

**CONTRACT DOCUMENTS FOR  
2025 MULTI-SITE LANDSCAPING**

**JVWCD PROJECT #: 4378**

**FEBRUARY 2025**

**OWNER**

Jordan Valley Water Conservancy District  
8215 South 1300 West  
West Jordan, Utah 84088  
801-565-4300

**ENGINEER**

Jordan Valley Water Conservancy District  
8215 South 1300 West  
West Jordan, Utah 84088  
801-565-4300

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## NOTICE INVITING BIDS

### PROJECT NAME: 2025 Multi-Site Landscaping

**DESCRIPTION OF WORK:** Jordan Valley Water Conservancy District (JVWCD) owns multiple properties where the landscaping consists primarily of grass turf. The District desires to replace this turf grass with water-wise landscaping. This project consists of removing turf grass from the areas specified on the drawings, excavating as needed, planting new shrubs throughout the project area, installing new irrigation lines to service the new and existing plants, and laying rock Chat mulch over the project area. Weed barrier fabric will not be used. Demo of existing fence and installation of a new fence is included at one site.

### SITES OF WORK:

- 1147 East Webster Drive, Sandy
- 8657 Vauna-Lee Street, Sandy
- 9003 South Quail Hollow Drive, Sandy
- 3257 West Winter Creek Circle, South Jordan

**OBTAINING CONTRACT DOCUMENTS:** All Contract Documents may be obtained by electronic download from the District's Website [jvwcd.org](http://jvwcd.org) beginning February 25, 2025.

**PRE-BID SITE VISIT:** A non-mandatory pre-bid site visit will be held at the sites of the work on **Wednesday, March 12, 2025, at 2:00 pm**. The first site visited will be 1147 East Webster Drive in Sandy. Interested parties should arrive at this site at 1:45 pm and the group will then visit the remaining sites in an order determined by the Project Manager.

**RECEIPT OF BIDS:** Sealed bids will be received at the office of the Jordan Valley Water Conservancy District, Owner of the Work, located at 8215 South 1300 West, West Jordan, Utah 84088, until **2:00 pm, on Tuesday, March 25, 2025**, for construction of the 2025 Multi-Site Landscaping project. Electronic bids may also be submitted in adobe .pdf format to [ellisad@jvwcd.org](mailto:ellisad@jvwcd.org). JVWCD requests that electronic bids be submitted 15 minutes prior to the bid opening deadline, to allow for verification of delivery.

**AWARD OF CONTRACT:** An Award of Contract, if it were awarded, will be made within 60 calendar days of the opening of bids.

**NOTICE TO PROCEED:** A Notice to Proceed, if it were issued, will be made within 60 calendar days of the Notice of Award.

**COMPLETION OF WORK:** All work shall be completed within 200 calendar days from the date of the Notice to Proceed.

## **NOTICE INVITING BIDS**

### **DISTRICT WEB SITE AND PLANHOLDERS LIST**

Prospective bidders must register at the District's web site ([www.jvwcd.org](http://www.jvwcd.org)) under "Engineering Projects". Prospective bidders are required to check the District's web site for any addenda prior to submitting a responsive bid. The District's web site will be used to publish updated information relative to the project, including a planholders list.

**BID SECURITY:** Each bid shall be accompanied by a certified or cashier's check, money order or bid bond in the amount of five percent of the total bid price payable to the Jordan Valley Water Conservancy District as a guarantee that the bidder, if its bid is accepted, will promptly execute the contract, provide evidence of worker's compensation insurance, and furnish a satisfactory faithful performance bond in the amount of 100 percent of the total bid price and a payment bond in the amount of 100 percent of the total bid price.

**ADDRESS AND MARKING OF BID:** The envelope enclosing the bid shall be sealed and addressed to the Jordan Valley Water Conservancy District and delivered or mailed to 8215 South 1300 West, West Jordan, Utah 84088. The envelope shall be plainly marked in the upper left-hand corner with the name and address of the bidder and shall bear the words "Bid for," followed by the title of the Contract Documents for the work and the date and hour of opening of bids. The certified or cashier's check, money order, or bidder's bond shall be enclosed in the same envelope with the bid. Electronic bids shall be submitted to the engineering administrative assistant, [ellisad@jvwcd.org](mailto:ellisad@jvwcd.org) as an email attachment with the words "Bid for," followed by the title of the Contract Documents for the work and the date and hour of opening of bids in the subject line of the email.

**PROJECT ADMINISTRATION:** All questions relative to this project prior to the opening of bids shall be directed to the Project Manager for the project. It shall be understood, however, that no interpretations of the specifications will be made by telephone, nor will any "or equal" products be considered for approval prior to award of contract.

#### Project Manager

Project Manager: Todd Peterson  
8215 South 1300 West  
West Jordan, Utah 84088  
Telephone: (801) 565-4300  
Email: [ToddP@jvwcd.org](mailto:ToddP@jvwcd.org)

**OWNER'S RIGHTS RESERVED:** The Owner reserves the right to reject any or all bids, to waive any informality in a bid, and to make awards in the interest of the Owner.

#### Owner

Jordan Valley Water Conservancy District

## **INSTRUCTIONS TO BIDDERS**

**FORM OF BID:** The bid shall be made on the bidding schedule(s) bound herein. The bid shall be enclosed in a sealed envelope bearing the name of the bidder and name of the project. In the event there is more than one bidding schedule, the bidder may bid on any individual schedule or on any combination of schedules.

**BID APPURTANANCES:** Bidders must provide bid appurtenances including Information required of bidder and experience reference projects. Bids not including the required information may be deemed non-responsive.

**DELIVERY OF BID:** The bid shall be delivered by the time and to the place stipulated in the Notice Inviting Bids. Alternately, electronic bids will be accepted in adobe acrobat (.pdf) format. Electronic bids must be sent to [ellisad@jvwcd.org](mailto:ellisad@jvwcd.org). It is the bidder's sole responsibility to see that the respective bid is received in proper time.

**WITHDRAWAL OF BIDS:** Bids shall be unconditionally accepted without alteration or correction, excepting that bidder may by means of written request, signed by the bidder or his properly authorized representative withdraw his bid. Such written request must be delivered to the place stipulated in the Notice Inviting Bids for receipt of bids prior to the scheduled closing time for receipt of bids.

**OPENING OF BIDS:** The bids will be publicly opened and read at the time and place stipulated in the Notice Inviting Bids. According to state law, total bid amounts for each bidder will be posted to the District's website within 24 hours following receipt of the bids.

**MODIFICATIONS AND ALTERNATIVE BIDS:** Unauthorized conditions, limitations, or provisions attached to a bid may render it non-responsive and may cause its rejection. The completed bid forms shall be without interlineations, alterations, or erasures. Alternative bids will not be considered unless called for. Oral, telegraphic, or telephonic bids or modifications will not be considered.

**DISCREPANCIES IN BIDS:** In the event there is more than one bid item in a bidding schedule, the bidder shall furnish a price for all bid items in the schedule; failure to do so may render the bid non-responsive and subject to rejection. In the event there are unit price bid items in a bidding schedule and the "amount" indicated for a unit price bid item does not equal the product of the unit price and quantity, the unit price shall govern and the "amount" will be corrected accordingly, and the Contractor shall be bound by said Correction. In the event there is more than one bid item in a bidding schedule and the total indicated for the schedule does not agree with the sum of the prices bid on the individual items, the prices bid on the individual items shall govern and the total for the schedule will be corrected accordingly, and the Contractor shall be bound by said correction.

## **INSTRUCTIONS TO BIDDERS**

**BID SECURITY:** Each bid shall be accompanied by a certified or cashier's check or approved bid bond in the amount stated in the Notice Inviting Bids. Said check or bond shall be made payable to the Owner and shall be given as a guarantee that the bidder, if awarded the work, will enter into a contract within 10 calendar days after receipt of the contract from the Owner, and will furnish the necessary insurance certificates, Payment Bond, and Performance Bond; each of said bonds to be in the amount stated in the Notice Inviting Bids. In case the apparent low bidder refuses or fails to enter into such contract or fails to provide the required insurance and insurance certificates, the check or bid bond, as the case may be, shall be forfeited to the Owner. If the bidder elects to furnish a bid bond as his bid guarantee, he shall use the bid bond bound herein, or one conforming substantially to it in form.

### **BIDDER'S EXAMINATION OF CONTRACT DOCUMENTS AND SITE**

It is the responsibility of each Bidder before submitting a Bid to:

1. Examine Contract Documents thoroughly.
2. Visit the site to become familiar with local conditions that may affect cost, progress, performance, or furnishing of the work.
3. Consider federal, state and local laws and regulations that may affect cost, progress, and performance of furnishing of the work.
4. Study and carefully correlate the Bidder's observations with the Contract Documents.
5. Notify the Engineer of all conflicts, errors, or discrepancies in the Contract Documents.

Reference is made to the Supplemental General Conditions for identification of:

1. Those reports of exploration and tests of subsurface conditions at the site, which have been utilized by the Engineer in the preparation of the Contract Documents.
2. Those drawings of physical conditions in or relating to existing surface and subsurface conditions (except underground utilities as defined in Article 1 of the General Conditions) which are at or contiguous to the site and which were utilized by the Engineer in the preparation of the Contract Documents. Copies of such reports and drawings are available for inspection at the office of the Owner.

## **INSTRUCTIONS TO BIDDERS**

Information and data reflected in the Contract Documents with respect to underground facilities at/or contiguous to the site are based upon information and data furnished to the Owner and the Engineer by the owners of such underground facilities or others, and the Owner does not assume any responsibility for the accuracy or completeness thereof including any damages whatsoever that may be incurred by the Bidder or the Contractor through his reliance thereon unless it is expressly provided otherwise in the Supplemental General Conditions and/or the Technical Specifications.

Before submitting a bid, the bidder shall conduct such examination, investigations, studies and tests as are necessary to satisfy himself as to: the nature and location of the physical conditions (surface, subsurface and underground facilities), the general and local conditions particularly those bearing upon transportation, disposal, handling and storage of materials, availability of labor, availability of utilities, local weather conditions, the character of equipment and facilities required preliminary to and during the prosecution of the work; any and all other conditions that may in any way affect the cost, progress, performance or furnishing of materials in accordance with the Contract Documents. All such examination, investigation, studies, tests and the like shall be at the Bidder's expense.

Upon reasonable request in advance, the Owner shall provide each Bidder access to the site to conduct such explorations, examination, investigation and tests as each Bidder may determine necessary for the submission of a Bid. The Bidder shall fill all holes, clean and restore the site to its former condition upon the completion of such activities.

The submission of a bid hereunder shall be considered prima facie evidence that the Bidder has made such examination as is set forth in the above paragraph and is knowledgeable as to the location and site conditions surrounding the work and the conditions to be encountered in performing the work and as to the requirements, conditions and terms of the Contract and Contract Documents.

The Owner assumes no responsibility for any understanding or representations made by any of its officers or agents during or prior to the execution of this Contract, for information contained in any reports, subsurface studies, or other information which may be made available for the Contractor's information and which are not included as Contract Documents, for any understanding or representations by the Owner or by others which are not expressly stated in the Contract Documents which liability is not expressly assumed by the Owner or its representatives or Engineer in the Contract Documents. Such information shall be deemed to be for the information of the Contractor and the Contractor shall have the obligation of evaluating any such information as to its accuracy and effect the Owner will not be liable or responsible for any such information or any conclusions that may be drawn there from by the Contractor.



## **INSTRUCTIONS TO BIDDERS**

The lands upon which the work is to be performed, right-of-ways and easements for access thereto together with other lands designated for use by the Contractor in performing the work are identified in the Contract Documents. All additional lands and access thereto that are required for temporary construction facilities or storage of materials and equipment are to be provided by the Contractor. Easements for permanent structures or permanent changes in existing structures are to be obtained and paid for by the Owner unless otherwise provided in the Contract Documents.

The submission of a Bid shall constitute an incontrovertible representation by the Bidder that the Bidder has complied with every requirement of this Article, and that without exception the Bid is premised upon performing and furnishing the work required by the Contract Documents in compliance with such means, methods, techniques, sequences, or procedures of construction as may be indicated in or required by the Contract Documents; and that such means, methods, techniques, sequences or procedures described in the Contract Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance and furnishing the work.

**QUANTITIES OF WORK:** The quantities of work or material stated in the Bid Schedule are supplied only to give an indication of the general scope of the work; the Owner does not expressly or by implication agree that the actual amount of work or material will correspond therewith. The Owner reserves the right after award of the Contract to increase or decrease the quantities of any unit price item of the work by an amount up to and including 25 percent of the quantity of any bid item, or to omit portions of such work as may be deemed necessary or expedient by the Engineer or Owner, without a change in the unit price. Such right to revise and omit shall include the right to delete any bid item in its entirety, or to add additional bid items in quantities up to and including an aggregate total amount not to exceed 25 percent of the total amount of the Contract.

The Bidders nor the ultimate Contractor on the Project shall at any time after the submittal of a bid make or have any claim for damages or anticipated profits or loss of profit or otherwise because of any difference between the quantities of work actually done and material furnished and those stated in said unit price items of the Bid.

## **INSTRUCTIONS TO BIDDERS**

**COMPETENCY OF BIDDERS:** In selecting the lowest responsible Bidder, consideration will be given to the general competency of the Bidder for the performance of the work covered by the Bid. To this end, each bid shall be supported by a statement of the bidder's experience as of recent date on the form entitled "Information Required of Bidder," bound herein. No bid for the work will be accepted from a contractor who does not hold an active Contractor's license in good standing applicable to the type of work bid upon at the time of opening bids.

After an award of the contract no substitution of the Project Manager or Project Superintendent will be allowed without the written approval by the Owner.

**DISQUALIFICATION OF BIDDERS:** More than one bid from an individual, firm partnership, corporation, or association under the same or different names will not be considered. Reasonable grounds for believing that any bidder is interested in more than one bid for the work contemplated will cause the rejection of all bids in which such bidder is interested. If there is reason for believing that collusion exists among the bidders, all bids will be rejected.

**RETURN OF BID GUARANTEE:** Within 10 calendar days after award of the contract, the Owner will return the bid guarantees accompanying such of the bids as are not considered in making the award. All other bid guarantees will be held until a Notice to Proceed has been issued and accepted. They will then be returned to the respective bidders whose bids they accompany.

**AWARD OF CONTRACT:** Award of the Contract, if it be awarded, will be based primarily on the lowest overall cost to the Owner, and will be made to a responsive and responsible bidder whose bid complies with all the requirements prescribed. Any such award will be made by written notice and within 60 calendar days after opening of the bids, unless a different waiting period is expressly allowed in the Notice Inviting Bids. Unless otherwise indicated, an award will not be made for less than all the bid items in an individual bidding schedule. In the event the entire work is contained in more than one bidding schedule, the Owner may award schedules individually or in combination. In the case of two bidding schedules which are alternate to each other, only one of such alternate schedules will be awarded.

## **INSTRUCTIONS TO BIDDERS**

**EXECUTION OF CONTRACT:** The Bidder to whom the award is made shall secure all insurance and shall furnish all certificates and bonds required by the specifications within ten calendar days after receipt of the Notice of Award from the Owner. The Bidder to whom the award is made shall execute a written contract with the Owner on the form of agreement provided within ten calendar days after receipt of the Agreement from the Owner. Failure or refusal to enter into a contract as herein provided or to conform to any of the stipulated requirements in connection therewith shall be just cause for annulment of the award and forfeiture of the bid guarantee. If the successful bidder refuses or fails to execute the contract, the Owner may award the contract to the second lowest responsible bidder or reject all bids and re-advertise the project for rebidding. If the second lowest responsible bidder refuses or fails to execute the contract, the Owner may award the contract to the third lowest responsible bidder. On the failure or refusal of such second or third lowest bidder to execute the contract, each such bidder's guarantees shall be likewise forfeited to the Owner.

**ISSUANCE OF NOTICE TO PROCEED:** The Owner intends to execute the Agreement and issue the Notice to Proceed specifying the Project start date within ten calendar days after its receipt of the executed Agreement, Purchase Order Assignment(s), (if applicable), bonds and insurance certificates from the successful bidder. If the Contract Time is expressed as a specific completion date in the Notice Inviting Bids and paragraph 3.1 of the Agreement rather than a specific number of successive days following the start date identified in the Notice to Proceed, then any delay by the Owner beyond the ten days in issuing the Notice to Proceed shall extend the completion date by the number of days of the delay.

**LICENSES:** Contractor must be licensed as a business qualified to do business within the state of Utah prior to issuance of a Notice of Award. Contractor must hold a current contractor's license with classifications appropriate to the work being contracted.

## BID

**BID TO:** JORDAN VALLEY WATER CONSERVANCY DISTRICT

The undersigned Bidder hereby proposes to furnish all plant machinery, labor, services, materials, equipment, tools, supplies, transportation, utilities, and all other items and facilities necessary to perform all work required under the Bidding Schedule of the Owner's Contract Documents entitled "2025 Multi-Site Landscaping" drawings and all addenda issued by said Owner prior to opening of the bids.

**Addenda are only delivered by e-mail and through the internet.**

The undersigned bidder acknowledges receipt of the following addenda:

No.	Date Received	No.	Date Received

Bidder agrees that, within 10 calendar days after receipt of Notice of Award from Owner, he will execute the Agreement in the required form, of which the Notice Inviting Bids, Instructions to Bidders, Bid, Information Required of Bidder, Technical Specifications, Drawings, and all addenda issued by Owner prior to the opening of bids, are a part, and will secure the required insurance and bonds and furnish the required insurance certificates; and that upon failure to do so within said time, then the bid guarantee furnished by Bidder shall be forfeited to Owner as liquidated damages for such failure; provided, that if Bidder shall execute the Agreement, secure the required insurance and bonds, and furnish the required insurance certificates within said time, his check, if furnished, shall be returned to him within five days thereafter, and the bid bond, if furnished, shall become void. It is further understood that this bid may not be withdrawn for a period of 45 days after the date set for the opening thereof, unless otherwise required by law.

Dated:

Bidder:

By: \_\_\_\_\_  
(Signature)

Title:

Bidder further agrees to complete all work required within the time stipulated in the Contract Documents, and to accept in full payment therefore the price(s) named in the above-mentioned Bidding Schedule(s).

