

**MINUTES OF THE REGULAR BOARD MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Unapproved and subject to change)

Held November 9, 2022

A Board meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held both in person and electronically on Wednesday, November 9, 2022, at 3:00 p.m. at JVVCD's administration building located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Trustees Present:

Corey L. Rushton, Chair
A. Reed Gibby
Karen D. Lang (electronic)
Sherrie L. Ohrn
Dawn R. Ramsey
Mick M. Sudbury (electronic)
Lyle C. Summers
John H. Taylor
Barbara L. Townsend

Staff Present:

Bart Forsyth, General Manager
Matt Olsen, Assistant General Manager
Alan Packard, Assistant General Manager
Shazelle Terry, Assistant General Manager
Gordon Batt, Operations Department Manager
Jason Brown, Information Systems Department Manager
Brian Callister, Maintenance Department Manager
Shane Swensen, Engineering Department Manager
Mark Stratford, General Counsel
David Martin, Chief Financial Officer/Treasurer
Brian McCleary, Controller
Kurt Ashworth, Human Resources Manager
Beverly Parry, Executive Assistant
Mindy Keeling, Administrative Assistant
Alicia Sekiller, Administrative Assistant
Martin Feil, Database Administrator (electronic)
Margaret Dea, Senior Accountant (electronic)
Conor Tyson, Staff Engineer
Todd Schultz, Analytics & Outreach Division Manager
Marcelo Anglade, Senior Engineer - Drafting
David McLean, Senior Engineer
Jackie Buhler, Purchasing Clerk (electronic)

Also Present:

Greg Anderson, General Manager, Kearns Improvement District
Gregory Baird (electronic)
Austin Ballard, CFO/Controller, Granger-Hunter Improvement District (electronic)

Mark Chalk, General Manager, Taylorsville-Bennion Improvement District (electronic)
Brian Child, Account Executive, Olympus Insurance (electronic)
Greg Christensen, Trustee, Kearns Improvement District
Greg Davenport, Utility Manager, City of West Jordan
Mike DeVries, General Manager, Metropolitan Water District of Salt Lake and Sandy
Clint Dilley, General Manager, Magna Water District (electronic)
Justun Edwards, Public Works Director, Herriman City (electronic)
Jason Helm, General Manager, Granger-Hunter Improvement District (electronic)
Gary Henrie, Engineer, Bureau of Reclamation (electronic)
Frank Hill (electronic)
Jake Himebaugh, Senior Associate, Brown & Caldwell (electronic)
Robert Kesler, Engineer, Heath Engineering
Travis Lim, West Jordan (electronic)
Jason Luettinger, Principal, Bowen Collins & Associates (electronic)
Brien Maxfield, Senior Engineer, Draper City (electronic)
Cary Necaise, Public Works Director, Riverton City (electronic)
Stacie Olson, Water Director, Riverton City
Parry Osborn, Senior Principal Engineer, Hazen and Sawyer
Marie Owens, Senior Project Manager, AE2S
Ana Paz, Associate Engineer, South Jordan City (electronic)
Dennis Pay, Public Works Director, South Salt Lake City (electronic)
Jason Rasmussen, Public Works Director, South Jordan City
David Robertson, Vice President, Lewis Young Robertson and Burningham
KC Shaw, Deputy General Manager, Central Utah Water Conservancy District (electronic)
Jessica Small (electronic)
Ron Stewart, Auditor, Gilbert & Stewart
Dan Tracer, Assistant City Engineer, Bluffdale City (electronic)
Ryan Willeitner, Engineer, Jacobs Engineering (electronic)
Jacob Young, Director, Brown & Caldwell

Call to order and introduction of visitors

Mr. Corey Rushton, Chair, convened a Board meeting of the Jordan Valley Water Conservancy District Board of Trustees at 3:01 p.m. on Wednesday, November 9, 2022. Mr. Rushton introduced the members of the Board and public who joined the meeting both in person and electronically.

Approval of common consent items

Mr. Rushton presented the minutes of the Executive Committee meeting held October 11, 2022, and regular Board meeting held October 12, 2022. He also presented the October Trustees' Expenses Report. Mr. Rushton called for a motion. Ms. Sherrie Ohrn moved to approve the minutes of the October 11 and October 12 meetings and the October 2022 Trustees' Expenses Report. Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

Mr. Gibby – aye	Ms. Lang – aye
Ms. Ohrn – aye	Ms. Ramsey – not present
Mr. Rushton – aye	Mr. Sudbury – aye
Mr. Summers – aye	Mr. Taylor – not present
Ms. Townsend – aye	

Public comments

There were no public comments.

Mr. John Taylor joined the meeting at 3:07 p.m. and Ms. Dawn Ramsey joined the meeting at 3:19 p.m.

