

**MINUTES OF THE PUBLIC HEARING/BOARD MEETING OF THE  
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**  
(Unapproved and subject to change)

Held November 14, 2018

A public hearing/Board meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held Wednesday, November 14, 2018, at 3:00 p.m. at the District office at 8215 South 1300 West, West Jordan, Utah.

Trustees Present:

Corey L. Rushton, Chair  
Greg R. Christensen  
Wm. Brent Johnson  
Karen D. Lang  
Scott L. Osborne  
Stephen W. Owens  
Ronald E. Sperry  
Lyle C. Summers  
John H. Taylor

Staff Present:

Richard Bay, General Manager/CEO  
Bart Forsyth, Assistant General Manager  
Alan Packard, Assistant General Manager  
Jason Brown, Information Systems Department Manager  
Brian Callister, Maintenance Department Manager  
Matt Olsen, Communications Department Manager  
Shane Swensen, Engineering Department Manager  
Shazelle Terry, Operations Department Manager  
Reid Lewis, General Counsel  
David Martin, Chief Financial Officer/Treasurer  
Brian McCleary, Controller  
Kurt Ashworth, Human Resources Manager  
Debbie Petersen, Human Resources Manager  
Linda Townes, Public Information Manager  
Beverly Parry, Executive Assistant  
Jessica Richards, Administrative Assistant  
Travis Christensen, Registered Engineer  
Kyle Chapman, Electronics & Instrumentation Technician  
Margaret Dea, Accountant  
Kevin Rubow, Staff Engineer

Also Present:

Greg Anderson, Public Works Director, Kearns Improvement District  
Paul Blanchard, AE2S  
Mark Chalk, Assistant General Manager, Taylorsville-Bennion Improvement District  
Mike DeVries, General Manager, Metropolitan Water District of Salt Lake and Sandy  
Justun Edwards, Director of Municipal Water, Herriman City  
Jason Helm, Assistant General Manager, Granger-Hunter Improvement District  
Keith Lord, General Manager, Taylorsville-Bennion Improvement District  
Brien Maxfield, Senior Engineer, Draper City  
Jason Rasmussen, Public Works Director, South Jordan City  
Ron Stewart, Partner, Gilbert & Stewart

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Seth Striefel, 855 Washington St., Salt Lake City, Utah  
Ryan Willeitner, Engineer, Jacobs Engineering  
Jacob Young, Utah Operations Leader, Brown and Caldwell

**Call to order and introduction of visitors**

Mr. Corey L. Rushton, Chair, convened the public hearing/Board meeting of the Jordan Valley Water Conservancy District Board of Trustees at 3:00 p.m. on Wednesday, November 14, 2018, in the administration building at 8215 South 1300 West in West Jordan, Utah. Mr. Rushton introduced the members of the Board and visitors. Mr. Richard Bay, General Manager, introduced the new Human Resources Manager, Kurt Ashworth.

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**Public hearing relating to the issuance of up to \$35 million of water revenue bonds; and related matters**

Mr. Rushton asked Mr. Reid Lewis, General Counsel, to report on verification of legal notification requirements for the public hearing. Mr. Lewis said state law requires that notice of this public hearing be published once each week for two consecutive weeks. It was published on October 24<sup>th</sup> and October 31<sup>st</sup> in the Salt Lake Tribune. Notice was also posted in the lobby of the District's administration building, on the State of Utah Public Notice website, and on the District's website. These postings and publications exceeded the legal requirements for notification of the hearing.

**Verification of legal notification requirements**

**Motion to open public hearing and receive public comments**

Mr. Rushton asked for a motion to open the public hearing. Mr. Christensen moved to open the public hearing. Following a second by Mr. Sperry, the motion was unanimously approved by those present as follows:

Mr. Christensen – aye	Mr. Johnson – not present
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – not present	

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**Comments from the Finance Committee Chair**

Mr. Ron Sperry, Finance Committee Chair, stated that everyone present is benefitting from the foresight and planning of those that occupied Board positions previously and who put together infrastructure and water supplies that are enjoyed today. He said the Board's job is to keep the infrastructure in place so that quality water can be delivered at a reasonable price. Mr. Sperry said this includes planning for the future, and this is where bonding comes into play. Bonding shifts the burden of payment from the current users to those who are going to be using it in the future and allows projects to be completed at today's prices. He stated it is wise to plan and build for the future.