**BID****BID SCHEDULE****BID SCHEDULE #1: 1147 East Webster Drive, Sandy**

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL AMOUNT
1	Landscape Demo and Grading	1	LS	\$	\$
2	Chat Mulch (4" depth)	2620	SQ FT	\$	\$
3	Drip Irrigation System	1	LS	\$	\$
4	New Control Valves	2	Each	\$	\$
5	New Controller Time Clock	1	Each	\$	\$
6	Plants per Schedule	1	LS	\$	\$
7	Warranty Inspections	1	YR	\$	\$
TOTAL COST for BID SCHEDULE #1				\$	

**BID SCHEDULE #2: 8657 Vauna-Lee Street, Sandy**

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL AMOUNT
1	Landscape Demo and Grading	1	LS	\$	\$
2	Rock Mulch (4" depth)	2168	SQ FT	\$	\$
3	Drip Irrigation System	1	LS	\$	\$
4	New Control Valves	2	Each	\$	\$
5	New Controller Time Clock	1	Each	\$	\$
6	Plants per Schedule	1	LS	\$	\$
7	Warranty Inspections	1	YR	\$	\$
TOTAL COST for BID SCHEDULE #2				\$	

## BID

### BID SCHEDULE #3: 9003 South Quail Hollow Drive

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL AMOUNT
1	Landscape Demo and Grading	1	LS	\$	\$
2	Rock Mulch (4" depth)	7198	SQ FT	\$	\$
3	Drip Irrigation System	1	LS	\$	\$
4	New Control Valves	2	Each	\$	\$
5	New Controller Time Clock	1	Each	\$	\$
6	Plants per Schedule	1	LS	\$	\$
7	Warranty Inspections	1	YR	\$	\$
8	Demolition of Existing Fence and Gate	340	LF	\$	\$
9	Installation of Bufftech Fence	255	LF	\$	\$
10	Installation of New Black Chain Link Fence	60	LF	\$	\$
11	Installation of New 16' Black Chain Link Vehicle Gate	16	LF	\$	\$
12	Installation of New 4' Black Chain Link Man Gate	4	LF	\$	\$
TOTAL COST for BID SCHEDULE #3				\$	

**BID****BID SCHEDULE #4: 3257 West Winter Creek Circle**

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL AMOUNT
1	Landscape Demo and Grading	1	LS	\$	\$
2	Rock Mulch (4" depth) and Landscape Fabric	1731	SQ FT	\$	\$
3	Drip Irrigation System and New Irrigation Time Clock	1	LS	\$	\$
4	New Control Valves	2	Each	\$	\$
5	New Controller Time Clock	1	Each	\$	\$
6	Plants per Schedule	1	LS	\$	\$
7	Warranty Inspections	1	YR	\$	\$
TOTAL COST for BID SCHEDULE #4				\$	

**BID SCHEDULE #5: Purchase and Install New Controllers at Seven locations**

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL AMOUNT
1	273 East Carol Way	1	Each	\$	\$
2	1300 East 8156 South	1	Each	\$	\$
3	8148 South 1330 East	1	Each	\$	\$
4	4670 South 1590 East	1	Each	\$	\$
5	1526 East 8600 South	1	Each	\$	\$
6	1300 East 8156 South	1	Each	\$	\$
7	9388 South Solena Way	1	Each	\$	\$
TOTAL COST for BID SCHEDULE #5				\$	

## BID

**TOTAL BID AMOUNT (Sum of Bid Schedules #1 through #5):** \_\_\_\_\_

**Total Bid Amount** in words:

\_\_\_\_\_ Dollars  
and \_\_\_\_\_ Cents.

Bidder (Company name): \_\_\_\_\_

By: \_\_\_\_\_ Dated: \_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

## ATTACHMENTS TO THIS BID

The following documents are attached to and made a condition of this Bid:

1. Required Bid security in the form of Bid Bond.
2. Information Required of Bidder.



**BID BOND**

**KNOW ALL MEN BY THESE PRESENTS,**

That \_\_\_\_\_  
as Principal, and \_\_\_\_\_  
as Surety, are held and firmly bound unto the Jordan Valley Water Conservancy District  
(hereinafter called "Owner") in the sum of \_\_\_\_\_  
dollars, (not less than five percent of the total amount of the bid) for the payment of which  
sum, will and truly to be made, we bind ourselves, our heirs, executors, administrators,  
successors, and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, Principal has submitted a bid to Owner to perform all work required under  
the bidding Schedule of the Owner's Contract Documents entitled "2025 Multi-Site  
Landscaping", (hereafter called the "Project").

**NOW THEREFORE**, if Principal is awarded Contract by Owner for the Construction of the  
Project and, within the time and in the manner required under the heading "Instructions  
to Bidders" enters into the written contract entitled "Agreement" bound with said Contract  
Documents, furnishes the required certificates of insurance, and furnishes the required  
Performance Bond and Payment Bond within 10 calendar days after receipt of such  
contract from Owner, then this obligation shall be null and void, otherwise it shall remain  
in full force and effect. In the event suit is brought upon this bond by Owner and judgment  
is recovered, Surety shall pay all costs incurred by Owner in such suit, including a  
reasonable attorney's fee to be fixed by the court.

SIGNED AND SEALED, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
—

By: \_\_\_\_\_ By: \_\_\_\_\_  
—

Its: \_\_\_\_\_ Its: \_\_\_\_\_

(SEAL)

(SEAL)

## INFORMATION REQUIRED OF BIDDER

The Bidder shall furnish the following information. Failure to comply with this requirement may render the Bid non-responsive and subject to rejection. Additional sheets shall be attached as required.

**1. Contractor firm information:**

Contractor's name: \_\_\_\_\_

Contractor's address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contractor's Primary Contact: \_\_\_\_\_

Email address of Contractor's primary contact: \_\_\_\_\_

Contractor's telephone number: \_\_\_\_\_

**2. Contractor must be qualified and licensed to do business in Utah.**

Utah Department of Commerce Information

Business Entity Number: \_\_\_\_\_

Delinquent Date: \_\_\_\_\_

**3. Contractor must hold a current contractor's license.**

Contractor's Utah License Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Primary Classification: \_\_\_\_\_

Supplemental Classification held, if any: \_\_\_\_\_

## INFORMATION REQUIRED OF BIDDER

### 5. **Key Personnel Qualifications and Experience**

List key personnel here and provide detailed information in Attachments A and B. More than one Project Manager and/or Project Superintendent may be proposed. Only personnel approved by the Owner will be allowed in the key positions.

Project Manager A: \_\_\_\_\_

Project Manager shall have:

- At least three (3) years of related experience
- Have successfully performed as Project Manager on the construction of at least three (3) non-residential landscape projects.
  - at least one (1) of the projects shall have been at a value greater than \$50,000.

Project Superintendent A: \_\_\_\_\_

Project Superintendent shall have:

- At least three (3) years of related experience
- Have successfully performed as Superintendent on the construction of at least three (3) non-residential landscape projects.
  - at least one (1) of the projects shall have been at a value greater than \$50,000.

## INFORMATION REQUIRED OF BIDDER

6. **Previous Contractor Project Experience**

Past project experience shall be provided for each requirement. The Owner shall be entitled to contact each and every reference listed by the contractor. The Contractor, by submitting a prequalification proposal, expressly agrees that any information concerning the CONTRACTORS in possession of said entities and references may be made available to the owner.

Provide the information identified in Attachment C for each project listed below:

Requirements:

Contractor shall have successfully completed at least three (3) non-residential landscape projects which include the following:

- applying drip irrigation,
- laying rock mulch,
- one (1) project exceeding a value of \$50,000

1.

---

2.

---

3.

---

7. Number of years as a contractor in construction work of this type:

---

8. Name and title of officers of Contractor's firm:

---

---

---

9. Number of persons employed full-time by the firm: \_\_\_\_\_

### **INFORMATION REQUIRED OF BIDDER**

10. Name of person who inspected site of proposed work for your firm:

Name: \_\_\_\_\_

Date of Inspection: \_\_\_\_\_

11. Surety company who will provide the required bonds on this contract:

\_\_\_\_\_

Agent's Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

12. Workers Compensation Insurance Policy #: \_\_\_\_\_

## INFORMATION REQUIRED OF BIDDER

### ATTACHMENT A

(Copy as necessary – recommended to provide more projects than required)

#### Project Manager Data Sheet

Name: \_\_\_\_\_

Years experienced as Project Manager: \_\_\_\_\_

Years of prior experience: \_\_\_\_\_ Positions: \_\_\_\_\_

Qualifying Project #1: \_\_\_\_\_

Project Summary: \_\_\_\_\_

Year Completed: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Qualifying Project #2: \_\_\_\_\_

Project Summary: \_\_\_\_\_

Year Completed: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Qualifying Project #3: \_\_\_\_\_

Project Summary: \_\_\_\_\_

Year Completed: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

## INFORMATION REQUIRED OF BIDDER

### ATTACHMENT B

#### Superintendent Data Sheet

Name: \_\_\_\_\_

Years experienced as Superintendent: \_\_\_\_\_

Years of prior experience: \_\_\_\_\_ Positions: \_\_\_\_\_

Qualifying Project #1: \_\_\_\_\_

Project Summary: \_\_\_\_\_

Year Completed: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Qualifying Project #2: \_\_\_\_\_

Project Summary: \_\_\_\_\_

Year Completed: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Qualifying Project #3: \_\_\_\_\_

Project Summary: \_\_\_\_\_

Year Completed: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

## INFORMATION REQUIRED OF BIDDER

### ATTACHMENT C

#### Contractor Project Experience Summary

Qualifying Project #1: \_\_\_\_\_

Project Summary: \_\_\_\_\_

Year Completed: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Qualifying Project #2: \_\_\_\_\_

Project Summary: \_\_\_\_\_

Year Completed: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Qualifying Project #3: \_\_\_\_\_

Project Summary: \_\_\_\_\_

Year Completed: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_



## AGREEMENT

An Agreement made as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Jordan Valley Water Conservancy District, a water conservancy district organized under the laws of the State of Utah ("OWNER"), and \_\_\_\_\_, a \_\_\_\_\_ corporation qualified to do business and doing business in the State of Utah ("CONTRACTOR").

### TERMS:

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

### ARTICLE I WORK

CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents for the \_\_\_\_\_. The Work is generally described as follows:

Furnishing all labor, services, materials, equipment, and supplies except for such materials, equipment, and services as may be stipulated in the Contract Documents to be furnished by the OWNER; furnishing and removing all plant machinery, temporary structures, tools, supplies, transportation, utilities, and all other items, facilities and equipment, and to do everything required by this Agreement and the Contract Documents; accepting all responsibility for and paying for all loss and damage arising out of the nature of the Work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the Work until its acceptance by OWNER, and for all risks of every description connected with the Work; also for all expenses resulting from the suspension or discontinuance of work, except as in the Contract Documents are expressly stipulated to be borne by OWNER.

### ARTICLE II ENGINEER

The Project has been designed by the OWNER. The OWNER will assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

**[ALTERNATE PARAGRAPH]** The Project has been designed by \_\_\_\_\_, a \_\_\_\_\_ corporation qualified to do business and doing business in the State of Utah, who is hereinafter called "ENGINEER" and who is to act as OWNER's representative, assume all duties and responsibilities and have the rights and

authority assigned to ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

### ARTICLE III CONTRACT TIME

- 3.1 The Work shall be complete, in accordance with paragraphs 14.08 and 14.09 of the General Conditions, on or before \_\_\_\_\_.
- 3.2 Liquidated Damages: OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that the OWNER will suffer financial loss if the Work is not completed within the time specified in paragraph 3.1 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any proof of loss, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER the amount specified in Article 14.07 of the General Conditions and in Article 18.01 of the Supplementary General Conditions for each day that expires after the time specified in paragraph 3.1 for final completion until the Work is substantially complete. And, after Substantial Completion if CONTRACTOR neglects, refuses or fails to complete the remaining Work within forty-five (45) days or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER the amount specified in Article 14.07 of the General Conditions and in Article 18.01 of the Supplemental General Conditions for each day that expires after the forty-five (45) days until readiness for final payment.

### ARTICLE IV CONTRACT PRICE

All payments to Contractor shall be made in accordance with the Contract Documents. OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents in current funds those prices stated in the approved Bid Schedule as named in the Notice of Award.

### ARTICLE V PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by ENGINEER as provided in the General Conditions.

- 5.1 Progress Payments: OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment

as recommended by ENGINEER, on a monthly basis. All progress payments will be on the basis of the progress of the Work measured by the schedule of values established in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Conditions.

- 5.2 Final Payment: Upon final completion and acceptance of the Work in accordance with Article 14 of the General Conditions, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in Article 14.

## ARTICLE VI INTEREST

All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the rate of twelve percent (12%) per annum.

## ARTICLE VII CONTRACTOR'S REPRESENTATION

In order to induce OWNER to enter into the Agreement, CONTRACTOR makes the following representations:

- 7.1 CONTRACTOR has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.
- 7.2 CONTRACTOR has studied carefully all exploration reports and test of subsurface conditions and drawings of physical conditions which are identified in the Supplementary General Conditions, as provided in paragraph 4.02 of the General Conditions, and accepts the Technical Data contained in such reports and drawings upon which CONTRACTOR is entitled to rely.
- 7.3 CONTRACTOR has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports and studies (in addition to or to supplement those referred to in paragraph 7.2 above) which pertain to the subsurface or physical conditions at or contiguous to the site or otherwise may affect the cost, progress, performance or furnishing of the Work as CONTRACTOR considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.02 of the General Conditions; and no additional examinations, investigations, explorations, tests, reports,

studies or similar information or data are or will be required by CONTRACTOR for such purposes.

- 7.4 CONTRACTOR has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities.
- 7.5 CONTRACTOR has correlated the results of all observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Contract Documents.
- 7.6 CONTRACTOR has given ENGINEER written notice of all conflicts, errors or discrepancies that he had discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.

## ARTICLE VIII CONTRACT DOCUMENTS

The Contract Documents for the \_\_\_\_\_, which comprise the entire agreement between OWNER and CONTRACTOR concerning the Work, consist of the following:

- 8.1 This Agreement;
- 8.2 Performance and Payment Bonds;
- 8.3 Notice of Award;
- 8.4 Notice to Proceed;
- 8.5 General Conditions;
- 8.6 Supplemental General Conditions;
- 8.7 Notice Inviting Bids;
- 8.8 Instructions to Bidders;
- 8.9 Information Required of Bidder;
- 8.10 Technical Specifications;
- 8.11 Drawings - Sheets Number One through \_\_\_\_\_;
- 8.12 Addendum Number One through \_\_\_\_\_; and,
- 8.13 CONTRACTOR's Bid, including all schedules and explanatory attachments; attached as Exhibit A.

The CONTRACTOR (1) acknowledges that he has received a copy of each document, specified above, (2) acknowledges that he has read and understands each document specified above and (3) agrees to every term, condition and contract obligation set forth in each document specified above.

There are no Contract Documents other than those listed above in this Article 8. The Contract Documents may only be amended, modified or supplemented as provided in paragraphs 3.03 of the General Conditions.

## ARTICLE IX FEDERAL REQUIREMENTS

The CONTRACTOR shall comply with federal regulations as stated in the Supplemental General Conditions, Article 21.

## ARTICLE X MISCELLANEOUS

- 10.1 Terms used in this Agreement which are defined in Article 1 of the General Conditions will have the meanings indicated in the General Conditions.
- 10.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 10.3 In the event any legal action or other proceeding is brought for the enforcement of this Agreement and/or the Contract Documents, or for damages, because of an alleged dispute, breach, default or misrepresentation in connection with any of the provisions thereof, the successful or prevailing party shall be entitled to recover reasonable attorneys' fees and other costs incurred in the action or proceeding, in addition to any other relief to which it may be entitled.
- 10.4 Any notice to be given hereunder shall be deemed given when sent by registered or certified mail, postage prepaid to the parties at their respective addresses stated below or at any other address when notice of such change of address has been given as provided in this Article 10.4.

[SIGNATURE PAGE FOLLOWS]

“OWNER”:

Jordan Valley Water Conservancy District  
8215 South 1300 West  
West Jordan, Utah 84088

“CONTRACTOR”:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Utah License No. \_\_\_\_\_

By: \_\_\_\_\_  
Barton A. Forsyth  
Its General Manager/CEO

By: \_\_\_\_\_  
Its: \_\_\_\_\_

EXHIBIT A  
CONTRACTOR'S BID

**PERFORMANCE BOND**

**KNOW ALL MEN BY THESE PRESENTS,**

That \_\_\_\_\_, as Contractor, and as Surety, are held firmly bound unto the Jordan Valley Water Conservancy District hereinafter called "Owner," in the sum of \$\_\_\_\_\_ for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, Contractor has been awarded and is about to enter into the annexed Agreement with Owner to perform all work required under the Bidding Schedule(s) of the Owner's Contract Documents entitled 2025 Multi-Site Landscaping project.

**NOW THEREFORE**, if Contractor shall perform all the requirements of the Agreement required to be performed on his part, at the times and in the manner specified therein, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

**PROVIDED**, that any alterations in the work to be done or the materials to be furnished, or changes in the time of completion, which may be made pursuant to the terms of the Agreement, shall not in any way release Contractor or Surety thereunder, nor shall any extensions of the time granted under the provisions of the Agreement release either the Contractor or Surety, and notice of such alterations or extensions of the work, materials or time to complete made under the Agreement is hereby waived by Surety. This Bond is furnished in compliance and in accordance with 14-1-18, Utah Code Ann., as amended, and 63-56-38 Utah Code Ann., as amended.

**SIGNED AND SEALED**, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

(SEAL)

(SEAL)

(SEAL AND NOTARIAL ACKNOWLEDGMENT OF SURETY)



**PAYMENT BOND**

**KNOW ALL MEN BY THESE PRESENTS,**

That \_\_\_\_\_ as Contractor, and as Surety, are held firmly bound unto the Jordan Valley Water Conservancy District hereinafter called "Owner," in the sum of \$\_\_\_\_\_ for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

**WHEREAS,** Contractor has been awarded and is about to enter into the annexed Agreement with Owner to perform all work required under the Bidding Schedule(s) of the Owner's Contract Documents entitled, 2025 Multi-Site Landscaping.

**NOW THEREFORE,** if said Contractor, or subcontractor, fails to pay for any materials, equipment, or other supplies, or for rental of same, used in connection with the performance of work contracted to be done, or for amounts due under applicable State law for any work or labor thereon, said Surety will pay for the same in an amount not exceeding the sum specified above, and, in the event suit is brought upon this bond, a reasonable attorney's fee to be fixed by the court. This bond shall inure to the benefit of any persons, companies, or corporations entitled to file claims under applicable State law.

**PROVIDED,** that any alterations in the work to be done or the materials to be furnished, or changes in the time of completion, which may be made pursuant to the terms of the Agreement, shall not in any way release Contractor or Surety thereunder, nor shall any extensions of time granted under the provisions of said contract release either Contractor or the Surety, and notice of such alterations or extensions of the work, materials or time to complete made under the Agreement is hereby waived by Surety. This bond is furnished in compliance and in accordance with 14-1-18 and 19 Utah Code Ann., as amended, and 63-56-38 Utah Code Ann., as amended.

**SIGNED AND SEALED,** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

(SEAL)

(SEAL)

(SEAL AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

**NOTICE OF AWARD**

To: Contractor's Name and Address

Re: 2025 Multi-Site Landscaping project

You are hereby notified that the OWNER has accepted your bid for the above referenced project in the amount of \$\_\_\_\_\_.

Furnish the required Contractor's Performance Bond, Payment Bond and Certificates of Insurance within ten calendar days from the date of this notice to you. An acknowledged copy of this Notice of Award, together with all future correspondence regarding this project, shall be sent to the District's Project Manager: Todd Peterson.

When the Agreement is provided, sign and return it within ten calendar days from receipt of the agreement.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Shane Swensen, PE  
Chief Engineer

**ACCEPTANCE OF NOTICE**

Receipt of the above Notice of Award is hereby acknowledged by:

\_\_\_\_\_(Contractor's Name goes here - underlined)\_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**NOTICE TO PROCEED**

To:

Re: 2025 Multi-Site Landscaping project

You are hereby notified to commence work in accordance with the Agreement dated \_\_\_\_\_, on (or before/after) \_\_\_\_\_, and you are to complete the work by, \_\_\_\_\_.

An acknowledged copy of this Notice to Proceed should be returned to the Owner, attention: \_\_\_\_\_.

