

# Easement Encroachment Application for the Distribution Pipeline Right-of-Way



(Please fill out this form completely. If additional space is needed, the information can be included on a separate sheet of paper).

**TO:** Jordan Valley Water  
Conservancy District  
Attn: Property Manager  
8215 South 1300 West  
West Jordan, Utah 84088  
(801) 565-4300

**FROM:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## PRELIMINARY REQUIREMENTS:

### 1. Fees and Associated Costs:

- a. \$300 application fee, payable by check, to the Jordan Valley Water Conservancy District. The application fee(s) should be mailed to the address listed in the "To" section above.
- b. If after review of the application the District determines the proposed easement encroachments cannot be granted, the District will refund the application fee.
- c. The District will determine the additional expense it will incur to construct, operate, maintain, and replace the Distribution Pipeline Easement due to subsurface improvements proposed within its exclusive right-of-way by each encroaching party. The additional expense will be paid by the encroaching party as provided by the Encroachment Agreement.
- d. Email the application materials to [micheleg@jvwcd.org](mailto:micheleg@jvwcd.org). Title the subject line "JVWCD Encroachment" followed by a dash and the encroaching party's last name or company name (Example: JVWCD Encroachment – Smith or JVWCD Encroachment – Jordan Valley Water).

### 2. Plans and Specifications:

- a. Attach an editable set of legible, electronic PDF format, full size plans, specifications, maps, and/or drawings, including both Plan AND Profile, for the District to review and provide feedback. After the review is complete and any necessary revisions have been made, a set of the final exhibits will be required for the final application.
- b. All drawings must show the Distribution Pipeline Easement boundaries and pipeline, and be clearly identified.

**NOTE: Application will NOT be reviewed until exhibits that show the existing condition and proposed encroachments are received. Exhibits should include the easement boundary and the District's pipeline(s) and related facilities.**

JORDAN VALLEY WATER CONSERVANCY DISTRICT

**EASEMENT ENCROACHMENT APPLICATION  
DISTRIBUTION PIPELINE RIGHT-OF-WAY**

Page 2

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**APPLICATION INFORMATION:**

1. Legal name, address, telephone number, and email address of Applicant:

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2. Full legal name and title of individual(s) who will sign encroachment document. The individual(s) listed should be the owner(s) of the property as described on the Deed, or an authorized signer who has the legal authority to execute the agreement on behalf of applicant:

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3. Detailed description of the proposed use of area encumbered by the easement (Example: 9" PVC water line; 22" RCP storm drain; 8" sewer line inside a 12" steel casing, two 2" HDPE conduits, one with 96-count fiber optic cable and another with 432-count fiber optic cable, grading, etc.):

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4. Location of proposed use:

a. Address (Street, City, State, Zip Code. Include Coordinates if available):

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b. Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

JORDAN VALLEY WATER CONSERVANCY DISTRICT

**EASEMENT ENCROACHMENT APPLICATION  
DISTRIBUTION PIPELINE RIGHT-OF-WAY**

Page 3

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5. Length of time requested (if not permanent):

\_\_\_\_\_

6. Anticipated Construction:

a. Date of Commencement: \_\_\_\_\_

b. Date of Completion: \_\_\_\_\_

I certify that the information provided in this application is true, complete, and accurate to the best of my knowledge and belief, and is provided in good faith. I also understand:

- (i) this application is for informational purposes only and it does not constitute authority to encroach, occupy, possess or otherwise use the right-of-way;
- (ii) that I must execute a written agreement for a right-of-way; and,
- (iii) no work within, encroachment upon, occupancy, possession or other use may be undertaken until both the District and I have executed a written agreement.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Applicant: \_\_\_\_\_