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**Staff presentation on issuance of the bonds**

Mr. Dave Martin, Chief Financial Officer/Treasurer, reviewed the District's financial strategy which has three major sources of funding: 1) water rates, 2) property taxes, and 3) borrowing (issuing bonds). Mr. Martin reviewed the District's growth since the year 2000; where the District's revenue has come from during that time period, including wholesale water sales, retail water sales, and property taxes; the District's total fixed assets (gross) from 2000 to the present; and the District's capital funding plan, including the ten-year

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capital projects plan summary. He stated the proposed 2019A Bond series will be used primarily for the Southwest Aqueduct Project, Central Utah Water Project development charges, and the 10200 South Pipeline Project. He then summarized the structure and timing of the Series 2019A Bonds.

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**Questions from Trustees**

Mr. Christensen asked if staff knows what the interest rate will be on the 2019A Bonds. Mr. Martin said the interest rate is estimated to be 3.2 percent or higher.

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**Motion to open public comment session on issuance of the bonds**

Mr. Rushton asked for a motion to open the public comment session on issuance of the bonds. Mr. Sperry moved to open the public comment session. Following a second by Mr. Summers, the motion was unanimously approved by those present as follows:

Mr. Christensen – aye	Mr. Johnson – not present
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – not present	

There were no public comments.

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**Motion to close public comment session**

Mr. Rushton asked for a motion to close the public comment session. Mr. Christensen moved to close the public comment session. Following a second by Mr. Summers, the motion was unanimously approved by those present as follows:

Mr. Christensen – aye	Mr. Johnson – not present
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – not present	

**Staff response and summary**

Mr. Bay said he endorsed the information given in Mr. Martin's presentation.

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**Motion to close public hearing**

Mr. Rushton asked for a motion to close the public hearing. Ms. Lang moved to close the public hearing. Following a second by Mr. Sperry, the motion was unanimously approved by those present as follows:

Mr. Christensen – aye	Mr. Johnson – not present
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – not present	

**Approval of common consent items**

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Mr. Rushton presented minutes of the Executive Committee meeting held October 1, 2018; the regular Board meeting held October 3, 2018; and the Trustees Expenses Report for October 2018. Mr. Rushton called for a motion. Mr. Christensen moved to approve the minutes of the meetings held October 1, 2018 and October 3, 2018, and the Trustees Expenses Report for October 2018. Following a second by Ms. Lang, the motion was

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unanimously approved by those present as follows:

Mr. Christensen – aye	Mr. Johnson – not present
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – not present	

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**Public comments**

There were no public comments.

Mr. John Taylor arrived at 3:22 p.m.

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**Consider approval of Board and Committee meetings schedule for 2019**

Mr. Bay presented the proposed 2019 Board and Committee meetings schedule for consideration and recommended adoption of the schedule. Mr. Rushton called for a motion on the recommendation. Ms. Lang moved to approve the Board and Committee meetings schedule for 2019. Following a second by Mr. Christensen, the motion was unanimously approved by those present as follows:

Mr. Christensen – aye	Mr. Johnson – not present
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – aye	

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**Discuss and approve a response to State Auditor’s office regarding professional services procurement and bond marketing**

Mr. Bay stated that earlier this year the State Auditor notified District staff that he and his office would be reviewing the professional services procurement methodology for services related to public finance and bonding. Mr. Bay said many discussions on methodologies for professional services selection have taken place and hundreds of documents have been provided to the State Auditor’s Office. Mr. Bay said that as the review progressed, it expanded to consider the method of marketing bonds by the District. Staff recently received a draft, confidential final report from the State Auditor, who requested a response in writing. A response letter was provided to the Board for their approval. Mr. Bay reviewed the State Auditor’s recommendations and the District’s response to each recommendation. Mr. Bay recommended approval of a response to State Auditor’s Office regarding professional services procurement and bond marketing.