Dated this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Travis Christensen, P.E.  
Engineering Group Leader

**ACCEPTANCE OF NOTICE**

Receipt of the above Notice to Proceed is hereby acknowledged by:

\_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

JORDAN VALLEY WATER CONSERVANCY DISTRICT

**PAYMENT APPLICATION AND CERTIFICATE No. \_\_\_\_ DATE:**

\_\_\_\_\_

SHEET \_\_\_\_\_ OF

\_\_\_\_\_

PERIOD FROM \_\_\_\_\_ TO \_\_\_\_\_, 20\_\_

PROJECT: 2025 Multi-Site Landscaping

JVWCD PROJECT NO.: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ENGINEER: \_\_\_\_\_

- \_\_\_\_\_
1. ORIGINAL CONTRACT PRICE:..... \$ \_\_\_\_\_
  2. NET CHANGE ORDERS APPROVED TO DATE: ..... \$ \_\_\_\_\_  
(Attach Summary Sheet)
  3. REVISED CONTRACT AMOUNT: ..... \$ \_\_\_\_\_  
(Sum of Lines 1 & 2)
  4. TOTAL VALUE OF WORK COMPLETED TO DATE ... ..... \$ \_\_\_\_\_  
(Attached Payment Breakdown)
  5. PERCENT PROJECT COMPLETE: ..... %  
(Divide Line 4 by 3 and multiply by 100)
  6. LESS AMOUNT RETAINED (5%) ..... \$ \_\_\_\_\_
  7. MATERIALS ON HAND..... \$ \_\_\_\_\_  
(95% of Value, Listing Attached)
  8. SUBTOTAL (Sum of Lines 4, Line 6 and Line 7) ..... \$ \_\_\_\_\_
  9. LESS PREVIOUS PAYMENTS ..... \$ \_\_\_\_\_
  10. CURRENT PAYMENT DUE: ..... \$ \_\_\_\_\_  
(Line 8 & 9)

JORDAN VALLEY WATER CONSERVANCY DISTRICT

Payment Application and Certificate No \_\_\_\_\_ SHEET \_\_\_\_\_ OF \_\_\_\_\_

**CONTRACTOR'S Certification:**

The undersigned CONTRACTOR certifies that: (1) all previous progress payments received from OWNER on account of work done under the Contract referred to herein have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with work covered by prior Applications for Payment numbered 1 through \_\_\_\_\_ inclusive; and, (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by bond acceptable to OWNER).

Dated: \_\_\_\_\_ CONTRACTOR:  
\_\_\_\_\_  
By:  
\_\_\_\_\_

**Engineer's Recommendation:**

This Application (with accompanying documentation) meets the requirements of the Contract Documents and payment of the amount due this application is recommended.

**ENGINEER**

Dated _____	_____ Project Representative
Dated _____	_____ Project Manager

JORDAN VALLEY WATER CONSERVANCY DISTRICT

**CHANGE ORDER**

Change Order No. \_\_\_\_\_

Date: \_\_\_\_\_

Page \_\_\_\_ of \_\_\_\_

NAME OF PROJECT: 2025 Multi-Site Landscaping project

PROJECT NUMBER: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

CONTRACT DATE: \_\_\_\_\_

The following changes are hereby made to the CONTRACT DOCUMENTS:

- 1)
- 2)
- 3)

Total Change to CONTRACT PRICE: ..... \$

Original CONTRACT PRICE: ..... \$

Current CONTRACT PRICE adjusted by previous CHANGE ORDER(S)..... \$

The new CONTRACT PRICE including this CHANGE ORDER will be ..... \$

The CONTRACT TIME will be increased by \_\_\_\_\_ calendar days.

The date for Substantial Completion will be \_\_\_\_\_, 20\_\_\_\_.

The Contractor agrees to furnish all labor and materials and perform all work as necessary to complete the change order items for the price named herein, which includes all supervision and miscellaneous costs. This change order constitutes full and mutual accord and satisfaction for all time and all costs related to this change. By acceptance of this change order the Contractor agrees that the change order represents an equitable adjustment to the Contract, and further agrees to waive all right to file a claim arising out of or as a result of this change. This document will become a supplement to the Contract, and all provisions will apply hereto, upon approval by the Owner.

JORDAN VALLEY WATER CONSERVANCY DISTRICT

**CHANGE ORDER  
(CONTINUED)**

Change Order No. \_\_\_\_\_

Date: \_\_\_\_\_

Page \_\_\_\_ of \_\_\_\_

Recommended: \_\_\_\_\_  
Project Manager - JVVCD - \_\_\_\_\_ Date \_\_\_\_\_

Accepted: \_\_\_\_\_  
Contractor - \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
Owner - Jordan Valley Water Conservancy District \_\_\_\_\_ Date \_\_\_\_\_

JORDAN VALLEY WATER CONSERVANCY DISTRICT

**CONTRACTOR'S CERTIFICATE  
OF  
SUBSTANTIAL COMPLETION**

<b>OWNER:</b> Jordan Valley Water Con. District 8215 South 1300 West West Jordan, Utah 84088 801-565-4300	<b>Project Manager:</b> Jordan Valley Water Con. District 8215 South 1300 West West Jordan, Utah 84088 801-565-4300
---	---

PROJECT: 2025 Multi-Site Landscaping

ATTENTION: Todd Peterson, Project Manager

FROM: \_\_\_\_\_  
Firm or Corporation

This is to certify that I, \_\_\_\_\_ am an authorized official of  
working in the capacity of \_\_\_\_\_

\_\_\_\_\_ and have been properly authorized by  
said firm or corporation to sign the following statements pertaining to the subject contract:

I know of my own personal knowledge, and do hereby certify, that the work of the contract described above has been substantially performed and all materials used and installed to date are in accordance with, and in conformity to, the contract drawings and specifications. A list of all incomplete work is attached.

The Contractor hereby releases the Owner and its agents from all claims of and liability to the Contractor for anything done or furnished for or relating to the work, as further provided in Article 14.08B of the General Conditions, except demands against the Owner for the remainder of progress payments retained to date, and unresolved written claims prior to this date.

The contract work is now substantially complete, ready for its intended use, and ready for your inspection. You are requested to issue a Certificate of Substantial Completion.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



JORDAN VALLEY WATER CONSERVANCY DISTRICT

**CONTRACTOR'S CERTIFICATE  
OF  
FINAL COMPLETION**

<b>OWNER:</b> Jordan Valley Water Con. District 8215 South 1300 West West Jordan, Utah 84088 801-565-4300	<b>Project Manager:</b> Jordan Valley Water Con. District 8215 South 1300 West West Jordan, Utah 84088 801-565-4300
---	---

PROJECT: 2025 Multi-Site Landscaping

ATTENTION: Project Representative: Todd Peterson, Project Manager

FROM: \_\_\_\_\_  
Firm or Corporation

This is to certify that I, \_\_\_\_\_ am an authorized official  
of \_\_\_\_\_ working in the capacity of \_\_\_\_\_  
\_\_\_\_\_ and have been properly  
authorized by said firm or corporation to sign the following statements pertaining to the  
subject contract:

I know of my own personal knowledge, and do hereby certify, that the work of the  
contract described above has been performed and all materials used and installed  
to date are in accordance with, and in conformity to, the contract drawings and  
specifications.

The Contract work is now complete in all parts and requirements, excepting the  
attached list of minor deficiencies and the reasons for each being incomplete to  
date, for which exemption from final payment requirements is requested in  
conformance to Article 14.09A of the General Conditions of our Contract (if no  
exemptions requested, write "none") \_\_\_\_\_. The work is now ready for your  
final inspection. The following items required from the Contractor prior to  
application for final payment (such as O & M Manuals, guarantees, record  
drawings, etc.) are submitted herewith, if any:

\_\_\_\_\_  
\_\_\_\_\_

JORDAN VALLEY WATER CONSERVANCY DISTRICT

I understand that neither the issuance by the Engineer of a Notice of Completion, nor the acceptance thereof by the Owner, shall operate as a bar or claim against the Contractor under the terms of the guarantee provisions of the Contract Documents.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

JORDAN VALLEY WATER CONSERVANCY DISTRICT

**CONSENT OF SURETY FOR FINAL PAYMENT**

PROJECT NAME: Southwest Aqueduct Reach 2

LOCATION: \_\_\_\_\_

TYPE OF CONTRACT: \_\_\_\_\_

AMOUNT OF CONTRACT: \_\_\_\_\_

In accordance with the provisions of the above-named contract between the Owner and the Contractor, the following named surety:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

on the Payment Bond of the following named Contractor:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

hereby approves of final payment to the Contractor, and further agrees that said final payment to the Contractor shall not relieve the Surety Company named herein of any of its obligations to the following named Owner (as set forth in said Surety company's bond):

\_\_\_\_\_  
\_\_\_\_\_

**IN WITNESS WHEREOF**, the Surety Company has hereunto set its hand and seal this day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Name of Surety Company)

\_\_\_\_\_  
(Signature of Authorized Representative)

\_\_\_\_\_  
(Name of Authorized Representatives)

\_\_\_\_\_  
(Title)

JORDAN VALLEY WATER CONSERVANCY DISTRICT

**AFFIDAVIT OF PAYMENT**

To All Whom It May Concern:

**WHEREAS**, the undersigned has been employed by the Jordan Valley Water Conservancy District to furnish labor and materials under a contract dated \_\_\_\_\_ for the project entitled "Southwest Aqueduct Reach 2", in the County of Salt Lake, State of Utah, of which Jordan Valley Water Conservancy District is the Owner.

**NOW, THEREFORE**, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, the undersigned, as the Contractor for the above-named Contract pursuant to the Conditions of the Contract hereby certifies that, except as listed below, he has paid in full or has otherwise satisfied all obligations for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or his property might in any way be held responsible.

**EXCEPTIONS:** (If none, write "None". If required by the Owner, the Contractor shall furnish bond satisfactory to the Owner for each Exception.)

\_\_\_\_\_  
Contractor (Name of sole ownership,  
corporation or partnership)

(affix corporate seal here)

\_\_\_\_\_  
(Signature of Authorized Representative)

Title: \_\_\_\_\_

## **GENERAL CONDITIONS**

## **ARTICLE 1 - DEFINITIONS**

Wherever used in these General Conditions or in the other Contract Documents the following terms have the meanings indicated:

Addenda - Written or graphic instruments issued prior to the opening of Bids which make additions, deletions, or revisions to the Contract Documents.

Agreement - The written contract between the OWNER and the CONTRACTOR for the performance of the WORK pursuant to the Contract Documents. Documents incorporated into the contract by reference become part of the contract and of the Agreement.

Application for Payment - The form furnished by the ENGINEER and completed by the CONTRACTOR to request progress or final payment including supporting documentation to substantiate the amounts for which payment is requested.

Bonds - Performance, and Payment Bonds and other instruments which protect against loss due to inability or refusal of the CONTRACTOR to perform pursuant to the Contract Documents.

Change Order - A document recommended by the ENGINEER, which is signed by the CONTRACTOR and the OWNER and authorizes an addition, deletion, or revision in the WORK, or an adjustment in the Contract Price or the Contract Time, issued on or after the Effective Date of the Agreement.

Contract Documents - Information and Instructions, forms (including the Schedule of Prices and all required certificates and affidavits), Agreement, Performance Bond, Payment Bond, General Conditions, Supplemental General Conditions, Technical Specifications, Drawings and all Addenda and Change Orders executed pursuant to the provisions of the Contract Documents.

Contract Price - The total monies payable by the OWNER to the CONTRACTOR under the terms and conditions of the Contract Documents.

Contract Time - The number of successive Days stated in the Contract Documents for the completion of the WORK. The Contract Time begins to run on the date specified in the Notice to Proceed.

CONTRACTOR - The person, firm, or corporation with whom the OWNER has executed the Agreement.

Cost Proposal - The offer or proposal of the pipeline installation subcontractor to the CONTRACTOR to provide the work required under these Contract Documents.

Day - A calendar day of 24 hours measured from midnight to the next midnight.

Defective Work - Work that: is unsatisfactory, faulty, or deficient; does not conform to the Contract Documents; does not meet the requirements of any inspection, reference standard, test, or approval referred to in the Contract Documents; has been damaged prior to the ENGINEERS's recommendation of final payment.

Drawings - The drawings, plans, maps, profiles, diagrams, and other graphic representations which show the character, location, nature, extent, and scope of the WORK.

Effective date of the Agreement - The date indicated in the Agreement on which it was executed, but if no such date is indicated it means the date on which the Agreement is signed and delivered by the last of the two parties to sign and deliver.

ENGINEER - The person, firm, or corporation named as such in the Contract Documents.

Field Order - A written order issued by the ENGINEER which may or may not involve a change in the WORK.

Laws and Regulations; Laws or Regulations - Laws, rules, regulations, ordinances, codes, and/or orders promulgated by a lawfully constituted body authorized to issue such Laws and Regulations.

Notice of Award - The OWNER's written notice to the apparent successful Bidder stating that upon compliance with the conditions precedent enumerated therein by the apparent successful Bidder within the time specified, the OWNER will enter into the Agreement.

Notice to Proceed - The OWNER's written notice to the CONTRACTOR authorizing the CONTRACTOR to proceed with the work and establishing the date of commencement of the Contract Time.

OWNER - The Jordan Valley Water Conservancy District.

Partial Utilization - Placing a portion of the WORK in service for the purpose for which it is intended (or a related purpose) before reaching Substantial Completion of the WORK.

Project - A unit of total construction of which the WORK to be provided under the Contract Documents, may be the whole, or a part thereof.

Project Representative - The authorized representative of the ENGINEER who is assigned to the site or any part thereof.

Proposer - Any person, firm or corporation submitting a proposal for the work.

Schedule of Prices - The offer or proposal of the CONTRACTOR setting forth the price or prices for the work to be performed.

Shop Drawings - All drawings, diagrams, illustrations, schedules and other data which are specifically prepared by or for the CONTRACTOR to illustrate some portion of WORK and all illustrations, brochures, standard schedules, performance charts, instruction, and diagrams to illustrate material or equipment for some portion of the WORK.

Specifications - (Same definition as for Technical Specifications hereinafter).

Subcontractor - An individual, firm, or corporation having a direct contract with the CONTRACTOR or with any other Subcontractor for the performance of a part of the WORK at the site.

Substantial Completion - That state of construction when the WORK has progressed to the point where, in the opinion of the ENGINEER as evidenced by the Certificate of Substantial Completion, it is sufficiently complete, in accordance with the Contract Documents, so that the WORK can be utilized for the purposes for which it is intended. The terms "substantially complete" and "substantially completed" as applied to any work refer to substantial completion thereof.

Supplementary General Conditions - The part of the Contract Documents which make additions, deletions, or revisions to these General Conditions.

Supplier - A manufacturer, fabricator, supplier, distributor, materialman, or vendor.

Technical Data - The factual information contained in reports describing physical conditions, including exploration method, plans, logs, laboratory test methods and factual data. Technical Data does not include conclusions, interpretations, interpolations, extrapolations or opinions contained in reports or reached by the CONTRACTOR.

Technical Specifications - Those portions of the Contract Documents consisting of the written technical descriptions of products and execution of the WORK.

Underground Utilities - All pipelines, conduits, ducts, cables, wires, manholes, vaults, tanks, tunnels, or other such facilities or attachments and any encasements containing such facilities which have been installed under ground to furnish any of the following services or



materials: water, sewage and drainage removal, electricity, gases, steam, liquid petroleum products, telephone or other communications, cable television, traffic, or other control systems.

WORK - The entire construction required to be furnished under the Contract Documents. WORK is the result of performing services, furnishing labor and furnishing and incorporating materials and equipment into the construction, all as required by the Contract Documents.

## **GENERAL CONDITIONS**

### **ARTICLE 2 - PRELIMINARY MATTERS**

#### **2.01 DELIVERY OF BONDS/INSURANCE CERTIFICATES**

- A. The CONTRACTOR shall deliver to the OWNER the Agreement, Bonds, Insurance Policies and Certificates required by the Contract Documents within ten (10) days after receiving the Notice of Award from the OWNER.

#### **2.02 COPIES OF DOCUMENTS**

- A. The OWNER shall furnish the CONTRACTOR 5 copies of the Contract Documents, together with 5 sets of full-scale Drawings. Additional quantities of the Contract Documents will be furnished at reproduction cost.

#### **2.03 STARTING THE PROJECT**

- A. The CONTRACTOR shall begin construction of the WORK within 10 days after the commencement date stated in the Notice to Proceed, but shall not commence construction prior to the commencement date.

#### **2.04 BEFORE STARTING CONSTRUCTION**

- A. Before undertaking each part of the WORK, the CONTRACTOR shall carefully study and compare the Contract Documents to check and verify pertinent figures and dimensions shown thereon with all applicable field measurements. The CONTRACTOR shall promptly report in writing to the ENGINEER any conflict, error, or discrepancy which the CONTRACTOR may discover and shall obtain a written interpretation or clarification from the ENGINEER before proceeding with any work affected thereby.
- B. The CONTRACTOR shall submit to the ENGINEER for review those documents called for in each section of the Technical Specifications.

#### **2.05 PRECONSTRUCTION CONFERENCE**

- A. The CONTRACTOR shall attend a preconstruction conference with the OWNER, the ENGINEER and others as appropriate to discuss the construction of the WORK in accordance with the Contract Documents.

## **GENERAL CONDITIONS**

### **2.06 FINALIZING SCHEDULES**

- A. At least 7 days before the CONTRACTOR's submittal of its first Application for Payment, the CONTRACTOR, the ENGINEER, and others as appropriate will meet to finalize the schedules submitted in accordance with the Technical Specifications.

## **GENERAL CONDITIONS**

### **ARTICLE 3 - CONTRACT DOCUMENTS: INTENT, AMENDING, REUSE**

#### **3.01 INTENT**

- A. The Contract Documents comprise the entire agreement between OWNER and CONTRACTOR concerning the WORK. The Contract Documents are complementary, what is called for by one is as binding as if called for by all. The Contract Documents will be construed in accordance with the law of the place of the Project.
- B. It is the intent of the Contract Documents to describe the WORK, functionally complete, to be constructed in accordance with the Contract Documents. All work, materials, or equipment that may be reasonably inferred from the Contract Documents as being required to produce the completed work shall be supplied whether or not specifically called for. When words which have a well-known technical or trade meaning are used to describe work, materials, or equipment such words shall be interpreted in accordance with that meaning. Reference to standard specifications, manuals, or codes or any technical society, organization, or association, or to the Laws or Regulations of any governmental authority, whether such reference be specific or by implication, shall mean the latest standard specification, manual, code, or Laws or Regulations in effect at the time of opening of Bids, except as may be otherwise specifically stated. However, no provision of any referenced standard specification, manual, or code (whether or not specifically incorporated by reference in the Contract Documents) shall be effective to change the duties and responsibilities of the OWNER, the CONTRACTOR, or the ENGINEER or any of their consultants, agents, or employees from those set forth in the Contract Documents.
- C. If, during the performance of the WORK, the CONTRACTOR finds a conflict, error or discrepancy in the Contract Documents, the CONTRACTOR shall immediately report it to the ENGINEER in writing and before proceeding with the work affected thereby. The ENGINEER shall then make a written interpretation, clarification, or correction from the ENGINEER.

## **GENERAL CONDITIONS**

### **3.02 ORDER OF PRECEDENCE OF CONTRACT DOCUMENTS**

- A. In resolving conflicts resulting from conflicts, errors, or discrepancies in any of the Contract Documents, the order of precedence shall be as follows:
  - 1. Change Orders
  - 2. Agreement
  - 3. Addenda
  - 4. Contractor's Bid (Bid Form)
  - 5. Supplemental General Conditions
  - 6. Notice Inviting Bids
  - 7. Instructions to Bidders
  - 8. General Conditions
  - 9. Technical Specifications
  - 10. Referenced Standard Specifications
  - 11. Drawings
- B. With reference to the Drawings the order of precedence is as follows:
  - 1. Figures govern over scaled dimensions
  - 2. Detail drawings govern over general drawings
  - 3. Addenda/change order drawings govern over general drawings
  - 4. Contract Drawings govern over standard drawings

### **3.03 AMENDING AND SUPPLEMENTING CONTRACT DOCUMENTS**

- A. The Contract Documents may be amended by a Change Order (pursuant to Article 10) to provide for additions, deletions or revisions in the WORK or to modify terms and conditions.

## **GENERAL CONDITIONS**

### **3.04 REUSE OF DOCUMENTS**

- A. Neither the CONTRACTOR, Subcontractor, Supplier, nor any other person or organization performing any of the WORK under a contract with the OWNER shall have or acquire any title to or ownership rights in any of the Drawings, Technical Specifications, or other documents used on the WORK, and they shall not reuse any of them on the extensions of the Project or any other project without written consent.

