Mr. Taylor – aye |
| Ms. Townsend – not present | |

Consider contract amendment and approval of expenditure for janitorial services for fiscal year 2021/2022

Mr. Brian Callister, Maintenance Department Manager, said staff is seeking approval to renew and amend a contract with Vanguard Cleaning Systems of Utah (Vanguard) for janitorial services. He said staff completed a competitive procurement process for these services for fiscal year 2020/2021, and Vanguard was selected as the lowest bidder. Because of the difficulty staff is having in hiring and maintaining maintenance staff, the Jordan Narrows Pump Station has been added to the list of facilities the contract will cover. This contract approval will be effective for one year with an option to amend and continue using Vanguard for these services for up to three additional years. Mr. Callister recommended approval of a contract amendment with Vanguard Cleaning Systems of Utah and expenditure for janitorial services for fiscal year 2021/2022.

Mr. Rushton called for a motion on the recommendation. Mr. Reed Gibby moved to approve a contract amendment with Vanguard Cleaning Systems of Utah and expenditure for janitorial services for fiscal year 2021/2022 in the amount of \$80,754. Following a second by Mr. Lyle Summers, the motion was unanimously approved by those present as follows:

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| Mr. Christensen – not present | Mr. Gibby – aye |
| Ms. Lang – aye | Ms. Ohrn – aye |
| Ms. Ramsey – not present | Mr. Rushton – aye |
| Mr. Summers – aye | Mr. Taylor – aye |
| Ms. Townsend – not present | |

Reporting Items

Mr. Forsyth reviewed the routine reporting items which included: CUP/CUWCD activities report, facility rental agreements signed by the General Manager, District performance indicators for June 2021, and media coverage. Mr. Shane Swensen, Engineering Department Manager, reported on three final project completion reports in the Capital Projects Report for July 2021.

Upcoming meetings

Mr. Rushton reviewed the upcoming meetings for September, including Conservation Committee meeting, Monday, September 13 at 3:00 p.m.; Executive Committee meeting, Monday, September 13 at 3:30 p.m.; and regular Board meeting, Wednesday, September 15 at 3:00 p.m.

Closed meeting

Mr. Rushton proposed to convene a closed meeting at 4:39 p.m. to discuss the character and professional competency of an individual. Ms. Sherrie Ohrn moved to go into closed session for the discussion. Following a second by Mr. Reed Gibby, the motion was unanimously approved by those present as follows:

Mr. Christensen – not present	Mr. Gibby – aye
Ms. Lang – aye	Ms. Ohrn – aye
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – not present	

The closed meeting convened at 4:54 p.m. with all Trustees present except Mr. Greg Christensen, Ms. Dawn Ramsey, and Ms. Barbara Townsend. Ms. Karen Lang joined the closed meeting electronically. Also present were: Beverly Parry, Executive Assistant; Kurt Ashworth, Human Resources Manager; and Martin Feil, Database Administrator (electronically).

No votes or actions were taken during the closed meeting.

Open meeting

The open meeting was reconvened at 5:14 p.m.

Consider approval of compensation for the General Manager

Mr. Rushton called for motion to approve compensation for the General Manager. Mr. Reed Gibby moved to approve Schedule A for compensation for the General Manager. Following a second by Mr. Lyle Summers, the motion was unanimously approved by those present as follows:

Mr. Christensen – not present	Mr. Gibby – aye
Ms. Lang – aye	Ms. Ohrn – aye
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – not present	

Adjourn

Mr. Rushton called for a motion to adjourn. Mr. Reed Gibby moved to adjourn. Following a second by Ms. Sherrie Ohrn, the meeting adjourned at 5:16 p.m.

Corey L. Rushton, Chair of the Board of Trustees

Barton A. Forsyth, District Clerk