Mr. Osborne suggested a change in wording on the District’s response to Recommendation 5, so that it reads “we will continue to follow all requirements of state law.”

Mr. Owens suggested listing the State Auditor’s recommendations in the letter, followed by the District’s response.

Mr. Rushton asked for a motion on the recommendation. Mr. Owens moved to approve a response to State Auditor’s Office regarding professional services procurement and bond marketing with the suggested changes. Following a second by Mr. Osborne, the motion was unanimously approved by those present as follows:

Mr. Christensen – aye  
Ms. Lang – aye  
Mr. Owens – aye  
Mr. Sperry – aye  
Mr. Taylor – aye

Mr. Johnson – not present  
Mr. Osborne – aye  
Mr. Rushton – aye  
Mr. Summers – aye

**Consider approval  
of an underwriter  
engagement  
agreement for  
marketing of water  
revenue bonds**

Mr. Martin stated that in 2014, the District used a request for proposals (RFP) method to select professional services for financial advisor, bond counsel, and underwriter. He said the District signed five-year agreements with two underwriting firms, George K. Baum and Stifel Nicolaus. The District's financial advisor has analyzed the upcoming Series 2019A bonds and has recommended selection of George K. Baum as underwriter. Mr. Martin recommended approval of an underwriter engagement agreement for marketing of water revenue bonds, by authorizing Mr. Bay to sign a transaction specific agreement, which would allow George K. Baum to be the underwriter on the upcoming 2019 bond issue.

Mr. Owens disclosed that John Crandall, of George K. Baum, is his law firm's landlord in the Crandall building in Salt Lake City.

Mr. Rushton asked for a motion on the recommendation. Mr. Osborne moved to approve an underwriter engagement agreement for marketing of water revenue bonds. Following a second by Mr. Taylor, the motion was unanimously approved by those present as follows:

Mr. Christensen – aye  
Ms. Lang – aye  
Mr. Owens – aye  
Mr. Sperry – aye  
Mr. Taylor – aye

Mr. Johnson – not present  
Mr. Osborne – aye  
Mr. Rushton – aye  
Mr. Summers – aye

**Financial matters**

**Consider  
acceptance of the  
audit report by  
Gilbert & Stewart  
for fiscal year  
ending June 30,  
2018**

Mr. Brent Johnson arrived at 3:45 p.m.

Mr. Sperry introduced the annual review of the audit report for fiscal year ending June 30, 2018, completed by Gilbert & Stewart. Mr. Sperry asked Mr. Ron Stewart, Partner of Gilbert & Stewart, to review highlights of the audit report with the Board.

Mr. Stewart reviewed the audit process and stated that there are three objectives pertaining to the audit: 1) to determine if the numbers reported on the financial statement are accurate and materially correct, 2) to determine if internal controls are in place and working properly, and 3) to determine if the District is compliant with state rules and regulations. The unqualified opinion expressed by Gilbert & Stewart is that the financial statements present fairly, in all material respects, the financial position of the business type activities of the District as of June 30, 2018. Mr. Stewart said that in the evaluation of the District's internal controls, Gilbert & Stewart did not find any significant deficiencies or material weaknesses and the District met all compliance requirements in Utah law. There were no issues or findings.

Mr. Sperry asked Mr. Stewart to share his opinion on whether the District should have an internal auditor conduct a more in-depth review of District transactions. Mr. Stewart stated that while there is value in having another

set of eyes looking at District transactions, he feels that the District's internal controls are very effective.

Mr. Owens asked if any District insignificant deficiencies were listed in the audit report. Mr. Stewart stated that no insignificant deficiencies were found.

At the request of Mr. Rushton, Mr. Bay briefly reviewed the District audit process. Mr. Sperry suggested having an independent internal auditor, acting on behalf of and reporting to the Board, be a part of the District audit process.