## **GENERAL CONDITIONS**

### **ARTICLE 4 - AVAILABILITY OF LANDS; PHYSICAL CONDITIONS: REFERENCE POINTS**

#### **4.01 AVAILABILITY OF LANDS**

- A. The OWNER shall furnish the lands, rights-of-way and easements upon which the WORK is to be performed and for access thereto, together with other lands designated for the use of the CONTRACTOR in the Contract Documents. Easements for permanent structures or permanent changes in existing major facilities will be obtained and paid for by the OWNER, unless otherwise provided in the Contract Documents. Nothing contained in the Contract Documents shall be interpreted as giving the CONTRACTOR exclusive occupancy of the lands or rights-of-way provided. The CONTRACTOR shall provide for all additional lands and access thereto that may be required for temporary construction facilities or storage of materials and equipment. The CONTRACTOR shall not enter upon nor use any property not under the control of the OWNER until a written temporary construction easement agreement has been executed by the CONTRACTOR and the property owner, and a copy of the easement furnished to the ENGINEER prior to its use. Neither the OWNER nor the ENGINEER shall be liable for any claims or damages resulting from the CONTRACTOR's unauthorized trespass or use of any properties.

#### **4.02 PHYSICAL CONDITIONS - SUBSURFACE AND EXISTING STRUCTURES**

- A. Explorations and Reports: The paragraph entitled "Physical Conditions" of the Supplementary General Conditions identifies exploration reports and subsurface conditions tests at the site that have been utilized by the ENGINEER in the preparation of the Contract Documents. The CONTRACTOR may rely upon the accuracy of the Technical Data contained in these reports. The CONTRACTOR is responsible for the interpretation, extrapolation or interpolation of all technical as well as nontechnical data and its reliance on the completeness, opinions and interpretation of the reports.
- B. Existing Structures: The paragraph entitled "Physical Conditions" of the Supplementary General Conditions identifies the drawings of physical conditions in or relating to existing surface and subsurface structures (except Underground Utilities referred to in Paragraph 4.04 herein) which are at or contiguous to the site that have been utilized by the ENGINEER in the preparation of the Contract Documents. The CONTRACTOR is responsible for the interpretation, extrapolation or interpolation of all technical as well as nontechnical data and its reliance on the completeness, opinions and interpretation of the reports.

## **GENERAL CONDITIONS**

### **4.03 DIFFERING SITE CONDITIONS**

- A. The CONTRACTOR shall notify the ENGINEER upon encountering any of the following unforeseen conditions, hereinafter called "differing site conditions," during the prosecution of the WORK. The CONTRACTOR's notice to the ENGINEER shall be in writing and delivered before the differing site conditions are disturbed, but in no event later than 14 days after their discovery.
  - 1. Subsurface or latent physical conditions at the site of the WORK differing materially from those indicated, described, or delineated in the Contract Documents including those reports and documents discussed in Paragraph 4.02; and
  - 2. Physical conditions at the site of the WORK of an unusual nature differing materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Contract Documents including those reports and documents discussed in Paragraph 4.02.
- B. The ENGINEER will review the alleged differing site conditions, determine the necessity of obtaining additional explorations or tests with respect to verifying their existence and extent and advise the OWNER in writing of the ENGINEER's findings and conclusions.
- C. If the OWNER concludes that because of newly discovered conditions a change in the Contract Documents is required, a Change Order will be issued as provided in Article 10 to reflect and document the consequences of the differing site conditions.
- D. In each such case, an increase or decrease in the Contract Price or an extension or shortening of the Contract Time, or any combination thereof, will be allowable to the extent that they are attributable to the differing site conditions. If the OWNER and the CONTRACTOR are unable to agree as to the amount or length of the Change Order, a claim may be made as provided in Articles 11 and 12.
- E. The CONTRACTOR's failure to give written notice of differing site conditions within 14 days of their discovery and before they are disturbed shall constitute a waiver of all claims in connection therewith, whether direct or consequential in nature.



## **GENERAL CONDITIONS**

### **4.04 PHYSICAL CONDITIONS - UNDERGROUND UTILITIES**

- A. Shown or Indicated: The information and data shown or indicated in the Contract Documents with respect to existing Underground Utilities at or contiguous to the site are based on information and data furnished to the OWNER or the ENGINEER by the owners of Underground Utilities or by others. Unless it is expressly provided in the Supplementary General Conditions and/or the Section entitled "Protection and Restoration of Existing Facilities" of the Technical Specifications, the OWNER and the ENGINEER shall not be responsible for the accuracy or completeness of any Underground Utilities information or data. The CONTRACTOR's responsibility relating to underground utilities are: review and check all information and data, locate all Underground Utilities shown or indicated in the Contract Documents, coordinate the WORK with the owners of Underground Utilities during construction, the safeguard and protect the of Underground Utilities, and repair any damage to Underground Utilities resulting from the WORK. The cost of all these activities will be considered as having been included in the Contact Price.
- B. Not Shown or Indicated: If an Underground Utility not shown or indicated in the Contract Documents is uncovered or revealed at or contiguous to the site and which the CONTRACTOR could not reasonably have been expected to be aware of, the CONTRACTOR shall give written notice to the OWNER of that utility and the ENGINEER, specifying the location of the utility in question.

### **4.05 REFERENCE POINTS**

- A. The ENGINEER will provide one bench mark, near or on the site of the WORK, and will provide two points near or on the site to establish a base line for use by the ENGINEER for alignment control. Unless otherwise specified in the Technical Specifications, the CONTRACTOR shall furnish all other lines, grades, and bench marks required for proper execution of the WORK.
- B. The CONTRACTOR shall preserve all bench marks, stakes, and other survey marks. In case of their removal or destruction by its own employees or by its subcontractor's employees, the CONTRACTOR shall be responsible for the accurate replacement of reference points by professionally qualified personnel at no additional cost to the OWNER.

## **GENERAL CONDITIONS**

### **ARTICLE 5 - BONDS AND INSURANCE**

#### **5.01 PERFORMANCE AND OTHER BONDS**

- A. The CONTRACTOR shall furnish Performance and Payment Bonds, each in the amount set forth in the Supplementary General Conditions as security for the faithful performance and payment of all the CONTRACTOR's obligations under the Contract Documents. All insurance companies, sureties, and bond companies shall have an AM Best rating of A- or better, with a Financial Size Category of XII or better. Sureties shall also be listed on the Department of the Treasury's Circular 570, with an acceptable underwriting limitation limit. The Performance Bond shall remain in effect at least until one year after the date of Notice of Completion, except as otherwise provided by Law or Regulation or by the Contract Documents. After the ENGINEER issues the Notice of Completion, the amount of the Performance Bond may be reduced to 10 percent of the Contract Price, or \$1,000, whichever is greater. The CONTRACTOR shall also furnish such other Bonds as are required by the Supplementary General Conditions.
- B. If the surety on any Bond furnished by the CONTRACTOR is declared a bankrupt or becomes insolvent or its right to do business is terminated in any state where any part of the WORK is located, the CONTRACTOR shall within 7 days after written approval by the OWNER of a substitute Bond and Surety substitute the approved Bond and Surety.

#### **5.02 INSURANCE**

- A. The CONTRACTOR shall purchase and maintain the insurance required under this paragraph. All insurance companies, sureties, and bond companies shall have an AM Best rating of A- or better, with a Financial Size Category of XII or better. Sureties shall also be listed on the Department of the Treasury's Circular 570, with an acceptable underwriting limitation limit. This insurance shall include the specific coverages set out herein and be written for not less than the limits of liability and coverages provided in the Supplementary General Conditions, or required by law, whichever is greater. The CONTRACTOR's liabilities under the Agreement shall not be deemed limited in any way to the insurance coverage required.
- B. The CONTRACTOR shall furnish the OWNER and ENGINEER with certificates indicating the type, amount, class of operations covered, effective dates and expiration dates of all policies. All insurance policies purchased and maintained (or the certificates or other evidence thereof) shall contain a provision or endorsement that the coverage afforded will not be canceled, materially changed, or renewal refused until at least 30 days' prior written

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notice has been given to the OWNER by certified mail. All insurance shall remain in effect until the ENGINEER issues the Notice of Completion and at all times thereafter when the CONTRACTOR may be correcting, removing, or replacing defective work in accordance with Paragraph 13.06 or completing punch list items required by the Notice of Completion. In addition, the insurance required herein (except for Worker's Compensation and Employer's Liability) shall name the OWNER, the ENGINEER, and their officers, agents, and employees as "additional insured" under the policies.

1. Workers' Compensation and Employer's Liability: This insurance shall protect the CONTRACTOR against all claims under applicable state workers' compensation laws. The CONTRACTOR shall also be protected against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a workers' compensation law. This policy shall include an "all states" endorsement. The CONTRACTOR shall require each subcontractor similarly to provide Workers' Compensation Insurance for all of the latter's employees to be engaged in the WORK unless its employees are covered by the protection afforded by the CONTRACTOR's Workers' Compensation Insurance. In the event a class of employees is not protected under the Workers' Compensation Statute, the CONTRACTOR or Subcontractor, as the case may be, shall provide adequate employer's liability insurance for the protection of its employees not protected under the statute.
2. Comprehensive General Liability: This insurance shall be written in comprehensive form and shall protect the CONTRACTOR against all claims arising from injuries to persons other than its employees and damage to property of the OWNER or others arising out of any act or omission of the CONTRACTOR or its agents, employees or subcontractors. The policy shall include the following endorsements: (1) Protective Liability endorsement to insure the contractual liability assumed by the CONTRACTOR under the indemnification provisions in these General Conditions; (2) Broad Form Property Damage endorsement; (3) Personal Injury endorsement to cover personal injury liability for intangible harm. The Comprehensive General Liability coverage shall contain no exclusion relative to blasting, explosion, collapse of building, or damage to underground structures.
3. Comprehensive Automobile Liability: This insurance shall be written in comprehensive form. The policy shall protect the CONTRACTOR against all claims for injuries to employees, members of the public and

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damage to property of others arising from the use of CONTRACTOR's motor vehicles, whether they are owned, non-owned, or hired, and whether used or operated on or off the site. The motor vehicle insurance required under this paragraph shall include: (a) motor vehicle liability coverage; (b) personal injury protection coverage and benefits; and (c) uninsured motor vehicle coverage.

4. Subcontractor's Insurance: The CONTRACTOR shall require each of its subcontractors to procure and to maintain Comprehensive General Liability Insurance and Comprehensive Automobile Liability Insurance of the type and in the amounts specified in the Supplementary General Conditions or insure the activities of its subcontractors in the CONTRACTOR's own policy, in like amount.
5. Builder's Risk: This insurance shall be of the "all risk" type, shall be written in completed value form, and shall protect the CONTRACTOR, the OWNER, and the ENGINEER against damage to buildings, structures, materials and equipment. The amount of this insurance shall not be less than the insurable value of the WORK at completion. Builder's risk insurance shall provide for losses to be payable to the CONTRACTOR, the OWNER, and the ENGINEER as their interests may appear. The policy shall contain a provision that in the event of payment for any loss under the coverage provided, the insurance company shall have no rights of recovery against the CONTRACTOR, the OWNER, and the ENGINEER. The Builder's Risk policy shall insure against all risks of direct physical loss or damage to property from any external cause including flood and earthquake. Allowable exclusions, if any, shall be as specified in the Supplementary General Conditions.

## **GENERAL CONDITIONS**

### **ARTICLE 6 - CONTRACTOR'S RESPONSIBILITIES**

#### **6.01 SUPERVISION AND SUPERINTENDENCE**

- A. The CONTRACTOR shall supervise and direct the WORK competently and efficiently, devoting the attention and applying the skills and expertise necessary to perform the WORK in accordance with the Contract Documents. The CONTRACTOR shall be solely responsible for the means, methods, techniques, sequences, and procedures of construction and safety precautions and programs incidental thereto. The CONTRACTOR shall be responsible to see that the finished WORK complies accurately with the Contract Documents.
- B. The CONTRACTOR shall employ the Superintendent named in "Information Required of Bidder" on the work site at all times during the progress of the WORK. The superintendent shall not be replaced without the OWNER's written consent. The superintendent will be the CONTRACTOR's representative at the site and shall have authority to act on behalf of the CONTRACTOR. All communications given to the superintendent shall be as binding as if given to the CONTRACTOR. The CONTRACTOR shall issue all its communications to the OWNER through the ENGINEER.
- C. The CONTRACTOR's superintendent shall be present at the site of the WORK at all times while work is in progress. Failure to observe this requirement shall be considered suspension of the WORK by the CONTRACTOR until the superintendent is again present at the site.

#### **6.02 LABOR, MATERIALS, AND EQUIPMENT**

- A. The CONTRACTOR shall provide skilled, competent and suitably qualified personnel to survey and lay out the WORK and perform construction as required by the Contract Documents. When required in writing by the OWNER or ENGINEER, the CONTRACTOR or any subcontractor shall discharge any person who is, in the opinion of the OWNER or ENGINEER, incompetent, disorderly, or otherwise unsatisfactory and shall not again employ the discharged person on the WORK without the consent of the OWNER or ENGINEER. The CONTRACTOR shall at all times maintain good discipline and order at the site.
- B. Except in connection with the safety or protection of persons the WORK, or property at the site or adjacent thereto, all work at the site shall be performed during regular working hours, and the CONTRACTOR will not permit overtime work or the performance of work on Saturday, Sunday or any legal holiday without the OWNER's written consent given after prior written notice

## **GENERAL CONDITIONS**

to the ENGINEER. Except as otherwise provided in this Paragraph, the CONTRACTOR shall receive no additional compensation for overtime work, i.e., work in excess of 8 hours in any one calendar day or 40 hours in any one calendar week, even though such overtime work may be required under emergency conditions and may be ordered by the ENGINEER in writing. Additional compensation will be paid the CONTRACTOR for overtime work in the event extra work is ordered by the ENGINEER and the Change Order specifically authorizes the use of overtime work, but only to the extent that the CONTRACTOR pays overtime wages on a regular basis being paid by for overtime work of a similar nature in the same locality.

- C. All costs of inspection and testing performed during overtime work approved solely for the convenience of the CONTRACTOR shall be borne by the CONTRACTOR. The OWNER shall have the authority to deduct the costs of all inspection and testing from any partial payments otherwise due to the CONTRACTOR.
- D. Unless otherwise specified in the Contract Documents, the CONTRACTOR shall furnish, erect, maintain and remove the construction plant, and temporary works and assume full responsibility for all materials, equipment, labor, transportation, construction equipment, machinery, tools, appliances, fuel, power, light, heat, telephone, water, sanitary facilities and all other facilities and incidentals necessary for the furnishing, performance testing, start-up and completion of the WORK.
- E. All materials and equipment incorporated into the WORK shall be of new and good quality, except as otherwise provided in the Contract Documents. If required by the ENGINEER, the CONTRACTOR shall furnish satisfactory evidence (including reports of required tests) as to the kind and quality of materials and equipment. The CONTRACTOR shall apply, install, connect, erect, use, clean, and condition all material and equipment in accordance with the instructions of the manufacturer and Supplier except as otherwise provided in the Contract Documents.

### **6.03 ADJUSTING PROGRESS SCHEDULE**

- A. The CONTRACTOR shall submit any adjustments in the progress schedule to the ENGINEER for acceptance in accordance with the provisions for "Contractor Submittals" in the Technical Specifications.

## **GENERAL CONDITIONS**

### **6.04 SUBSTITUTES OR "OR-EQUAL" ITEMS**

- A. Whenever an item of material or equipment is specified or described in the Contract Documents by using the name of a proprietary item or the name of a particular Supplier, the specification or description is intended to establish the type, function, appearance, and quality required. Unless the specification or description contains or is followed by words reading that no like, equivalent, or "or-equal" item or no substitution is permitted, other items of material or equipment or material or equipment of other Suppliers may be submitted to ENGINEER for review under the circumstances described below:
1. "Or-Equal" Items: If in ENGINEER's sole discretion an item of material or equipment proposed by CONTRACTOR is functionally equal to that named and sufficiently similar so that no change in related Work will be required, it may be considered by ENGINEER as an "or-equal" item, in which case review and approval of the proposed item may, in ENGINEER's sole discretion, be accomplished without compliance with some or all of the requirements for approval of proposed substitute items. For the purposes of this paragraph 6.04.A.1, a proposed item of material or equipment will be considered functionally equal to an item so named if:
    - a. in the exercise of reasonable judgment ENGINEER determines that: (i) it is a least equal in quality, durability, appearance, strength, and design characteristics; (ii) it will reliably perform at least equally well the function imposed by the design concept of the completed Project as a functioning whole, and;
    - b. CONTRACTOR certifies that: (i) there is no increase in cost to the OWNER; and (ii) it will conform substantially, even with deviations, to the detailed requirements of the item named in the Contract Document.
  2. Substitute Items
    - a. If in ENGINEER's sole discretion an item of material or equipment proposed by CONTRACTOR does not qualify as an "or-equal" item under paragraph 6.04.A.1, it will be considered a proposed substitute item.
    - b. CONTRACTOR shall submit sufficient information as provided below to allow ENGINEER to determine that the item of material or

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equipment proposed is essentially equivalent to that named and an acceptable substitute therefore. Requests for review of proposed substitute items of material or equipment will not be accepted by ENGINEER from anyone other than CONTRACTOR.

- c. The procedure for review by ENGINEER will be as set forth in paragraph 6.04.A.2.d, as supplemented in the Technical Specifications and as ENGINEER may decide is appropriate under the circumstances.
  - d. CONTRACTOR shall first make written application to ENGINEER for review of a proposed substitute item of material or equipment that CONTRACTOR seeks to furnish or use. The application shall certify that the proposed substitute item will perform adequately the functions and achieve the results called for by the general design, be similar in substance to that specified, and be suited to the same use as that specified. The application will state the extent, if any, to which the use of the proposed substitute item will prejudice CONTRACTOR's achievement of Substantial Completion on time, whether or not use of the proposed substitute item will require a change in any of the Contract Documents (or in the provisions of any other direct contract with OWNER for work on the Project) to adapt the design to the proposed substitute item, and whether or not incorporation or use of the substitute item is subject to payment of any license fee or royalty. All variations of the proposed substitute item from that specified will be identified in the application, and available engineering, sales, maintenance, repair, and replacement services will be indicated. The application will also contain an itemized estimate of all costs or credits that will result directly or indirectly from use of such substitute item, including costs or credits that will result directly or indirectly from use of such substitute item, including costs of redesign and claims of other contractors affected by any resulting change, all of which will be considered by ENGINEER in evaluating the proposed substitute item. ENGINEER may require CONTRACTOR to furnish additional data about the proposed substitute item.
- B. Substitute Construction Methods or Procedures: If a specific means, method, technique, sequence, or procedure of construction is shown or indicated in and expressly required by the Contract Documents, CONTRACTOR may furnish or utilize a substitute means, method, technique, sequence, or procedure of construction approved by ENGINEER. CONTRACTOR shall submit sufficient information to allow ENGINEER, in



## **GENERAL CONDITIONS**

ENGINEER's sole discretion, to determine that the substitute proposed is equivalent to that expressly called for by the Contract Documents. The procedure for review by ENGINEER will be similar to that provided in subparagraph 6.04.A.2.

