

# MINUTES OF THE JORDAN VALLEY CONSERVATION GARDENS FOUNDATION

(Approved on November 7, 2022)

Held on October 11, 2022

The annual meeting of the Board of Directors of the Jordan Valley Conservation Gardens Foundation (Foundation) was held on Tuesday, October 11, 2022 at 3:30 p.m. at the Jordan Valley Water Conservancy District (JVWCD or District) office located at 8215 S. 1300 W. West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual (“Electronic Meetings”).

## **Directors Present:**

Corey Rushton

Mick Sudbury

Barbara Townsend

Karen Lang (electronic)

Reed Gibby

Sherrie Ohrn (electronic)

John Taylor

## **Directors Not Present:**

Dawn Ramsey

Lyle Summers

## **Others Present:**

Bart Forsyth

Kurt Ashworth

Martin Feil

Gordon Batt

Mark Stratford

Todd Schultz

Jason Brown

David Martin

Matt Olsen

Alan Packard

Shazelle Terry

Courtney Brown

Brian McCleary

Shaun Moser

Brian Callister

Beverly Parry

Mindy Keeling

Shane Swensen

Amanda Strack

Jason Helm

Mr. Corey Rushton called the meeting to order at 3:35 p.m.

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**Consider approval of the minutes of the Board of Directors meeting held on October 12, 2021**

Mr. Reed Gibby moved to approve the minutes. Mr. Mick Sudbury seconded the motion. The motion was unanimously approved as follows:

Ms. Karen Lang – aye

Ms. Barbara Townsend – aye

Ms. Dawn R. Ramsey – not present

Mr. Reed Gibby – aye

Ms. Sherrie Ohrn – aye

Mr. Corey Rushton – aye

Mr. Mick Sudbury – aye

Mr. Lyle Summers – not present

Mr. John Taylor – aye

**Election of Foundation officers for the coming year**

The existing officers include, Lyle Summers, Chair; Matt Olsen, President; Courtney Brown, Vice President; David Martin, Treasurer; and Jessica Morgan, Secretary. Mr. Rushton opened the discussion by asking for nominations of future Foundation officers. Mr. Sudbury nominated Ms. Barbara Townsend to serve as Foundation Chair. Mr. Bart Forsyth suggested that Alicia Sekiller could serve as Secretary due to recent staffing changes.

Mr. Gibby moved to approve the nominations of Ms. Barbara Townsend to serve as Foundation Chair, Mr. Olsen to continue serving as President, Mr. Brown to continue serving as Vice President, Dave Martin to continue serving as Treasurer, and Alicia Sekiller to serve as Secretary. The motion was unanimously approved as follows:

Ms. Karen Lang – aye

Ms. Barbara Townsend – aye

Ms. Dawn R. Ramsey – not present

Mr. Reed Gibby – aye

Ms. Sherrie Ohrn – aye

Mr. Corey Rushton – aye

Mr. Mick Sudbury – aye

Mr. Lyle Summers – not present

Mr. John Taylor – aye

**Review Foundation financial statement**

Mr. Dave Martin reported that there was a small increase in cash coming in when compared to last year for a total of \$76,582. He highlighted the largest contributors were Utah Division of Arts and Museums in the amount of \$28,000 and Salt Lake County Zoo Arts, and Parks (ZAP) in the amount of \$23,000.

Mr. Martin reported on the remainder of the statements with items of note:

- There were no expenditures for construction of new Garden exhibits.

- \$44,873 was spent on plants, mulch, and other supplies. These items were purchased with the required grant funding for Operational Garden expenses.

Ms. Sherrie Ohrn asked if the Foundation would take on a prominent role in the upcoming Garden expansion. Mr. Olsen confirmed that it would.

### **Report on last 12 months of Foundation grants, expenditures, and activities**

Mr. Matt Olsen reported on Foundation expenses from the previous year that were paid from grants received by the Utah Division of Arts and Museums and Salt Lake County ZAP programs. Some of the expenses included tree pruning, irrigation parts, patio furniture, staff uniforms, flowerpots, and replacement chess pieces.

Mr. Olsen then described the requirements of becoming a ZAP Tier 1 recipient. The Foundation has historically been funded at the Tier 2 level. Currently the Garden meets three of the four requirements because it does not have an annual budget size of \$367,200 (3-year average).

Mr. Olsen reported that in addition to the existing Foundation expenses, the District is currently paying compensation for three full-time Garden employees and the annual maintenance and operations budget. Including those expenditures would be approximately \$580,000 per year.

Mr. Rushton suggested with the large Garden expansion coming up, the ZAP Tier 1 grants might not be the highest priority opportunity and suggested to reach out to the County to see which funding opportunities would best support for the future projects associated with the Garden expansion.

Mr. Olsen agreed to initiate a meeting with ZAP to discuss funding options.

Mr. Olsen reported that in total there were \$80,000 in donations between October 2021 and October 2022.

### **Report on fundraising progress**

Mr. Olsen noted that the packet includes a report that provides an update on fundraising from the last year.

### **Adjourn**

Ms. Townsend asked for a motion to adjourn the meeting. Mr. Mick Sudbury made a motion to adjourn. Mr. Gibby seconded the motion. The meeting was adjourned at 4:03 p.m.

The motion was unanimously approved as follows:

Ms. Karen Lang – aye

Ms. Dawn R. Ramsey – not present

Ms. Sherrie Ohrn – aye

Mr. Mick Sudbury – aye

Mr. John Taylor – aye

Ms. Barbara Townsend – aye

Mr. Reed Gibby – aye

Mr. Corey Rushton – aye

Mr. Lyle Summers – not present

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Barbara Townsend, Foundation Chair

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Matthew D. Olsen, Foundation President