Mr. Osborne said that the District audit committee is mainly made up of staff in the financial arena which could be a conflict of interest. He asked if the audit included an exhaustive revenue evaluation. Mr. Stewart said it was a sample-based evaluation which included 90% of receivables. Mr. Osborne suggested that in the future, 100% of wholesale revenue should be included in the evaluation.

Mr. Taylor suggested in the future, the District could request an internal control report or detail what the Board would like included in the audit and expand the procedures to include more testing of an internal audit level.

Mr. Rushton called for a motion on the recommendation. Mr. Sperry moved to approve acceptance of the audit report by Gilbert & Stewart for fiscal year ending June 30, 2018. Following a second by Mr. Summers, the motion was unanimously approved as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – aye	

**Consider adoption of Resolution No. 18-24, "Authorizing a Transfer of Funds from the Revenue Fund to the Capital Projects Fund and Other Designated Reserve Funds"**

Mr. Martin stated that after the audit report is completed, an annual transfer from the Revenue Fund will be made to other funds, such as the Capital Projects and reserve funds. Mr. Martin recommended transferring funds from the Revenue Fund to the following funds: \$8,738,364 to the Capital Projects Repair & Replacement Reserve Fund, \$302,368 to the Development Fee Fund, \$700,000 to the General Equipment Fund, \$500,000 to the Emergency Reserve/Self-Insurance Fund, \$500,000 to the Operation and Maintenance Fund, and to retain \$1,070,000 in the Revenue Fund. Mr. Martin stated that retaining this amount in the Revenue Fund will allow the District to reduce the water rate adjustment for the 2019/2020 fiscal year by two percent. He also said that \$1,078,116 of the fiscal year revenue is interest earned in other accounts and is not available for transfer. Mr. Martin recommended adoption of Resolution No. 18-24.

Mr. Rushton asked if there are any restrictions placed on the funds retained in the Revenue Fund to help reduce next year's water rate increase. Mr. Martin said there are no restrictions on the funds.

Mr. Osborne suggested staff create a Rate Stabilization Fund and have more controls and transparency on the funds after they are transferred into the various funds. Mr. Osborne said he likes the transfer of excess revenue into the General Fund, but he would like it earmarked only for use in

offsetting any water rate increases in the future. He said he has concerns transferring \$700,000 into the General Equipment Fund without having a detailed plan of expenditures.

Mr. Martin said the General Equipment Fund transfer is used to fund items included in the current budget which was adopted by the Board and he can provide a list of expenditures if needed. Mr. Martin said a Rate Stabilization Fund could be created which would restrict the use of the funds.

Mr. Osborne asked about the additional funds transferred to the Capital Projects/Repair & Replacement Fund and what these funds will be used for. Mr. Martin said the Capital Projects/Repair & Replacement Fund was under-projected in the approved budget. He said with the transfer of funds, 100% of the replacement capital projects would be funded.

Mr. Osborne said the District needs to follow its 10-year plan, and when we have a year with extra revenue, it should be reserved for years when revenues are down. Mr. Martin explained that the money going into the Capital Projects/Repair & Replacement Fund can be transferred to the regular Capital Projects Fund instead and reduce the bond issue if the Board wishes.

Mr. Bay explained that the Utah legislature required the four largest water conservancy districts to create a formal Capital Asset Management Program that focused on repair and replacement of aging infrastructure. The legislation required each district to create a Replacement Reserve Fund which would be used for replacement projects. He said the Board is required to adequately fund the Reserve Fund for the needed replacement projects. Mr. Bay stated the transfers made over the last few years into this fund have enabled the District to fund replacement projects at the rate of about \$5 million per year.

Mr. Bay suggested staff separate the Capital Projects/Repair & Replacement Fund into two-line items on the financial statement. He also suggested the possibility of reducing the current proposed transfer amount. Staff could bring an analysis to the Board in January showing how the two components of the Capital Projects/Repair & Replacement Fund have been operating.

Mr. Martin said a lesser amount could be placed in the Repair & Replacement Fund and transfer the remainder into a restricted fund that could be used for either a rate adjustment reduction or transfer into the Repair & Replacement Fund when that balance reaches zero.