- C. Engineer's Evaluation: ENGINEER will be allowed a reasonable time within which to evaluate each proposal or submittal made pursuant to paragraphs 6.04.A and 6.04.B. ENGINEER will be the sole judge of acceptability. No "or-equal" or substitute will be ordered, installed or utilized until ENGINEER's review is complete, which will be evidenced by either a Change Order for a substitute or an approved Shop Drawing for an "or equal." ENGINEER will advise CONTRACTOR in writing of any negative determination.
- D. Special Guarantee: OWNER may require CONTRACTOR to furnish at CONTRACTOR's expense a special performance guarantee or other surety with respect to any substitute.
- E. ENGINEER's Cost Reimbursement: ENGINEER will record time required by ENGINEER and ENGINEER's Consultants in evaluating substitute proposed or submitted by CONTRACTOR pursuant to paragraphs 6.04.A.2 and 6.04.B and in making changes in the Contract Documents (or in the provisions of any other direct contract with OWNER for work on the Project) occasioned thereby. Whether or not ENGINEER approves a substitute item so proposed or submitted by CONTRACTOR, CONTRACTOR shall reimburse OWNER for the charges of ENGINEER and ENGINEER's Consultants for evaluation each such proposed substitute.
- F. CONTRACTOR's EXPENSE: CONTRACTOR shall provide all data in support of any proposed substitute or "or-equal" at CONTRACTOR's expense.

### **6.05 CONCERNING SUBCONTRACTORS, SUPPLIERS, AND OTHERS**

- A. The CONTRACTOR shall be responsible to the OWNER and the ENGINEER for the acts and omissions of its subcontractors and their employees to the same extent as the CONTRACTOR is responsible for the acts and omissions of its own employees. Nothing contained in this paragraph shall create any contractual relationship between any subcontractor and the OWNER or the ENGINEER nor relieve the CONTRACTOR of any liability or obligation under the Agreement.

### **6.06 PERMITS**

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- A. Unless otherwise provided in the Supplementary General Conditions, the CONTRACTOR shall obtain and pay for all construction permits and licenses from the agencies having jurisdiction, including furnishing the insurance and bonds required by such agencies. The costs incurred by the CONTRACTOR in compliance with this paragraph shall not be made the basis for claims for additional compensation. The OWNER shall assist the CONTRACTOR, when necessary, in obtaining such permits and licenses. The CONTRACTOR shall pay all governmental charges and inspection fees necessary for the prosecution of the WORK, which are applicable at the time of opening of Bids, including all utility connection charges for utilities required by the WORK.
- B. The CONTRACTOR shall pay all license fees and royalties and assume all costs when any invention, design, process, product, or device which is the subject of patent rights or copyrights held by others when issued in the construction of the WORK or incorporated into the WORK. If a particular invention, design, process, product, or device is specified in the Contract Documents for incorporation into or use in the construction of the WORK and if to the actual knowledge of the OWNER or the ENGINEER its use is subject to patent rights or copyrights calling for the payment of any license fee or royalty to others, the existence of these rights shall be disclosed by the OWNER in the Contract Documents. The CONTRACTOR shall indemnify, defend and hold harmless the OWNER and the ENGINEER and anyone directly or indirectly employed by either of them from and against all claims, damages, losses, and expenses (including attorneys' fees and court costs) arising out of any infringement of patent rights or copyrights incident to the use in the performance of the WORK or resulting from the incorporation in the WORK of any invention, design, process, product, or device not specified in the Contract Documents.

### **6.07 LAWS AND REGULATIONS**

- A. The CONTRACTOR shall observe and comply with all federal, state, and local laws, ordinances, codes, orders, and regulations which in any manner affect those engaged or employed on the WORK, the materials used in the WORK, or the conduct of the WORK. If any discrepancy or inconsistency should be discovered in the Contract Documents in relation to any law, ordinance, code, order, or regulations, the CONTRACTOR shall report the same in writing to the ENGINEER. The CONTRACTOR shall indemnify, defend and hold harmless the OWNER, the ENGINEER and their officers, agents, and employees against all claims and from violation of any law, ordinance, code, order, or regulation, whether by CONTRACTOR or by its employees or subcontractors. Any particular law or regulation specified or

## **GENERAL CONDITIONS**

referred to elsewhere in the Contract Documents shall not in any way limit the obligation of the CONTRACTOR to comply with all other provisions of federal, state, and local laws and regulations. Where an individual State act on occupational safety and health standards has been approved by Federal authority, then the provision of said State act shall control.

### **6.08 EQUAL OPPORTUNITY**

- A. The Contractor agrees to abide by: the provisions of Title VII of the Civil Rights Act of 1964 (42USC § § 2000e et seq.), which prohibits discrimination against any employee or applicant for employment on the basis of race, religion, color, or national origin; Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; 45 CFR 90, which prohibits discrimination on the basis of age; Section 504 of the Rehabilitation Act of 1973, (42 USC § 794), which prohibits discrimination on the basis of handicap; Utah Executive Order dated June 30, 1989, which prohibits sexual harassment in the workplace; and the Americans with Disabilities Act (42 USC § § 12111 et seq.), which prohibits discrimination against qualified employees and applicants with a disability.

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### **6.09 TAXES**

- A. The CONTRACTOR shall pay all sales, consumer, use, and other similar taxes required to be paid by the CONTRACTOR in accordance with the Laws and Regulations of the place of the Project which are applicable during the performance of the WORK.

### **6.10 USE OF PREMISES**

- A. The CONTRACTOR shall confine construction equipment, stored materials and equipment, and other operations of workers to (1) the Project site, (2) the land and areas identified for the CONTRACTOR's use in the Contract Documents, and (3) other lands whose use is acquired by Laws and Regulations, rights-of-way, permits, and easements. The CONTRACTOR shall be fully responsible to the owner and occupant of such lands for any damage to the lands or areas contiguous thereto, resulting from the performance of the WORK or otherwise. Should any claim be made against the OWNER or the ENGINEER by owner or occupant of lands because of the performance of the WORK, the CONTRACTOR shall promptly settle the claim by agreement, or resolve the claim through litigation. The CONTRACTOR shall, to the fullest extent permitted by Laws and Regulations, indemnify, defend, and hold the OWNER and the ENGINEER harmless from and against all claims, damages, losses, and expenses (including, but not limited to, fees of engineers, architects, attorneys, and other professionals and court costs) arising directly, indirectly, or consequentially out of any action, legal or equitable, brought by any owner or occupant of land against the OWNER or the ENGINEER to the extent the claim is based or arises out of the CONTRACTOR's performance of the WORK.

### **6.11 SAFETY AND PROTECTION**

- A. The CONTRACTOR shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the WORK. The CONTRACTOR shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to:
  - 1. All employees on the WORK and other persons and organizations who may be affected thereby.
  - 2. All the WORK and materials and equipment to be incorporated therein, whether in storage on or off the site; and

## **GENERAL CONDITIONS**

3. Other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.
- B. The CONTRACTOR shall comply with all applicable Laws and Regulations (whether referred to herein or not) of any public body having jurisdiction for the safety of persons or property or to protect them from damage, injury, or loss and shall erect and maintain all necessary safeguards for such safety and protection. The CONTRACTOR shall notify owners of adjacent property and utilities when prosecution of the WORK may affect them, and shall cooperate with them in the protection, removal, relocation, and replacement of their property.
- C. Unless the CONTRACTOR otherwise designates in writing a different individual as the responsible individual, the CONTRACTOR's superintendent shall be CONTRACTOR's representative at the site whose duty shall be the prevention of accidents.

### **6.12 SHOP DRAWINGS AND SAMPLES**

- A. After checking and verifying all field measurements and after complying with the applicable procedures specified in the Technical Specifications, the CONTRACTOR shall submit all shop drawings to the ENGINEER for review and approval in accordance with the approved schedule for shop drawings submittals specified in the Technical Specifications.
- B. The CONTRACTOR shall also submit to the ENGINEER for review and approval all samples in accordance with the approved schedule of sample submittals specified in the Technical Specifications.
- C. Before submitting shop drawings or samples, the CONTRACTOR shall determine and verify all quantities, dimensions, specified performance criteria, installation requirements, materials, catalog numbers, and similar data with respect thereto and review or coordinate each shop drawing or sample with other shop drawings and samples and with the requirements of the WORK and the Contract Documents.

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### **6.13 CONTINUING THE WORK**

- A. The CONTRACTOR shall carry on the WORK and adhere to the progress schedule during all disputes or disagreements with the OWNER. No work shall be delayed or postponed pending resolution of any dispute or disagreement, except as the CONTRACTOR and the OWNER may otherwise mutually agree in writing.

### **6.14 INDEMNIFICATION**

- A. To the fullest extent permitted by Laws and Regulations, the CONTRACTOR shall indemnify, defend, and hold harmless the OWNER, the ENGINEER, and their officers, agents, and employees, against and from all claims and liability arising under or by reason of the Agreement or any performance of the WORK, but not from the sole negligence or willful misconduct of the OWNER and/or the ENGINEER. Such indemnification by the CONTRACTOR shall include but not be limited to the following:
  - 1. Liability or claims resulting directly or indirectly from the negligence or carelessness of the CONTRACTOR or its agents in the performance of the WORK, or in guarding or maintaining the same, or from any improper materials, implements, or appliances used in its construction, or by or on account of any act or omission of the CONTRACTOR or its agents;
  - 2. Liability or claims arising directly or indirectly from or based on the violation of any law, ordinance, regulation, order, or decree, whether by the CONTRACTOR or its agents;
  - 3. Liability or claims arising directly or indirectly from the use or manufacture by the CONTRACTOR, its agents, or the OWNER in the performance of this Agreement of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article, or appliance, unless otherwise specifically stipulated in this Agreement.
  - 4. Liability or claims arising directly or indirectly from the breach of any warranties, whether express or implied, made to the OWNER or any other parties by the CONTRACTOR or its agents;
  - 5. Liabilities or claims arising directly or indirectly from the willful misconduct of the CONTRACTOR or its agents; and,

## **GENERAL CONDITIONS**

- 6. Liabilities or claims arising directly or indirectly from any breach of the obligations assumed herein by the CONTRACTOR.
- B. The CONTRACTOR shall reimburse the OWNER, and the ENGINEER for all costs and expense, (including but not limited to fees and charges of engineers, architects, attorneys, and other professional and court costs) incurred by the OWNER, and the ENGINEER in enforcing the provisions of this Paragraph.
- C. The indemnification obligation under this Paragraph shall not be limited in any way by any limitation of the amount or type of damages, compensation, or benefits payable by or for the CONTRACTOR or any such subcontractor or other person or organization under workers' compensation acts, disability benefit acts, or other employee benefit acts.

### **6.15 CONTRACTOR'S DAILY REPORTS**

- A. The CONTRACTOR shall complete a daily report indicating manpower, major equipment, subcontractors, weather conditions, etc., involved in the performance of the WORK. The daily report shall be completed on forms prepared by the CONTRACTOR and acceptable to the ENGINEER, and shall be submitted to the ENGINEER at the conclusion of each work day.

### **6.16 ASSIGNMENT OF CONTRACT**

- A. The CONTRACTOR shall not assign, sublet, sell, transfer, or otherwise dispose of the Agreement or any portion thereof, or its right, title, or interest therein, or obligations thereunder, without the written consent of the OWNER except as imposed by law. If the CONTRACTOR violates this provision, the Agreement may be terminated at the option of the OWNER. In such event, the OWNER shall be relieved of all liability and obligations to the CONTRACTOR and to its assignee or transferee, growing out of such termination.

## **GENERAL CONDITIONS**

### **ARTICLE 7 - OTHER WORK**

#### **7.01 RELATED WORK**

- A. The OWNER may perform other work related to the Project at the site by the OWNER's own forces, have other work performed by utility owners, or let other direct contracts for the performance of the other work which may contain General Conditions similar to these. If the fact that such other work is to be performed was not noted in the Contract Documents, written notice thereof will be given to the CONTRACTOR prior to commencing any other work.
- B. The CONTRACTOR shall afford each utility owner and other contractor who is a party to a direct contract (or the OWNER, if the OWNER is performing the additional work with the OWNER's employees) proper and safe access to the site and a reasonable opportunity for the introduction and storage of materials and equipment and the execution of the other work. The CONTRACTOR shall properly connect and coordinate the WORK with the other work. The CONTRACTOR shall do all cutting, fitting, and patching of the WORK that may be required to make its several parts come together properly and integrate with the other work. The CONTRACTOR shall not endanger any work of others by cutting, excavating, or otherwise altering their work and shall only cut or alter their work with the written consent of the ENGINEER and the others whose work will be affected.
- C. If the proper execution or results of any part of the CONTRACTOR's work depends upon the integration of work with the completion of other work by any other contractor or utility owner (or the OWNER), the CONTRACTOR shall inspect and report to the ENGINEER in writing all delays, defects, or deficiencies in the other work that renders it unavailable or unsuitable for proper integration with the CONTRACTOR's work. Except for the results or effects of latent or nonapparent defects and deficiencies in the other work, the CONTRACTOR's failure to report will constitute an acceptance of the other work as fit and proper for integration with the CONTRACTOR's work and as a waiver of any claim for additional time or compensation associated with the integration of the CONTRACTOR's work with the other work.



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### **7.02 COORDINATION**

- A. If the OWNER contracts with others for the performance of other work on the Project at the site, a coordinator will be identified to the extent that the coordinator can be identified at this time, in the Supplementary General Conditions and delegated the authority and responsibility for coordination of the activities among the various contractors. The specific matters over which the coordinator has authority and the extent of the coordinator's authority and responsibility will be itemized in the Supplementary General Conditions or in a notice to the CONTRACTOR at such time as the identity of the coordinator is determined.

## **GENERAL CONDITIONS**

### **ARTICLE 8 - OWNER'S RESPONSIBILITIES**

#### **8.01 COMMUNICATIONS**

- A. The OWNER shall issue all its communications to the CONTRACTOR through the ENGINEER.

#### **8.02 PAYMENTS**

- A. The OWNER shall make payments to the CONTRACTOR as provided in Paragraphs 14.05 and 14.09.

#### **8.03 LANDS, EASEMENTS, AND SURVEYS**

- A. The OWNER's duties with respect to providing lands and easements and providing engineering surveys to establish reference points are set forth in Paragraphs 4.01 and 4.05. The OWNER shall identify and make available to the CONTRACTOR copies of exploration reports and subsurface conditions tests at the site and in existing structures which have been utilized by the ENGINEER in preparing the Drawings and Technical Specifications as set forth in Paragraph 4.02

#### **8.04 CHANGE ORDERS**

- A. The OWNER shall execute approved Change Orders for the conditions described in Paragraph 10.01D.

#### **8.05 INSPECTIONS AND TESTS**

- A. The OWNER's responsibility with respect to inspection, tests, and approvals is set forth in Paragraph 13.03B.

#### **8.06 SUSPENSION OF WORK**

- A. In connection with the OWNER's right to stop work or suspend work, see Paragraphs 13.04 and 15.01. Paragraphs 15.02 and 15.03 deal with the OWNER's right to terminate services of the CONTRACTOR under certain circumstances.

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### **ARTICLE 9 - ENGINEER'S STATUS DURING CONSTRUCTION**

#### **9.01 OWNER'S REPRESENTATIVE**

- A. The ENGINEER will be the OWNER's representative during the construction period. The duties, responsibilities and the limitations of authority of the ENGINEER as the OWNER's representative during construction are set forth in a separate agreement with the OWNER and are summarized hereafter.

#### **9.02 VISITS TO SITE**

- A. The ENGINEER will make visits to the site during construction to observe and inspect the progress and quality of the WORK and to determine, in general if the WORK is proceeding in accordance with the Contract Documents.

#### **9.03 PROJECT REPRESENTATION**

- A. The ENGINEER will furnish a Project Representative to observe and inspect the performance of the WORK. The Project Representative and/or other authorized agents of the Engineer shall serve as the chief Owner/Engineer contact(s) with the Contractor during the construction phase. All submittals shall be delivered to and communications between the Engineer and the Contractor shall be handled by the Project Representative and/or other authorized agents. The Project Representative shall be the chief authorized representative of the Owner and the Engineer at the site of the work in all on-site relations with the Contractor.

#### **9.04 CLARIFICATIONS AND INTERPRETATIONS**

- A. The ENGINEER will issue with reasonable promptness written clarifications or interpretations of the requirements of the Contract Documents (in the form of Drawings or otherwise) as the ENGINEER may determine necessary, which shall be consistent with or reasonably inferable from the overall intent of the Contract Documents.

#### **9.05 AUTHORIZED VARIATIONS IN WORK**

- A. The ENGINEER may authorize minor variation in the WORK as described in the Contract Documents when such variations do not involve an adjustment in the Contract Price or the Contract Time and are consistent with the overall intent of the Contract Documents. These variations shall be accomplished by issuing a Field Order. The issuance of a Field Order requires the CONTRACTOR to perform the work described in the order promptly. If the

## **GENERAL CONDITIONS**

CONTRACTOR believes that a Field Order justifies an increase in the Contract Price or an extension of the Contract Time and parties are unable to agree as the amount or extent thereof, the CONTRACTOR may make a claim therefor as provided in Article 11 or 12.

### **9.06 REJECTION OF DEFECTIVE WORK**

- A. The ENGINEER is authorized to reject work which the ENGINEER believes to be defective and require special inspection or testing of the WORK as provided in Paragraph 13.03G, whether or not the WORK is fabricated, installed, or completed.

### **9.07 CONTRACTOR SUBMITTALS, CHANGE ORDERS, AND PAYMENTS**

- A. The ENGINEER will review for approval all Contractor submittals, including shop drawings, samples, substitutes, and "or equal" items, etc., in accordance with the procedures set forth in the Technical Specifications.
- B. In connection with the ENGINEER's responsibilities as to Change Orders, see Articles 10, 11, and 12.
- C. In connection with the ENGINEER's responsibilities with respect to Applications for Payment, see Article 14.

### **9.08 DECISIONS ON DISPUTES**

- A. All claims, disputes, and other matters concerning the acceptability of the WORK, the interpretation of the requirements of the Contract Documents pertaining to the performance of the WORK, and claims for changes in the Contract Price or Contract Time under Articles 11 and 12 will be referred to the ENGINEER in writing with a request for formal decision in accordance with this paragraph. The ENGINEER will render a decision in writing within 30 days of receipt of the request. Written notice of each claim, dispute, or other matter will be delivered by the CONTRACTOR to the ENGINEER promptly (but in no event later than 30 days) after the occurrence of the event. Written supporting data will be submitted to the ENGINEER with the written claim unless the ENGINEER allows an additional period of time to ascertain more accurate data in support of the claim.
- B. When reviewing the claim or dispute, the ENGINEER will not show partiality to the OWNER or the CONTRACTOR and will incur no liability in connection with any interpretation or decision rendered in good faith. The ENGINEER's rendering of a decision with respect to any claim, dispute, or other matter (except any which have been waived by the making or acceptance of final

## **GENERAL CONDITIONS**

payment as provided in Paragraph 14.12) shall be a condition precedent to the OWNER's or the CONTRACTOR's exercise of their rights or remedies under the Contract Documents or by Law or Regulations with respect to the claim, dispute, or other matter.

### **9.09 LIMITATION ON ENGINEER'S RESPONSIBILITIES**

- A. Neither the ENGINEER's authority to act pursuant to its agreement with the OWNER, nor the description of that authority under this Article 9, nor any other description of the ENGINEER's responsibility in the Contract Documents, nor any decision made by the ENGINEER in good faith either to exercise or not exercise its authority, shall give rise to any duty or responsibility on the part of the ENGINEER to the CONTRACTOR, any Subcontractor, any Supplier, any surety or any other person or organization performing any part of the WORK.
- B. Whenever in the Contract Documents the terms "as ordered," "as directed," "as required," "as allowed," "as reviewed," "as approved," or terms of like effect or import are used, or the adjectives "reasonable," "suitable," "acceptable," "proper," or "satisfactory" or adjectives of like effect or import are used to describe a requirement, direction, review, or judgement of the ENGINEER as to the WORK, it is intended that such requirement, direction, review, or judgment will be solely to evaluate the WORK for compliance with the Contract Documents, unless there is a specific statement indicating otherwise. The use of any such term or adjective shall not be effective to assign to the ENGINEER any duty or authority to supervise or direct the performance of the WORK or any duty or authority to undertake responsibility contrary to the provisions of its agreement with the OWNER.
- C. The ENGINEER will not be responsible for the CONTRACTOR's means, methods, techniques, sequences, or procedures of construction not specified in the Contract Documents or the safety precautions and programs incident thereto.
- D. The ENGINEER will not be responsible for the acts or omissions of the CONTRACTOR nor of any subcontractor, supplier, or any other person or organization performing any of the WORK to the extent that such acts or omissions are not reasonably discoverable considering the level of observation and inspection required by the ENGINEER's agreement with the OWNER.

## **GENERAL CONDITIONS**

### **ARTICLE 10 - CHANGES IN THE WORK**

#### **10.01 GENERAL**

- A. Without invalidating the Agreement and without notice to any surety, the OWNER may at any time or from time to time, order additions, deletions, or revisions in the WORK; these will be authorized by a written Field Order and/or a Change Order issued by the ENGINEER. Upon receipt of any of these documents, the CONTRACTOR shall promptly proceed with the work involved pursuant to the applicable conditions of the Contract Documents.
- B. If the OWNER and the CONTRACTOR are unable to agree upon the increase or decrease in the Contract Price or an extension or shortening of the Contract Time, if any, that should be allowed as a result of a Field Order, a claim may be made therefor as provided in Articles 11 or 12.
- C. The CONTRACTOR shall not be entitled to an increase in the Contract Price nor an extension of the Contract Time with respect to any work performed that is not required by the Contract Documents as amended, modified, or supplemented by Change Order, except in the case of an emergency and except in the case of uncovering work provided in the Paragraph 13.03G.
- D. The OWNER and the CONTRACTOR shall execute appropriate Change Orders covering:
  - 1. Changes in the WORK which are ordered by the OWNER pursuant to Paragraph 10.01A;
  - 2. Changes required because of acceptance of defective work under Paragraph 13.06;
  - 3. Changes in the Contract Price or Contract Time which are agreed to by the parties; or
  - 4. Any other changes agreed to by the parties.
- E. If the provisions of any Bond require notice of any change to be given to a surety, the giving of these notices will be the CONTRACTOR's responsibility. The CONTRACTOR shall provide for the amount of each applicable Bond to be adjusted accordingly.

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### **10.02 ALLOWABLE QUANTITY VARIATIONS**

- A. Whenever a unit price and quantity have been established for a bid item in the Contract Documents, the quantity stated may be increased or decreased to a maximum of 25 percent with no change in the unit price. An adjustment in the quantity in excess of 25 percent will be sufficient to justify a change in the unit price. Changes in the quantity of all bid items established in the Contract Documents, regardless of whether the changes are more or less than 25 percent and at the unit price established in the Contract Documents or adjusted otherwise, shall be documented by Change Orders.
- B. In the event a part of the WORK is to be entirely eliminated and no lump sum or unit price is named in the Contract Documents to cover the eliminated work, the price of the eliminated work shall be agreed upon in writing by the OWNER and the CONTRACTOR. If the OWNER and the CONTRACTOR fail to agree upon the price of the eliminated work, the price shall be determined in accordance with the provisions of Article 11.

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### **ARTICLE 11 - CHANGE OF CONTRACT PRICE**

#### **11.01 GENERAL**

- A. The Contract Price constitutes the total compensation payable to the CONTRACTOR for performing the WORK. Except as directed by Change Orders, all duties, responsibilities, and obligations assigned to or undertaken by the CONTRACTOR shall be at its expense without change in the Contract Price.
- B. The Contract Price may only be changed by a Change Order. Any claim for an increase in the Contract Price shall be based on written notice delivered by the CONTRACTOR to the ENGINEER promptly (but in no event later than 30 days) after the occurrence of the event giving rise to the claim and stating the general nature of the claim. Notice of the amount of the claim with supporting data shall be delivered with the claim, unless the ENGINEER allows an additional period of time to ascertain more accurate data in support of the claim, and shall be accompanied by the CONTRACTOR's written statement that the amount claimed covers all known amounts (direct, indirect, and consequential) to which the CONTRACTOR is entitled as a result of the occurrence of the event. If the OWNER and the CONTRACTOR cannot otherwise agree on the amount involved, all claims for adjustment in the Contract Price shall be determined by the ENGINEER in accordance with Paragraph 9.08A. No claim for an adjustment in the Contract Price will be valid if not submitted in accordance with this Paragraph 11.01B.
- C. The value of any work covered by a Change Order or of any claim for an increase or decrease in the Contract Price shall be determined in one of the following ways:
  - 1. Where the work involved is covered by unit prices contained in the Contract Documents, by application of unit prices to the quantities of the items involved.
  - 2. By mutual acceptance of a lump sum, which may include an allowance for overhead and profit not necessarily in accordance with Paragraph 11.04.
  - 3. On the basis of the cost of work (determined as provided in Paragraphs 11.02 and 11.03) plus a CONTRACTOR's fee for overhead and profit (determined as provided in Paragraph 11.04).



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### 11.02 COST OF WORK (BASED ON TIME AND MATERIALS)

- A. General: The term "cost of work" means the sum of all costs necessarily incurred and paid by the CONTRACTOR for labor, materials, and equipment in the proper performance of work. Except as otherwise may be agreed to in writing by the OWNER, such costs shall be in amounts no higher than those prevailing in the locality of the Project.
- B. Labor: The cost of labor used in performing work by the CONTRACTOR, a subcontractor, or other forces will be the sum of the following:
1. The actual wages paid plus any employer payments to, or on behalf of workers for fringe benefits including health and welfare, pension, vacation, and similar purposes. The cost of labor may include the rates paid to foremen when determined by the ENGINEER that the services of foremen do not constitute a part of the overhead allowance.
  2. All payments imposed by state and federal laws including, but not limited to, compensation insurance, and social security payments.
  3. The amount paid for subsistence and travel required by collective bargaining agreements, or in accordance with the regular practice of the employer.

At the beginning of the extra work and as later requested by the ENGINEER, the CONTRACTOR shall furnish the ENGINEER proof of labor compensation rates being paid.

- C. Materials: The cost of materials used in performing work will be the cost to the purchaser, whether CONTRACTOR or subcontractor, from the supplier thereof, except as the following are applicable:
1. Trade discounts available to the purchase shall be credited to the OWNER notwithstanding the fact that such discounts may not have been taken by the CONTRACTOR.
  2. For materials secured by other than a direct purchase and direct billing to the purchaser, the cost shall be deemed to be the price paid to the actual supplier as determined by the ENGINEER. Markup except for actual costs incurred in the handling of such materials will not be allowed.

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3. Payment for materials from sources owned wholly or in part by the purchaser shall not exceed the price paid by the purchaser for similar materials from these sources on extra work items or current wholesale price for the materials delivered to the work site, whichever is lower.
  4. If in the opinion of the ENGINEER the cost of material is excessive, or the CONTRACTOR does not furnish satisfactory evidence of the cost of the material, then the cost shall be deemed to be the lowest current wholesale price for the quantity concerned, delivered to the work site less trade discount. The OWNER reserves the right to furnish materials for the extra work and no claim shall be made by the CONTRACTOR for costs and profit on such materials.
- D. Equipment: The CONTRACTOR will be paid for the use of equipment at the rental rate listed for the equipment specified in the Supplementary General Conditions. The rental rate will be used to compute payments for equipment whether the equipment is under the CONTRACTOR's control through direct ownership, leasing, renting, or another method of acquisition. The rental rate to be applied for use of each item of equipment shall be the rate resulting in the least total cost to the Owner for the total period of use. If it is deemed necessary by the CONTRACTOR to use equipment not listed in the Supplementary General Conditions an equitable rental rate for the equipment will be established by the ENGINEER. The CONTRACTOR may furnish cost data which might assist the ENGINEER in the establishing the rental rate.
1. All equipment shall, in the opinion of the ENGINEER, be in good working condition and suitable for the purpose for which the equipment is to be used.
  2. Before construction equipment is used on the extra work, the CONTRACTOR shall plainly stencil or stamp an identifying number thereon at a conspicuous location, and shall furnish to the ENGINEER, in duplicate, a description of the equipment and its identifying number.
  3. Unless otherwise specified, manufacturers' ratings and manufacturer approved modifications shall be used to classify equipment for the determination of applicable rental rates. Equipment which has no direct power unit shall be powered by a unit of at least the minimum rating recommended by the manufacturer.
  4. Individual pieces of equipment or tools having a replacement value of \$100 or less, whether or not consumed by use, shall be considered to be small tools and no payment will be made therefore.

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5. Rental time will not be allowed while equipment is inoperative due to breakdowns.
- E. Equipment on the Work: The rental time to be paid for equipment used on the WORK shall be the time the equipment is in productive operation on the extra work being performed and, in addition, shall include the time required to move the equipment to the location of the extra work and return it to the original location or to another location that requires no more moving time than that required to return it to its original location. Moving time will not be paid if the equipment is used on other than the extra work, even though located at the site of the extra work. Loading and transporting costs will be allowed, in lieu of moving time, when the equipment is moved by means other than its own power. However, no payment will be made for loading and transporting costs when the equipment is used on other than the extra work even though located at the site of the extra work. The following shall be used in computing the rental time of equipment on the WORK.
1. When hourly rates are listed, any part of an hour less than 30 minutes of operation shall be considered to be 1/2-hour of operation, and any part of an hour in excess of 30 minutes will be considered one hour of operation.
  2. When daily rates are listed, any part of a day less than 4 hours operation shall be considered to be 1/2-day of operation. When owner-operated equipment is used to perform extra work to be paid for on a time and materials basis, the CONTRACTOR will be paid for the equipment and operator, as set forth in Paragraph (3), (4), and (5), following.
  3. Payment for the equipment will be made in accordance with the provisions in Paragraph 11.02D, herein.
  4. Payment for the cost of labor and subsistence or travel allowance will be made at the rates paid by the CONTRACTOR to other workers operating similar equipment already on the WORK, or in the absence of such labor, established by collective bargaining agreements for the type of workmen and location of the extra work, whether or not the operator is actually covered by such an agreement. A labor surcharge will be added to the cost of labor described herein in accordance with the provisions of Paragraph 11.02B, herein, which surcharge shall constitute full compensation for payments imposed by state and federal laws and all payments made to on behalf of workers other than actual wages.

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5. To the direct cost of equipment rental and labor, computed as provided herein, will be added the allowances for equipment rental and labor as provided in Paragraph 11.04, herein.

### **11.03 SPECIAL SERVICES**

- A. Special work or services are defined as that work characterized by extraordinary complexity, sophistication, or innovation or a combination of the foregoing attributes which are unique to the construction industry. The following may be considered by the ENGINEER in making estimates for payment for special services:
  1. When the ENGINEER and the CONTRACTOR, by agreement, determine that a special service or work is required which cannot be performed by the forces of the CONTRACTOR or those of any of its subcontractors, the special service or work may be performed by an entity especially skilled in the work to be performed. After validation of invoices and termination of market values by the ENGINEER, invoices for special services or work based upon the current fair market value thereof may be accepted without complete itemization of labor, material, and equipment rental cost.
  2. When the CONTRACTOR is required to perform work necessitating special fabrication or machining process in a fabrication or a machine shop facility away from the job site, the charges for that portion of the work performed at the off-site facility may by agreement, be accepted as a special service and accordingly, the invoices from the work may be accepted without detailed itemization.
  3. All invoices for special services will be adjusted by deducting all trade discounts offered or available, whether the discounts were taken or not. In lieu of the allowances for overhead and profit specified in Paragraph 11.04, herein, an allowance of 5 percent will be added to invoices for special services.
- B. All work performed hereunder shall be subject to all of the provisions of the Contract Documents and the CONTRACTOR's sureties shall be bound with reference hereto as under the original Agreement. Copies of all amendments to surety bonds or supplemental surety bonds shall be submitted to the OWNER for review prior to the performance of any work hereunder.

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### 11.04 CONTRACTOR'S FEE

- A. WORK ordered on the basis of time and materials will be paid for at the actual necessary cost as determined by the ENGINEER, plus allowances for overhead and profit. For extra work involving a combination of increases and decreases in the WORK the actual necessary cost will be the arithmetic sum of the additive and deductive costs. The allowance for overhead and profit shall include full compensation for superintendence, bond and insurance premiums, taxes, office expenses, and all other items of expense or cost not included in the cost of labor, materials, or equipment provided for under Paragraphs 11.02B, C, and D, herein including extended overhead and home office overhead. The allowance for overhead and profit will be made in accordance with the following schedule:

#### ACTUAL NECESSARY COST OVERHEAD AND PROFIT ALLOWANCE

Labor ..... 10 percent

Materials ..... 10 percent

Equipment ..... 10 percent

- B. It is understood that labor, materials, and equipment may be furnished by the CONTRACTOR or by the subcontractor, the allowance specified herein shall be applied to the labor, materials, and equipment costs of the subcontractor, to which the CONTRACTOR may add 5 percent of the subcontractor's total cost for the extra work. Regardless of the number of hierarchical tiers of subcontractors, the 5 percent increase above the subcontractor's total cost which includes the allowances for overhead and profit specified herein may be applied one time only for each separate work transaction.

## **GENERAL CONDITIONS**

### **ARTICLE 12 - CHANGE OF CONTRACT TIME**

#### **12.01 GENERAL**

- A. The Contract Time may only be changed by a Change Order. Any claim for an extension of the Contract time shall be based on written notice delivered by the CONTRACTOR to the ENGINEER promptly (but in no event later than 30 days) after the occurrence of the event giving rise to the claim and stating the general nature of the claim. Notice of the extent of the claim with supporting data shall be delivered within 30 days after such occurrence (unless the ENGINEER allows an additional period of time to ascertain more accurate data in support of the claim) and shall be accompanied by the CONTRACTOR's written statement that the adjustment claimed is the entire adjustment to which the CONTRACTOR has reason to believe it is entitled as a result of the occurrence of said event. All claims for adjustment in the Contract Time shall be determined by the ENGINEER in accordance with Paragraph 9.08 if the OWNER and the CONTRACTOR cannot otherwise agree. No claim for an adjustment in the Contract Time will be valid if not submitted in accordance with the requirements of this Paragraph 12.01A.
- B. The Contract Time will be extended in an amount equal to time lost if the CONTRACTOR makes a claim as provided in Paragraph 12.01A and the ENGINEER determines that the delay was caused by events beyond the control of the CONTRACTOR. Examples of events beyond the control of the CONTRACTOR include acts or neglect by the OWNER or others performing additional work as contemplated by Article 7, or by acts of God or of the public enemy, fire, floods, epidemics, quarantine restrictions, strikes, labor disputes, sabotage, or freight embargoes.
- C. All time limits stated in the Contract Documents are of the essence.
- D. None of the aforesaid time extensions shall entitle the CONTRACTOR to any adjustment in the Contract Price or any damages for delay. Furthermore, the CONTRACTOR hereby indemnifies and holds harmless the OWNER and ENGINEER, their officers, agents and employees from and against all claims, damages, losses and expenses (including lost property and attorney's fees) arising out of or resulting from the temporary suspension of work whether for the OWNER's convenience as defined in Article 15.01 (a) or for whatever other reasons including the stoppage of work by the ENGINEER for the CONTRACTOR's failure to comply with any order issued by the ENGINEER.

## **GENERAL CONDITIONS**

### **12.02 EXTENSIONS OF THE TIME FOR DELAY DUE TO INCLEMENT WEATHER**

- A. "Inclement weather" is any weather condition or conditions resulting immediately therefrom, causing the CONTRACTOR to suspend construction operations or preventing the CONTRACTOR from proceeding with at least 75 percent of the normal labor and equipment force engaged on the WORK.
- B. Should the CONTRACTOR prepare to begin work at the regular starting time at the beginning of any regular work shift on any day on which inclement weather, or its effects on the condition of the WORK prevents work from beginning at the usual starting time and the crew is dismissed as a result thereof, the CONTRACTOR will not be charged for a working day whether or not conditions change thereafter during the day and the major portion of the day could be considered to be suitable for construction operations.
- C. The CONTRACTOR shall base its construction schedule upon the inclusion of the number of days of inclement weather specified in the paragraph entitled "Inclement weather delays" of the Supplementary General Conditions. No extension of the Contract Time due to inclement weather will be considered until after the stated number of days of inclement weather has been reached. However, no reduction in Contract Time will be made if the number of inclement weather days is not reached.

### **12.03 EXTENSIONS OF TIME FOR OTHER DELAYS**

- A. If the CONTRACTOR is delayed in completion of the WORK beyond the time named in the Contract Documents for the completion of the WORK, by acts of God or of the public enemy, fire, floods, epidemics, quarantine restrictions, strikes, labor disputes, industry-wide shortage of raw materials, sabotage or freight embargoes, the CONTRACTOR shall be entitled to an adjustment in the Contract Time. No such adjustment will be made unless the CONTRACTOR shall notify the ENGINEER in writing of the causes of delay within 15 calendar days from the beginning of any such delay. The ENGINEER shall ascertain the facts and the extent of the delay. No adjustment in time shall be made for delays resulting from noncompliance with the Contract, accidents, failure on the part of the CONTRACTOR to carry out the provisions of the Contract including failure to provide materials, equipment or workmanship meeting the requirements of the Contract Documents; the occurrence of such events shall not relieve the CONTRACTOR from the necessity of maintaining the required progress.
- B. In the event that Contract completion is delayed beyond the Contract Time named in the Specifications by reason of shortages of raw materials required for CONTRACTOR-furnished items, the CONTRACTOR shall be entitled to

## **GENERAL CONDITIONS**

an adjustment in the Contract Time in like manner as if the WORK had been suspended for the convenience and benefit of the OWNER; provided, however, that the CONTRACTOR shall furnish documentation acceptable to the OWNER and ENGINEER that he placed or attempted to place firm orders with suppliers at a reasonable time in advance of the required date of delivery of the items in question, that such shortages shall have developed following the date such orders were placed or attempts made to place same, that said shortages are general throughout the affected industry, that said shortages are shortages of raw materials required to manufacture CONTRACTOR-furnished items and not simply failure of CONTRACTOR's suppliers to manufacture, assemble or ship items on time, and that the CONTRACTOR shall, to the degree possible, have made revisions in the sequence of his operations, within the terms of the Contract, to offset the expected delay. The CONTRACTOR shall notify the ENGINEER, in writing, concerning the cause of delay, within 15 calendar days of the beginning of such delay. The validity of any claim by the CONTRACTOR to an adjustment in the Contract Time shall be determined by the OWNER acting through the ENGINEER, and his findings thereon shall be based on the ENGINEER's knowledge and observations of the events involved and documentation submitted by the CONTRACTOR, showing all applicable facts relative to the foregoing provisions. Only the physical shortage of raw materials will be considered under these provisions as a cause for adjustment of time and no consideration will be given to any claim that items could not be obtained at a reasonable, practical, or economical cost or price, unless it is shown to the satisfaction of the OWNER that such items could have been obtained only at exorbitant prices entirely out of line with current rates taking into account the quantities involved and the usual practices in obtaining such quantities.

- C. If the CONTRACTOR is delayed in completion of the WORK by reason of changes made under the provisions of Article 10 or changed conditions as provided under Article 4.03, or by failure of the OWNER to acquire or clear right-of-way as provided under Article 15.01, or by any act of the ENGINEER or of the OWNER, not contemplated by the Contract, an adjustment in the Contract time will be made by the OWNER in like manner as if the WORK had been suspended for the convenience and benefit of the OWNER, except, that if the WORK is increased as a result of changes, the OWNER, at his sole discretion, may grant an adjustment in the number of calendar days for completion of the Contract. In the event of such delay, the CONTRACTOR shall notify the ENGINEER in writing of the causes of delay within 15 calendar days from the beginning of any such delay.