Mr. Rushton said there need to be consistencies in practices year to year, and staff needs to adopt some guidelines and strategies to determine how much and where funds are transferred. He said he supports setting up a Rate Stabilization Fund.

Mr. Osborne said if additional revenues are collected through rates, they should be put into a Rate Stabilization Fund.

Mr. Johnson suggested tabling the resolution and bringing it back to the Board in January.

Mr. Rushton called for a motion on the recommendation. Ms. Lang moved to table the adoption of Resolution No. 18-24 and have it brought before the

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Board in January with suggested changes. Following a second by Mr. Osborne, the motion was unanimously approved as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – aye	

**Consider adoption of Resolution No. 18-25, “Amending Jordan Valley Water Conservancy District’s Policy Manual”**

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Mr. Bart Forsyth, Assistant General Manager, stated adoption of this resolution will approve changes to the existing computer and internet policy. These changes provide: guidelines for employees who have been authorized by the General Manager to post on official District social media sites, guidelines for staff’s personal use of social media when it might pertain to District matters outside of official District media channels, and a code of conduct for the public’s use of the District’s social media sites.

Mr. Christensen said 500 megabytes is small for restriction of downloads on social media sites. Mr. Jason Brown, Information Systems Manager, said it could be increased to 10 gigabytes for the file size limit. Mr. Forsyth said staff can review this and come up with a more up-to-date standard.

Mr. Osborne referred to 11.11 Paragraph 6 of the policy and suggested changing the language from “the employee shall destroy all copies of District contact information” to “the employee shall destroy all copies of District contact information in his/her possession.” He also expressed concern about 11.11 Paragraph 7 regarding device owners being held liable for damages caused by connecting to the District’s network. Mr. Forsyth said it is unlikely this will happen as the District has a good firewall, but it will give the District some protection in case there is an intentional breach through the firewall.

Mr. Forsyth recommended adoption of Resolution No. 18-25, subject to the addition of suggested changes and of grammatical and stylistic changes.

Mr. Rushton called for a motion on the recommendation. Mr. Taylor moved to approve Resolution No. 18-25, Amending Jordan Valley Water Conservancy District’s Policy Manual, with the addition of stipulated changes. Following a second by Mr. Owens, the motion was unanimously approved as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – aye
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – aye
Mr. Taylor – aye	

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**Consider adoption  
of Resolution No.  
18-26,  
“Annexations of  
Real Property into  
the Jordan Valley  
Water  
Conservancy  
District”**

Mr. Bay reviewed various annexations into the District that are in progress. He said the large size of a proposed development, as well as the prospect of additional large developments in the future, will seriously impact the District’s planning for future water supplies. Mr. Bay said the Board has had discussions regarding whether the Board would like to begin a new, additional method of paying for new water supplies and infrastructure through a water availability fee for new lands annexed into the District. He stated this resolution would establish a point in time, and the boundaries that exist at that point in time, which would be a demarcation between the District’s current method of funding new water supplies and infrastructure and a new concept in which the District could impose a water availability fee as a condition of annexation. Mr. Bay said this new concept would allow new lands proposing to annex into the District to shoulder more of the burden upfront and come into membership in the District more on par with the Member Agencies who have been a part of the District for decades and have helped build the water supplies and infrastructure that exist today. He said it is the closest reasonable approach to requiring that newly developing lands bring water supply and major infrastructure to the District as a condition of annexation.

Mr. Bay said adoption of Resolution No. 18-26 would establish a date wherein any lands within the District’s boundaries or within the boundaries of one of the District’s member cities, improvement districts, or retail system that are not yet annexed into the District would be exempt from the new way of funding water and would continue to remain under the current way of funding through wholesale water rates. He said the effective date of the resolution would be moved to mid-January in order to accommodate lands currently in the annexation process.