## **GENERAL CONDITIONS**

### **ARTICLE 13 - WARRANTY AND GUARANTEE; TESTS AND INSPECTIONS; CORRECTION, REMOVAL, OR ACCEPTANCE OF DEFECTIVE WORK**

#### **13.01 WARRANTY, GUARANTEE AND MAINTENANCE PERIOD**

- A. The CONTRACTOR warrants and guarantees to the OWNER and the ENGINEER that all work, equipment, materials and workmanship are in accordance with the Contract Documents and are not defective. Prompt notice of defects discovered by the OWNER or ENGINEER shall be given to the CONTRACTOR. All defective work, whether or not in place, may be rejected, corrected, or accepted as provided in this Article 13.
- B. If within one (1) year after the date of Final Completion, as set by the Engineer's Notice of Completion, or a longer period of time prescribed by Laws or Regulations or by the terms of any applicable special guarantee or specific provisions of the Contract Documents, any work is found to be defective, the OWNER shall notify the CONTRACTOR in writing and the CONTRACTOR shall promptly, without cost to the OWNER and in accordance with the OWNER's written notification, either correct the defective work, or, if it has been rejected by the OWNER, remove it from the site and replace it with non-defective work. In the event the CONTRACTOR does not promptly comply with the notification, or in an emergency where delay would cause serious risk of loss or damage, the OWNER may have the defective work corrected or rejected work removed and replaced. All direct, indirect, and consequential costs of the removal and replacement including but not limited to fees and charges of engineers, architects, attorneys and other professionals will be paid by the CONTRACTOR. This paragraph shall not be construed to limit nor diminish the CONTRACTOR's absolute guarantee to complete the WORK in accordance with the Contract Documents.

#### **13.02 ACCESS TO WORK**

- A. The ENGINEER, other representatives of the OWNER, testing agencies, and governmental agencies with jurisdictional interests shall have access to the work at reasonable times for their observation, inspections, and testing. The CONTRACTOR shall provide proper and safe conditions for their access.

## **GENERAL CONDITIONS**

### **13.03 TESTS AND INSPECTIONS**

- A. The CONTRACTOR shall give the ENGINEER timely notice of readiness of the WORK for all required inspections, tests, or approvals.
- B. If Laws or Regulations of any public body other than the OWNER, with jurisdiction over the WORK require any work to be specifically inspected, tested, or approved, the CONTRACTOR shall pay all costs in connection therewith. The CONTRACTOR shall also be responsible for and shall pay all costs in connection with any inspection or testing required in connection with the OWNER's or the ENGINEER's acceptance of a Supplier of materials or equipment proposed as a substitution or-equal to be incorporated in the WORK and of materials or equipment submitted for review prior to the CONTRACTOR's purchase for incorporation in the WORK. The cost of all inspections, tests, and approvals with the exception of the above which are required by the Contract Documents shall be paid by the OWNER (unless otherwise specified).
- C. The ENGINEER will make, or have made, such inspections and test as the ENGINEER deems necessary to see that the WORK is being accomplished in accordance with the requirements of the Contract Documents. The Contractor without additional cost to the OWNER, shall provide the labor and equipment necessary to make the WORK available for inspections. Unless otherwise specified in the Supplementary General Conditions or the OWNER-ENGINEER Agreement, all other costs of inspection and testing will be borne by the OWNER. In the event the inspections or tests reveal non-compliance with the requirements of the Contract Documents, the CONTRACTOR shall bear the cost of corrective measures deemed necessary by the ENGINEER, as well as the cost of subsequent re-inspection and retesting. Neither observations by the ENGINEER nor inspections, tests, or approvals by others shall relieve the CONTRACTOR from the CONTRACTOR's obligation to perform the WORK in accordance with the Contract Documents.
- D. All inspections, tests, or approvals other than those required by Laws or Regulations of any public body having jurisdiction shall be performed by properly licensed organizations selected by the OWNER.

## **GENERAL CONDITIONS**

- E. If any work (including the work of others) that is to be inspected, tested, or approved is covered without the ENGINEER's written authorization, it must, if requested by the ENGINEER, be uncovered for testing, inspection, and observation. The uncovering shall be at the CONTRACTOR's expense unless the CONTRACTOR timely notified the ENGINEER of the CONTRACTOR's intention to cover the same and the ENGINEER failed to act with reasonable promptness in response to the notice.
- F. In any work is covered contrary to the written request of the ENGINEER, it must, if requested by the ENGINEER, be uncovered for the ENGINEER's observation and replaced at the CONTRACTOR's expense.
- G. If the ENGINEER considers it necessary or advisable that covered work be observed, inspected or tested by the ENGINEER or others, the ENGINEER shall direct the CONTRACTOR to uncover, expose, or otherwise make available for observation, inspection, or testing that portion of the work in question. The CONTRACTOR shall comply with the ENGINEER's direction and furnish all necessary labor, material, and equipment. If found the work is defective, the CONTRACTOR shall bear all direct, indirect and consequential costs of uncovering, exposure, observation, inspection, and testing and of satisfactory reconstruction of the work, including but not limited to fees and charges for engineers, architects, attorneys, and other professionals. However, if the work is not defective, the CONTRACTOR shall be allowed an increase in the Contract Price or an extension of the Contract Time, or both. The increase in Contract Time and Contract Price shall be the CONTRACTOR's actual time and costs directly attributable to uncovering and exposing the work. If the parties are unable to agree as to the amount or extent of the changes, the CONTRACTOR may make a claim therefor as provided in Articles 11 and 12.

### **13.04 OWNER MAY STOP THE WORK**

- A. If the WORK is defective, or the CONTRACTOR fails to perform work in such a way that the completed WORK will conform to the Contract Documents, the OWNER may order the CONTRACTOR to stop the WORK, or any portion thereof, until the cause for the order has been eliminated. This right of the OWNER to stop the WORK shall not give rise to any duty on the part of the OWNER to exercise this right for the benefit of the CONTRACTOR or any other party.

### **13.05 CORRECTION OR REMOVAL OF DEFECTIVE WORK**

- A. When directed by the ENGINEER, the CONTRACTOR shall promptly correct all defective work, whether or not fabricated, installed, or completed, or, if the

## **GENERAL CONDITIONS**

work has been rejected by the ENGINEER, remove it from the site and replace it with non-defective work. The CONTRACTOR shall bear all direct, indirect and consequential costs of correction or removal, including but not limited to fees and charges of engineers, architects, attorneys, and other professionals made necessary thereby.

### **13.06 ACCEPTANCE OF DEFECTIVE WORK**

- A. If, instead of requiring correction or removal and replacement of defective work, the OWNER prefers to accept the work, the OWNER may do so. The CONTRACTOR shall bear all direct, indirect, and consequential costs attributable to the OWNER's evaluation of and determination to accept the defective work. If any acceptance of defective work occurs prior to final payment, a Change Order will be issued incorporating the necessary revisions in the Contract Documents with respect to the WORK, and the OWNER shall be entitled to an appropriate decrease in the Contract Price.

## **GENERAL CONDITIONS**

### **ARTICLE 14 - PAYMENTS TO CONTRACTOR, LIQUIDATED DAMAGES AND COMPLETION**

#### **14.01 SCHEDULE OF VALUES (LUMP SUM PRICE BREAKDOWN)**

- A. The schedule of values or lump sum price breakdown established as provided in the Technical Specifications shall serve as the basis for progress payments and will be incorporated into the form of Application for Payment included in the Contract Documents.

#### **14.02 UNIT PRICE BID SCHEDULE**

- A. Progress payments for unit price work will be based on the number of units completed.

#### **14.03 APPLICATION FOR PROGRESS PAYMENT**

- A. Unless otherwise prescribed by the Owner, on the 25th of each month, the CONTRACTOR shall submit to the ENGINEER for review and approval, an Application for Payment completed and signed by the CONTRACTOR covering the WORK completed as of the date of the Application and accompanied by such supporting documentation as required by the Contract Documents.
- B. The Application for Payment shall identify, as a sub-total, the amount of the CONTRACTOR's Total Earnings to Date, plus the Value of Materials at the Site which have not yet been incorporated in the WORK, and less a deductive adjustment for materials installed which were not previously incorporated in the WORK, but for which payment was allowed under the provisions of payment for Materials Stored at the Site but not yet incorporated in the WORK.
- C. The Net Payment Due to the CONTRACTOR shall be the above-mentioned sub-total, from which shall be deducted the retainage amount and the total amount of all previous payments made to the CONTRACTOR.
- D. The OWNER may withhold and retain 5% of each approved progress payment to the CONTRACTOR. The total retention proceeds withheld shall not exceed 5% of the total construction price. All retention proceeds shall be placed by the OWNER in an interest-bearing account. The interest accrued shall be for the benefit of the CONTRACTOR and its subcontractors, and it shall be paid after the WORK has been completed and accepted by the OWNER. CONTRACTOR shall ensure that any interest accrued on the

## **GENERAL CONDITIONS**

retainage is distributed by the CONTRACTOR to its subcontractors on a pro rata basis.

- E. Any retention proceeds withheld, and any accrued interest, shall be released by the OWNER pursuant to an Application for Payment from the CONTRACTOR within 45 days from the later of:
1. the date the OWNER receives the final Application for Payment from the CONTRACTOR;
  2. the date that a certificate of occupancy or final acceptance notice is issued to:
    - (a) the Contractor who obtained the building permit from the building inspector or from a public agency;
    - (b) the OWNER; or
    - (c) the ENGINEER.
  3. the date the CONTRACTOR accepts final payment for the Work; or
  4. the date that a public agency or building inspector having authority to issue its own certificate of occupancy does not issue the certificate but permits partial or complete occupancy of a newly constructed or remodeled building; provided, however, that if only partial occupancy of a building is permitted, any retention proceeds withheld and retained, and any accrued interest, shall be partially released in direct proportion to the value of the part of the building occupied.

Each Application for Payment from the CONTRACTOR shall include documentation of lien releases or waivers.

- F. Notwithstanding any other provision in this Article to the contrary,
1. If the CONTRACTOR is in default or breach of the terms and conditions of the Contract Documents, the OWNER may withhold from payment to the CONTRACTOR for so long as reasonably necessary an amount necessary to cure the breach or default of the CONTRACTOR; or
  2. If the WORK or a portion of the WORK has been substantially completed, the OWNER may retain until completion up to twice the

## **GENERAL CONDITIONS**

fair market value of the WORK of the CONTRACTOR that has not been completed:

- (a) in accordance with the Contract Documents; or
- (b) in the absence of applicable provisions in the Contract Documents to generally accepted craft standards.

- 3. If the OWNER refuses payment under subparagraphs (F)(i) or (ii), it shall describe in writing within 45 days of withholding such amounts what portion of the WORK was not completed according to the standards specified in the Contract Documents.

G. The CONTRACTOR shall distribute retention proceeds as outlined below:

- 1. Except as provided in Paragraph 14.03.G.2, below, if the CONTRACTOR receives retention proceeds, it shall pay each of its subcontractors from whom retention has been withheld each subcontractor's share of the retention received within ten days from the day that all or any portion of the retention proceeds is received from the OWNER.
- 2. Notwithstanding Paragraph 14.03.G.1, above, if a retention payment received by the CONTRACTOR is specifically designated for a particular subcontractor, payment of the retention shall be made to the designated subcontractor.

H. Except as otherwise provided in the Supplementary General Conditions, the value of materials stored at the site shall be valued at 95 percent of the value of the materials. This amount shall be based upon the value of all acceptable materials and equipment stored at the site or at another location agreed to in writing by the OWNER; provided, each individual item has a value of more than \$5,000 and will become a permanent part of the WORK. The Application for Payment shall also be accompanied by a bill of sale, invoice, or other documentation warranting that the CONTRACTOR has received the materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which will be satisfactory to the OWNER.

## **GENERAL CONDITIONS**

### **14.04 CONTRACTOR'S WARRANTY OF TITLE**

- A. The CONTRACTOR warrants and guarantees that title to all work, materials, and equipment covered by an Application for Payment, whether incorporated in the WORK or not, will pass to the OWNER no later than the time of final payment free and clear of all liens.

### **14.05 REVIEW OF APPLICATIONS FOR PROGRESS PAYMENT**

- A. The ENGINEER will, within 7 days after receipt of each Application for Payment, either indicate in writing a recommendation of payment and present the Application to the OWNER, or return the Application to the CONTRACTOR indicating in writing the ENGINEER's reasons for refusing to recommend payment. In the later case, the CONTRACTOR may make the necessary corrections and resubmit the Application. Thirty days after presentation of the Application for Payment with the ENGINEER's recommendation, the amount recommended will (subject to the provisions of Paragraph 14.05B) become due and when due will be paid by the OWNER to the CONTRACTOR.
- B. The OWNER may refuse to make payment of the full amount recommended by the ENGINEER to compensate for claims made by the OWNER on account of the CONTRACTOR's performance of the WORK or other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the CONTRACTOR written notice within 7 days (with a copy to the ENGINEER) stating the reasons for such action.

### **14.06 PARTIAL UTILIZATION**

- A. The OWNER may utilize or place into service any item of equipment or other usable portion of the WORK at any time prior to completion of the WORK. The OWNER shall notify the CONTRACTOR in writing of its intent to exercise this right. The notice will identify the equipment or specific portion or portions of the WORK to be utilized or otherwise placed into service.
- B. It shall be understood by the CONTRACTOR that until such written notification is issued, all responsibility for care and maintenance of all items or portions of the WORK to be partially utilized shall be borne by the CONTRACTOR. Upon the issuance of a notice of partial utilization, the ENGINEER will deliver to the OWNER and the CONTRACTOR a written recommendation as to division of responsibilities between the OWNER and the CONTRACTOR with respect to security, operation, safety, maintenance,



## **GENERAL CONDITIONS**

heat, utilities and insurance. Upon the OWNER's acceptance of these recommendations, the ENGINEER's aforesaid recommendation will be binding on the OWNER and the CONTRACTOR until final payment.

- C. The CONTRACTOR shall retain full responsibility for satisfactory completion of the WORK, regardless of whether a portion thereof has been partially utilized by the OWNER and the CONTRACTOR's one year correction period shall commence only after the date of Final Completion for the WORK.

### **14.07 LIQUIDATED DAMAGES**

- A. The CONTRACTOR shall pay to the OWNER the amount specified in the Supplemental General Conditions, not as a penalty but as liquidated damages, if he fails to complete the WORK or specified parts of the WORK within the time or times agreed upon. The periods for which these damages shall be paid shall be the number of Days from the agreed date or Contract Time as contained in the Agreement, or from the date of termination of any extension of time approved by the OWNER, to the date or dates on which the ENGINEER certifies Substantial Completion of WORK or specified parts of the WORK as provided in Article 14.08, herein. The OWNER may deduct the amount of said damages from any monies due or to become due the CONTRACTOR. After Substantial Completion, if the CONTRACTOR fails to complete the remaining WORK within 45 days or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER the amount stated in the Supplemental General Conditions as liquidated damages for each day that expires after the 45 days until readiness for final payment.
- B. The said amount is fixed and agreed upon by and between the CONTRACTOR and the OWNER because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages the OWNER would sustain; and said amount is agreed to be the amount of damages which the OWNER would sustain. Said damages are not in lieu of but in addition to other actual or consequential damages to which the OWNER may be entitled.
- C. All times specified in the Contract Documents are hereby declared to be of the essence.

### **14.08 SUBSTANTIAL COMPLETION**

- A. When the CONTRACTOR considers the WORK ready for its intended use, and the CONTRACTOR has delivered to the ENGINEER all maintenance and operating instructions, schedules, guarantees, bonds, certificates of

## **GENERAL CONDITIONS**

inspection, marked-up record documents and other documents, all as required by the Contract Documents, the CONTRACTOR may notify the OWNER and the ENGINEER in writing that the WORK is substantially complete and request that the ENGINEER prepare a Certificate of Substantial Completion. Within a reasonable time thereafter, the OWNER, the CONTRACTOR, and the ENGINEER shall make an inspection of the WORK to determine the status of completion. If the ENGINEER does not consider the WORK substantially complete, the ENGINEER will notify the OWNER and CONTRACTOR in writing giving the reasons therefor. If the ENGINEER considers the WORK substantially complete, the ENGINEER will prepare and deliver to the OWNER for its execution the Certificate of Substantial Completion signed by the ENGINEER and CONTRACTOR, which shall fix the date of Substantial Completion.

- B. The Certificate of Substantial Completion shall be a release by the CONTRACTOR of the OWNER and its agents from all claims and liability to the CONTRACTOR for anything done or furnished for, or relating to, the WORK or for any act or neglect of the OWNER or of any person relating to or affecting the WORK, to the date of Substantial Completion, except demands against the OWNER for the remainder of the amounts kept or retained from progress payments and excepting pending, unresolved claims filed in writing prior to the date of Substantial Completion. At the time of delivery of the Certificate of Substantial Completion, the ENGINEER will deliver to the OWNER and the CONTRACTOR, if applicable, a written recommendation as to division of responsibilities between the OWNER and the CONTRACTOR with respect to security, operation, safety, maintenance, heat, utilities and insurance. Upon the OWNER's acceptance of these recommendations, the ENGINEER's recommendation will be binding on the OWNER and the CONTRACTOR until final payment.
- C. The OWNER, upon written notice to the CONTRACTOR, shall have the right to exclude the CONTRACTOR from the WORK after the date of Substantial Completion, and complete all or portions of the WORK at the CONTRACTOR's expense.

## **GENERAL CONDITIONS**

### **14.09 COMPLETION AND FINAL PAYMENT**

- A. Upon written certification from the CONTRACTOR that the WORK is complete (if a Certificate of Substantial Completion has been issued this certification must occur within 45 days of that date), the ENGINEER will make a final inspection with the OWNER and the CONTRACTOR. If the OWNER and ENGINEER do not consider the WORK complete, the ENGINEER will notify the OWNER and the CONTRACTOR in writing of all particulars in which this inspection reveals that the WORK is incomplete or defective. The CONTRACTOR shall immediately take the measures necessary to remedy these deficiencies. If the ENGINEER and OWNER consider the WORK complete, the CONTRACTOR may proceed to file its application for final payment pursuant to this Article. At the request of the CONTRACTOR, the ENGINEER may recommend to the OWNER that certain minor deficiencies in the WORK that do not prevent the entire WORK from being used by the OWNER for its intended use, and the completion of which will be unavoidably delayed due to no fault of the CONTRACTOR, be exempted from being completed prerequisite to final payment. These outstanding items of pickup work, or "punch list items", shall be listed on the ENGINEER's Notice of Completion, together with the recommended time limits for their completion, and extended warranty requirements for those items and the value of such items.
- B. After the issuance of the Notice of Completion and after the CONTRACTOR has completed corrections that have not been exempted to the satisfaction of the ENGINEER and delivered to the ENGINEER all required additions and modifications to maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection, marked-up record documents and other documents, all as required by the Contract Documents; and after the ENGINEER has indicated that the WORK is acceptable, the CONTRACTOR may make application for final payment following the procedure for progress payments. The final application for payment shall be accompanied by all documentation called for in the Contract Documents and other data and schedules as the OWNER or ENGINEER may reasonably require, including an affidavit of the CONTRACTOR that all labor, services, material, equipment and other indebtedness connected with the WORK for which the OWNER or his property might in any way be responsible, have been paid or otherwise satisfied, and a consent of the payment bond surety to final payment, all in forms approved by the OWNER.