Mr. Christensen expressed concern that some Member Agencies do not realize that their district lands must be a part of the District before they can contractually deliver water to those customers. He said they may realize after the resolution is in effect that the lands are not in the District’s boundaries, and as a result, may have a water availability fee charged to them. Mr. Bay said that staff has been working on getting these lands annexed into the District. Mr. Osborne stated Item 1 of the resolution takes care of this situation.

Mr. Lewis suggested inserting two words into paragraph 3 so it reads “water delivered to real property which is annexed into the District..”

Mr. Rushton called for a motion on the recommendation. Mr. Christensen moved to approve Resolution No. 18-26, Annexations of Real Property into the Jordan Valley Water Conservancy District, with the suggested change in language. Following a second by Mr. Summers, the motion was unanimously approved as follows:

Mr. Christensen – aye  
Ms. Lang – aye  
Mr. Owens – aye  
Mr. Sperry – aye  
Mr. Taylor – aye

Mr. Johnson – aye  
Mr. Osborne – aye  
Mr. Rushton – aye  
Mr. Summers – aye

**Engineering,  
Maintenance, and  
Information  
Systems activities**

**Consider award of  
construction  
contract for  
Southeast Regional  
Water Treatment  
Plant Improvements  
Project**

Mr. John Taylor left at 5:55 p.m.

Mr. Alan Packard, Assistant General Manager, explained that the Southeast Regional Water Treatment Plant was originally constructed over 35 years ago, and there is a variety of repair and replacement items that need to be addressed. He said the scope of work includes repairs to existing glue-lam beams, gypsum board, tile, clerestory windows replacement, kitchen remodeling, painting pipes, installation of a fire sprinkler system in the Filter Building, and other miscellaneous improvements.

Mr. Packard recommended approval of award of a construction contract for Southeast Regional Water Treatment Plant Improvements Project to Paulsen Construction in the amount of \$919,719.

Mr. Rushton called for a motion on the recommendation. Mr. Summers moved to approve award of a construction contract for Southeast Regional Water Treatment Plant Improvements Project. Following a second by Mr. Johnson, the motion was unanimously approved by those present as follows:

Mr. Christensen – aye

Ms. Lang – aye

Mr. Owens – aye

Mr. Sperry – aye

Mr. Taylor – not present

Mr. Johnson – aye

Mr. Osborne – aye

Mr. Rushton – aye

Mr. Summers – aye

**Consider award of  
consulting contract  
for Microwave  
Radio System  
Upgrade**

Mr. Packard said in 2005, the District installed a microwave radio communications system as part of a Supervisory Control and Data Acquisition (SCADA) upgrade project. He stated while the microwave radio was installed to primarily support SCADA communications, the majority of available bandwidth is now used for security (video images and security devices) and business communications. He said the radio equipment is no longer supported by the manufacturer and in the past two years there have been two occasions of age-related equipment failure.

Mr. Packard said in 2018, the District hired Brown and Caldwell to perform an evaluation of available technologies (e.g. microwave, fiber, cellular technologies) to replace the microwave radio system. He said the study determined that replacing the existing microwave radio equipment with new microwave radio equipment provided the most cost-effective way to achieve District speed, reliability, and security requirements.

Mr. Packard recommended an award of a consulting contract for Microwave Radio System Upgrade to AECOM in the amount of \$230,058.

Mr. Osborne expressed concern with the total anticipated project cost of \$1,260,000. He felt that a fiber optics system would be substantially less expensive. He would like to meet with staff to review costs and service contract expenses.

Mr. Lyle Summers left at 6:10 p.m.

Mr. Christensen asked if fiber optics service was available at the proposed sites. Mr. Packard said fiber optics was not available at all the sites.

Mr. Rushton called for a motion on the recommendation. Mr. Johnson moved to approve award of a consulting contract for Microwave Radio System

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Upgrade with instructions for staff to meet with concerned Trustees. Following a second by Mr. Christensen, the motion was approved as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – nay	Mr. Osborne – nay
Mr. Owens – nay	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – not present
Mr. Taylor – not present	

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**Consider award of consulting contract for 10200 South Zone B Pipeline**

Mr. Osborne left at 6:20 p.m.

Mr. Packard recommended award of a consulting contract for 10200 South Zone B Pipeline to Jacobs Engineering in the amount of \$887,497.

Mr. Rushton called for a motion on the recommendation. Mr. Christensen moved to approve award of a consulting contract for 10200 South Zone B Pipeline. Following a second by Ms. Lang, the motion was unanimously approved by those present as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – not present
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – not present
Mr. Taylor – not present	

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**Consider approval of contract with United States Bureau of Reclamation for Watersmart Drought Contingency Planning Grant**

Mr. Packard complimented Mr. Travis Christensen, Staff Engineer, for his work on preparing the Watersmart Drought Contingency Planning Grant application. He recommended approval of a contract with United States Bureau of Reclamation for a Watersmart Drought Contingency Planning Grant and to authorize the General Manager to execute the agreement.

Mr. Rushton called for a motion on the recommendation. Ms. Lang moved to approve a contract with United States Bureau of Reclamation for Watersmart Drought Contingency Planning Grant and to authorize the General Manager to execute the agreement. Following a second by Mr. Christensen, the motion was unanimously approved by those present as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – not present
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – not present
Mr. Taylor – not present	

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**Reporting items**

Due to the lateness of the hour, reporting items were not reviewed.

**Report on District awards/recognitions and presentations at AWWA Intermountain Section conference**

Mr. Rushton congratulated Mr. Travis Christensen on receiving the Young Professional Award at the recent AWWA Intermountain Section Conference.

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**Upcoming meetings**

Mr. Rushton reviewed the upcoming December Board meeting dates. He asked for a motion to cancel the Conservation Committee, Executive Committee, and regular Board meetings in December. Ms. Lang moved to cancel the Conservation Committee, Executive Committee, and regular Board meetings in December. After a second by Mr. Sperry, the motion was unanimously approved by those present as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – not present
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – not present
Mr. Taylor – not present	

**Closed Session**

Mr. Rushton proposed to convene a closed meeting at 6:24 p.m. in the Board room of the District’s administration building at 8215 South 1300 West, West Jordan, Utah, to discuss sale or purchase of real property and/or water rights or water shares.

Mr. Owens moved to go into closed session for the discussion. Following a second by Mr. Christensen, the motion was unanimously approved by those present as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – not present
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – not present
Mr. Taylor – not present	

The closed meeting convened at 6:31 p.m. with all Trustees present, except Mr. John Taylor, Mr. Scott Osborne, and Mr. Lyle Summers. Also present were: Richard Bay, General Manager; Bart Forsyth, Assistant General Manager; Alan Packard, Assistant General Manager; Reid Lewis, Legal Counsel; David Martin, Chief Financial Officer/Treasurer; Shane Swensen, Engineering Department Manager; and Beverly Parry, Executive Assistant.

No votes or actions were taken during the closed meeting.

**Open meeting reconvened**

The open meeting was reconvened at 6:39 p.m.

**Consider approval to exchange District property with real property located at 2297 West 2550 South, West Haven**

Mr. Packard recommended approval to exchange District property with real property located at 2297 West 2550 South, West Haven, and authorize the General Manager to execute the applicable conveyance documents.

Mr. Rushton called for a motion on the recommendation. Mr. Johnson moved to approve the exchange District property with real property located at 2297 West 2550 South, West Haven City, and authorize the General Manager to execute the applicable conveyance documents. Following a second by Ms. Lang, the motion was unanimously approved by those present as follows:

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Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – not present
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – not present
Mr. Taylor – not present	

**Adjourn**

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Mr. Rushton called for a motion to adjourn. Ms. Lang moved to adjourn. The motion was unanimously approved by those present as follows:

Mr. Christensen – aye	Mr. Johnson – aye
Ms. Lang – aye	Mr. Osborne – not present
Mr. Owens – aye	Mr. Rushton – aye
Mr. Sperry – aye	Mr. Summers – not present
Mr. Taylor – not present	

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The meeting adjourned at 6:41 p.m.

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Corey L. Rushton, Chair of the Board of Trustees

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Richard P. Bay, Clerk