## **GENERAL CONDITIONS**

### **14.10 FINAL APPLICATION FOR PAYMENT**

- A. If, on the basis of the ENGINEER's observation of the WORK during construction and final inspection, and the ENGINEER's review of the final application for payment and accompanying documentation, all as required by the Contract Documents, the ENGINEER is satisfied that the WORK has been completed and the CONTRACTOR has fulfilled all of his obligations under the Contract Documents, the ENGINEER will, within ten days after receipt of the final application for payment, indicate in writing his recommendation of payment and present the application to the OWNER for payment. Thereupon, the ENGINEER will give written notice to the OWNER and the CONTRACTOR that the WORK is acceptable by executing the ENGINEER's Notice of Completion. Otherwise, the ENGINEER will return the application to the CONTRACTOR, indicating in writing the reasons for refusing to recommend final payment, in which case the CONTRACTOR shall make the necessary corrections and resubmit the application.
- B. Within 45 calendar days after the ENGINEER's filing of the Notice of Completion, the OWNER will make final payment including all deducted retainage (except as noted below) to the CONTRACTOR. The OWNER's remittance of final payment shall be the OWNER's acceptance of the WORK if formal acceptance of the WORK is not indicated otherwise. The final payment shall be that amount remaining after deducting all prior payments and all amounts to be kept or retained under the provisions of the Contract, including the following items:
  - 1. Liquidated damages, as applicable.
  - 2. All amounts retained by the OWNER under Paragraph 14.03(F).

### **14.11 CONTRACTOR'S CONTINUING OBLIGATIONS**

- A. The CONTRACTOR's obligation to perform and complete the WORK in accordance with the Contract Documents shall be absolute. Neither recommendation of any progress or final payment by the ENGINEER, nor the issuance of a Certificate of Substantial Completion or Notice of Completion, nor payment by the OWNER to the CONTRACTOR under the Contract Documents, nor any use or occupancy of the WORK or any part thereof by the OWNER, nor any act of acceptance by the OWNER nor any failure to do so, nor any review of a shop drawing or sample submittal, will constitute an acceptance of work or materials not in accordance with the Contract Documents or a release of the CONTRACTOR's obligation to perform the WORK in accordance with the Contract Documents.

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### **14.12 FINAL PAYMENT TERMINATES LIABILITY OF OWNER**

- A. Final payment is defined as the last progress payment made to the CONTRACTOR for earned funds, less deductions listed in Paragraph 14.10B herein. The acceptance by the CONTRACTOR of the final payment referred to in Paragraph 14.10 herein, shall be a release of the OWNER and its agents from all claims of liability to the CONTRACTOR for anything done or furnished for, or relating to, the work or for any act or neglect of the OWNER or of any person relating to or affecting the work, except demands against the OWNER for the remainder, if any, of the amounts kept or retained under the provisions of Paragraph 14.10 herein; and excepting pending, unresolved claims filed prior to the date of the Certificate of Substantial Completion.

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### **ARTICLE 15 - SUSPENSION OF WORK AND TERMINATION**

#### **15.01 SUSPENSION OF WORK BY OWNER**

- A. The OWNER acting through the ENGINEER may, by written notice to the Contractor, temporarily suspend the WORK, in whole or in part, for a period or periods of time, but not to exceed 90 days, for the convenience and benefit of the OWNER upon the occurrence of any one or more of the following: (1) unsuitable weather; (2) delay in delivery of OWNER- furnished equipment or materials, or such other conditions as are considered unfavorable for prosecution of the work; (3) Shortfall in construction funds; (4) Constraints imposed by public entities, public utilities, property owners or legal proceedings; (5) Failure or delay in acquisition of easements or right-of-way by the OWNER; or (6) Other conditions which, in the opinion of the OWNER, warrant a delay in the WORK. Suspended WORK shall be resumed by the CONTRACTOR within 10 calendar days of receipt from the ENGINEER of written notice to proceed. Whenever the OWNER temporarily suspends work for any conditions enumerated in this Article 15.01 A, the CONTRACTOR shall be entitled to an adjustment in the Contract Time as specified in Article 12.03 C.
- B. The suspension of work shall be effective upon receipt by the Contractor of the written order suspending the work and shall be terminated upon receipt by the Contractor of the written order terminating the suspension.
- C. The CONTRACTOR hereby indemnifies and holds harmless the OWNER and ENGINEER, their officers, agents and employees, from and against all claims, damages, losses and expenses, including lost profits and attorney's fees, arising out of or resulting from the temporary suspension of the WORK, whether for the OWNER's convenience described in this Article or for whatever other reasons, including the stoppage of work by the ENGINEER for the CONTRACTOR's failure to comply with any order issued by the ENGINEER.

#### **15.02 TERMINATION OF AGREEMENT BY OWNER (CONTRACTOR DEFAULT)**

- A. In the event of default by the CONTRACTOR, the OWNER may give written notice to the CONTRACTOR of OWNER's intent to terminate the Agreement. The notice shall state the event of default and the time allowed to remedy the default. It shall be considered a default by the CONTRACTOR whenever the CONTRACTOR shall: (1) declare bankruptcy, become insolvent, or assign its assets for the benefit of its creditors; (2) fail to provide materials or workmanship meeting the requirements of the Contract Documents; (3) disregard or violate provisions of the Contract Documents or ENGINEER's

## **GENERAL CONDITIONS**

instructions, (4) fail to prosecute the WORK according to the approved progress schedule; or, (5) fail to provide a qualified superintendent, competent workmen, or materials or equipment meeting the requirements of the Contract Documents. If the CONTRACTOR fails to remedy the conditions constituting default within the time allowed, the OWNER may then issue a Notice of Termination.

- B. In the event the Agreement is terminated in accordance with Paragraph 15.02A, the OWNER may take possession of the WORK and may complete the WORK by whatever method or means the OWNER may select. The cost of completing the WORK shall be deducted from the balance which would have been due the CONTRACTOR had the Agreement not been terminated and the WORK completed in accordance with the Contract Documents. If such cost exceeds the balance which would have been due, the CONTRACTOR shall pay the excess amount to the OWNER. If such cost is less than the balance which would have been due, the CONTRACTOR shall have no claim to the difference.

### **15.03 TERMINATION OF AGREEMENT BY OWNER (FOR CONVENIENCE)**

- A. The OWNER may terminate the Agreement at any time if it is found that reasons beyond the control of either the OWNER or CONTRACTOR make it impossible or against the OWNER's interests to complete the WORK. In such a case, the CONTRACTOR shall have no claims against the OWNER except: (1) for the value of the work, as determined by the engineer, performed by the Contractor up to the date the Agreement is terminated; and, (2) for the cost of materials and equipment on hand, in transit, or on definite commitment, as of the date the Agreement is terminated, which would be needed in the WORK and which meet the requirements of the Contract Documents. The value of work performed and the cost of materials and equipment delivered to the site, as mentioned above, shall be determined by the ENGINEER in accordance with the procedure prescribed from making the final application for payment and final payment under Paragraphs 14.09 and 14.10.

### **15.04 TERMINATION OF AGREEMENT BY CONTRACTOR**

- A. The CONTRACTOR may terminate the Agreement upon 10 days written notice to the OWNER, whenever: (1) the WORK has been suspended under the provisions of Paragraph 15.01, for more than 90 consecutive days through no fault or negligence of the CONTRACTOR, and notice to resume work or to terminate the agreement has not been received from the OWNER within this time period; or, (2) the OWNER should fail to pay the

## **GENERAL CONDITIONS**

CONTRACTOR any monies due him in accordance with the terms or the Contract Documents and within 60 days after presentation to the OWNER by the CONTRACTOR of a request therefor, unless within said 10-day period the OWNER shall have remedied the condition upon which the payment delay was based. In the event of such termination, the CONTRACTOR shall have no claims against the OWNER except for those claims specifically enumerated in Paragraph 15.03, and as determined in Accordance with the requirements of that paragraph.



## **GENERAL CONDITIONS**

### **ARTICLE 16 - MISCELLANEOUS**

#### **16.01 GIVING NOTICE**

- A. Whenever any provision of the Contract Documents requires the giving of written notice, it will be deemed to have been validly given if delivered in person to the individual or to a member of the firm or to an officer of the corporation for whom it is intended, or if delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to the giver of the notice.

#### **16.02 TITLE TO MATERIALS FOUND ON THE WORK**

- A. The OWNER reserves the right to retain title to all soils, stone, sand, gravel, and other materials developed and obtained from excavations and other operations connected with the WORK. Unless otherwise specified in the Contract Documents, neither the CONTRACTOR nor any subcontractor shall have any right, title, or interest in or to any such materials. The CONTRACTOR will be permitted to use in the WORK, without charge, any such materials which meet the requirements of the Contract Documents.

#### **16.03 RIGHT TO AUDIT**

- A. If the CONTRACTOR submits a claim to the OWNER for additional compensation, the OWNER shall have the right, as a condition to considering the claim, and as a basis for evaluation of the claim, and until the claim has been settled, to audit the CONTRACTOR's books. This right shall include the right to examine books, records, documents, and other evidence and accounting procedures and practices, sufficient to discover and verify all direct and indirect costs of whatever nature claimed to have been incurred or anticipated to be incurred and for which the claim has been submitted. The right to audit shall include the right to inspect the CONTRACTOR's plants, or such parts thereof, as may be or have been engaged in the performance of the WORK. The CONTRACTOR further agrees that the right to audit encompasses all subcontracts and is binding upon subcontractors. The right to examine and inspect herein provided for shall be exercisable through such representatives as the OWNER deems desirable during the CONTRACTOR's normal business hours at the office of the CONTRACTOR. The CONTRACTOR shall make available to the OWNER for auditing, all relevant accounting records and documents, and other financial data, and upon request, shall submit true copies of requested records to the OWNER.

#### 16.04 ASBESTOS

- A. If the CONTRACTOR during the course of work observes the existence of asbestos in any structure or building, the CONTRACTOR shall promptly notify the OWNER and the ENGINEER. The OWNER shall consult with the ENGINEER regarding removal or encapsulation of the asbestos material and the CONTRACTOR shall not perform any work pertinent to the asbestos material prior to receipt or special instruction from the OWNER through the ENGINEER.

## **SUPPLEMENTAL GENERAL CONDITIONS**

## **ARTICLE 17- GENERAL**

### **17.01 GENERAL**

1. These Supplemental General Conditions amend or supplement the General Conditions of the Contract and any other provisions of the Contract Documents as indicated herein. All provisions which are not so amended or supplemented remain in full force and effect.
2. The terms used in these Supplemental General Conditions which are defined in the General Conditions of the Contract have the meanings assigned to them in the General Conditions of the Contract herein.

### **17.02 SUPPLEMENTAL DEFINITIONS**

#### **1. ENGINEER**

The "Engineer" is JVVCD staff.

### **17.03 TESTING COSTS**

1. Paragraph 13.03 of the General Conditions is amended as follows: the CONTRACTOR shall pay all testing costs. The Owner reserves the right to have additional tests performed by a testing organization selected by the OWNER and at the OWNER's expense.

## **SUPPLEMENTAL GENERAL CONDITIONS**

### **ARTICLE 18 - AMOUNTS OF LIQUIDATED DAMAGES, BONDS AND INSURANCE**

#### **18.01 AMOUNT OF LIQUIDATED DAMAGES**

- A. As provided in Article 14.07 of the General Conditions, the Contractor shall pay to the Owner as liquidated damages the amount of \$100 for each calendar day's delay beyond the Contract Time for substantial completion. The Contractor shall pay to the Owner as liquidated damages the amount of \$100 for each calendar day's delay beyond 45 calendar days from the date of substantial Completion until the Engineer issues the Notice of Final Completion.

#### **18.02 PERFORMANCE AND OTHER BOND AMOUNTS**

- A. The CONTRACTOR shall furnish a satisfactory Performance Bond in the amount of 100 percent of the Contract Price and a satisfactory Payment Bond in the amount of 100 percent of the Contract Price.

#### **18.03 INSURANCE AMOUNTS**

The limits of liability for the insurance required by Paragraph 5.02 of the General Conditions shall provide for not less than the following amounts or greater where required by Laws and Regulations:

- A. Workers' Compensation under Paragraph 5.02B.1 of the General Conditions:

1. State: Utah Statutory

- B. Comprehensive General Liability: (under Paragraph 5.02B.2 of the General Conditions):

1. Bodily Injury (including completed operations and products liability):

<u>\$ 500,000</u>	Each Occurrence
<u>\$ 1,000,000</u>	Annual Aggregate

Property Damage:

<u>\$ 500,000</u>	Each Occurrence
<u>\$ 1,000,000</u>	Annual Aggregate
or a combined single limit of	<u>\$1,000,000</u>

## **SUPPLEMENTAL GENERAL CONDITIONS**

2. Property Damage liability insurance including, Explosion, Collapse and Underground coverages, where applicable.

3. Personal Injury, with employment exclusion deleted

\$ 1,000,000

Annual Aggregate

C. Comprehensive Automobile Liability: (Under Paragraph 5.02B.3 of the General Conditions:)

1. Bodily Injury

\$ 500,000

Each Person

\$ 1,000,000

Each Occurrence

2. Property Damage:

\$ 500,000

Each Occurrence

or combined single limit of

\$1,000,000

D. Builders Risk: Not required.

## **SUPPLEMENTAL GENERAL CONDITIONS**

### **ARTICLE 19 - PHYSICAL CONDITIONS AND WEATHER DELAYS**

#### **19.01 INCLEMENT WEATHER DELAYS**

- A. The Contractor's construction schedule shall be based upon the inclusion of at least five (5) day(s) of inclement weather delays. Reference Article 12, paragraph 12.02 of the General Conditions for additional requirements.

## **SUPPLEMENTAL GENERAL CONDITIONS**

### **ARTICLE 20 - SUBCONTRACT LIMITATIONS**

#### **20.01 SUBCONTRACT LIMITATIONS**

- A. In addition to the provisions of Paragraph 6.05 of the General Conditions, the CONTRACTOR shall perform not less than 20 percent of the WORK with its own forces (i.e., without subcontracting). The 20 percent requirement shall be understood to refer to the WORK, the value of which totals not less than 20 percent of the Contract Price.



## **ARTICLE 21 - MISCELLANEOUS**

### **21.01 PATENTS AND COPYRIGHTS**

The Contractor shall indemnify and save harmless the Owner, the Engineer, and their officers, agents, and employees, against all claims or liability arising from the use of any patented or copyrighted design, device, material, or process by the Contractor or any of his subcontractors in the performance of the work.

JORDAN VALLEY WATER CONSERVANCY DISTRICT

**Project Specifications:**

1.1            Site Preparation

- A. The Contractor shall determine the actual condition of the site as it affects this portion of WORK. Contractor shall coordinate site preparation with OWNER's project manager and operation staff.
- B. Site preparation shall not damage structures, landscaping, or vegetation adjacent to the site. The Contractor shall repair or replace any damaged property.
- C. Unless otherwise specified, the Contractor shall remove obstructions such as logs, stumps, heavy sod, vegetation, rock, stones larger than 6 inches in any dimension, broken or old concrete and pavement, debris, structures, and piping where the completion of the work requires their removal.
- D. Material that is removed and is not to be incorporated in the work shall be disposed of off the site, or as directed by the OWNER.

1.2            Irrigation System

- A. The irrigation system will be constructed using the irrigation, valves, piping, fittings, controllers, wiring, nozzles, etc., as specified on the drawings.
- B. Irrigation lines shown on the drawings are essentially diagrammatic.
- C. As-built Irrigation Drawings: Contractor shall prepare as-built drawings which shall show deviations from the contract documents made during construction affecting the main line pipe, controller locations, remote control valves, and manual drain valves. These shall be kept on a clean set of prints of the contract drawings.
- D. The work consists of furnishing and installing an underground irrigation system as shown on the drawings and specifications. Include all labor, equipment and materials and perform all operations in connection with the construction of the irrigation systems.
- E. Electrical Wire: Control wire shall be rated for direct burial and shall be continuous with no splices. Provide, at minimum, 2 spare wires from the farthest valve to the controller and label as such.

## JORDAN VALLEY WATER CONSERVANCY DISTRICT

- F. New irrigation controller shall be installed at each site to replace the existing irrigation controller, installed in the same location.
  - i. Irrigation controller shall be Hunter, PHC-600 6-Station Indoor/Outdoor 120V Irrigation Controller, WiFi-compatible. No equal.
- G. Guarantee: All work shall be guaranteed for compliance with the drawings and specifications for a period of one year after the date of final completion. The Contractor shall make good any deficiencies at the time he is notified of any faults.

### 1.3 Landscape

- A. The extent of the landscape development work is shown on the drawings and includes soil amendments, preparation of landscaped areas, edging, placement of all plant materials, laying weed barrier material, stone mulch, and maintenance and guarantee.
- B. Samples of stone (rock) mulch shall be provided to the owner prior to placement. Stone mulch shall be clean and free of debris. Material to be 1.5" minus, South Town cobble or crushed rock, Cowboy cobble or crushed rock, or approved equal.
- C. The Contractor will keep a record of all departures from the contract drawings that occur during construction. These shall be kept on a clean set of prints of the contract drawings.
- D. Provide trees and other plants grown in a recognized nursery in accordance with good horticultural practice. Provide healthy, vigorous stock grown under climatic conditions similar to the locality of the project and free of disease, insects, eggs, larvae, and defects such as knots, sun-scale, injuries, abrasions, or disfigurement.
- E. Plant materials and other landscape items will be evaluated according to compliance with drawings, schedules, and specifications; as well as overall aesthetic quality, grower or supplier reputation, physical inspection, and American Association of Nurseryman Standards (ANSI Z60.1).
- F. Deliver plants after preparations for planting have been completed and plant immediately. If planting is delayed more than 6 hours after delivery, set plants in shade, protect from weather and mechanical damage, and keep roots moist.

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- G. Weed control is required. The extent of control depends on the type, quantity, and stage of weeds. The following are methods that may be used to control weeds: herbicide, post-emergent, or mechanical as required to completely eradicate undesired vegetation. Apply herbicide so no damage to protected vegetation occurs whether inside or outside of the project site. Use a Utah State Licensed applicator to apply herbicide.
- H. Guarantee plant material for one year following final completion against defects including death and unsatisfactory growth, except for defects resulting from lack of adequate maintenance, neglect, or abuse by Owner, abnormal weather conditions unusual for warranty period, or incidents that are beyond Contractor's control. Remove and replace plant material found to be unacceptable. Replacements shall be made during the growing season.
- I. In order to ensure proper plant performance during the warranty period, contractor shall make site visits regularly during the growing season to check on plants and irrigation. The amount bid on this item can be billed on a monthly basis during the warranty period. These visits at a minimum shall include:
  - i. Weekly visits the first month after final completion
  - ii. Monthly visits thereafter during the growing season
  - iii. Visit to ensure irrigation is turned off for winter
  - iv. Visit to ensure water is turned on for spring

### 1.4 Electrical

- A. All equipment and material are to be new, free from defects, of current manufacture, and listed by Underwriters Laboratories, Inc., (UL) where UL requirements apply. All materials are to be products of reputable and experienced manufacturers. Similar items in the project are to be of the same manufacturer. Use only equipment and materials of industrial quality and durability, and capable of long, reliable, trouble-free service.
- B. Provide protection for materials and equipment against loss or damage throughout the contract. Protect everything from the effect of weather prior to installation. Store items to be installed in indoor location.
- C. Following installation, protect materials and equipment from corrosion, physical damage, and effects of moisture on insulation.
- D. Cap all conduit runs during construction with manufactured seals. Keep openings in boxes or equipment closed.

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- E. All work will be performed by accomplished, qualified and experienced personnel working under continuous competent supervision.
- F. The Contractor shall provide and terminate all power, control, and instrumentation conductors except where indicated.
- G. All wire taps and splices shall be properly taped and insulated according to their respective classes.
- H. Stranded conductors shall be terminated directly on equipment box lugs making sure that all conductor strands are confined within lug. Use forked-tongue lugs where equipment box lugs have not been provided.