Core Mission Reports	Mr. Bart Forsyth, General Manager, reviewed the Municipal and Industrial (M&I) Water Deliveries report through October 2022, the Wholesale Contract Progress report for each Member Agency, the M&I Water Sources report, the Provo River Reservoirs Update, and the Wholesale and Retail Actual and Projected Deliveries report. Mr. Forsyth also shared information on the Snow Water Equivalent levels for Provo River, Utah Lake, and Jordan River which shows high percent of median levels due to recent storms. He also shared Snow Water Equivalent levels exclusive to the Provo River Basin.
Water supply report	
Water quality report	Ms. Shazelle Terry, Assistant General Manager, explained how the Water Accounting System (WAS) has become the one true source of operational data for District reporting. She mentioned that as the data validation process becomes more automated, more current and accurate data becomes available for District use. Mr. Todd Schultz, Analytics & Outreach Division Manager, shared how the WAS platform has created a collaborative environment for District staff to validate data as it is being created in the District's water system. He reviewed various web views of the WAS, demonstrating how it can be applied and utilized by staff to better understand what has happened at individualized points in the system. He then illustrated how the WAS is increasing data quality and transparency for District needs.
Standing Committee Reports	Mr. Brian McCleary, Controller, reviewed the Financial Report for September 2022. He said the month of September was a strong month for water deliveries. He explained that September is the month JWCD makes its annual Bond Debt Service payment which is why the Net Revenues after Debt Service shows a \$13 million deficit.
Finance update	
Conservation update	Mr. Matt Olsen, Assistant General Manager, explained that in early October, staff was asked to put together a small messaging campaign to try to get the public to discontinue outdoor water use. The information was shared on social media and various media outlets. Other agencies that posted the information include Midvale City, TBID, CUWCD, West Valley City, Salt Lake County Regional Development, WBWCD, DWRe, Draper City, and West Jordan City. Mr. Olsen said staff will want to proactively message like this during the shoulder seasons in the future.
Consider approval of Board and Committee meetings' schedule for 2023	Mr. Rushton presented the Board and Committee meetings' schedule for 2023 and recommended approval. He called for a motion on the recommendation. Mr. Lyle Summers moved to approve the Board and Committee meetings' schedule for 2023. Following a second by Mr. Reed Gibby, the motion was unanimously approved as follows: Mr. Gibby – aye Ms. Ohrn – aye Mr. Rushton – aye Mr. Summers – aye Ms. Townsend – aye Ms. Lang – aye Ms. Ramsey – aye Mr. Sudbury – aye Mr. Taylor – aye

Financial Matters

**Presentation on the
audit report by
Gilbert & Stewart for
fiscal year ending
June 30, 2022**

Mr. Ron Stewart, Gilbert & Stewart, stated that the unmodified opinion expressed by Gilbert & Stewart in the firm's audit report is that the financial statements present fairly, in all material respects, the financial position of the business type activities of JWCD as of June 30, 2022. Mr. Stewart reviewed what was included in the audit process and stated that there are three objectives pertaining to the audit: 1) to determine if the numbers reported on the financial statements are accurate and materially correct, 2) to determine if internal controls are in place and working properly, and 3) to determine if JWCD is compliant with state rules and regulations. Mr. Stewart said that in the evaluation of JWCD's internal controls, Gilbert & Stewart did not find any significant deficiencies or material weaknesses, and JWCD met all compliance requirements in Utah law. There were no issues or findings.

**Consider adoption of
Resolution 22-14,
"Authorizing a
Transfer of Funds
from the Revenue
Fund to the Capital
Projects Fund and
Other Designated
Reserve Funds"**

Mr. David Martin, Chief Financial Officer, stated that after the audit report is completed, an annual transfer is proposed from the Revenue Fund to other funds, such as the Capital Projects and reserve funds. He reviewed the timeline of the budget and year-end transfer, the budget strategy and use of reserve funds, the proposed transfer amounts, and the source of the proposed Revenue Stabilization Fund transfer. He said that the proposed transfer includes two highlight points. First, the proposed transfer into the Replacement Reserve Fund will be less than the amount budgeted, since revenues from water sales were less than budgeted. Second, the balance of the Emergency Reserve/Self Insurance Fund will reach its reserve limit of \$5 million after the proposed transfer, and a proposed increase to the limit to \$10-15 million may be considered during the next budget cycle. He presented a comparison of the fiscal year 2021/2022 budget versus actual performance and the proposed year-end transfer.

Mr. Martin recommended transferring funds from the Revenue Fund to the following funds: \$10,898,744 to the Replacement Reserve Fund, \$336,820 to the Development Fee Fund, \$700,000 to the General Equipment Fund, \$200,000 to the Emergency Reserve/Self-Insurance Fund, \$200,000 to the Operation and Maintenance Fund, and \$3,648,578 to the Revenue Stabilization Fund.

Mr. Martin recommended adoption of Resolution No. 22-14, "Authorizing a Transfer of Funds from the Revenue Fund to the Capital Projects Fund and Other Designated Reserve Funds."

Mr. Rushton suggested that a discussion take place at a later date regarding the Revenue Stabilization Fund and how to use those funds depending on if the funds transferred into this fund is a result of excess money received from rates or savings from operations. He also said he would be uncomfortable using this fund to offset property tax changes being proposed by legislators.

Mr. Rushton called for a motion on the recommendation. Mr. Reed Gibby moved to approve Resolution No. 22-14. Following a second by Ms. Barbara Townsend, the motion was unanimously approved as follows:

Mr. Gibby – aye
Ms. Ohrn – aye
Mr. Rushton – aye
Mr. Summers – aye
Ms. Townsend – aye

Ms. Lang – aye
Ms. Ramsey – aye
Mr. Sudbury – aye
Mr. Taylor – aye

Consider adoption of Resolution No. 22-15, “Approving Annexation of Lands into the JWCD” (Cottonwood Lane)

Mr. Mark Stratford, General Counsel, said the Board previously approved the petition certification for the proposed annexation of lands into JWCD’s retail service area. The final Board action needed is adoption of this resolution approving the annexation of lands, and staff will then take the necessary steps to provide this documentation to the Lieutenant Governor’s office and update the JWCD boundaries. Mr. Stratford recommended adoption of Resolution No. 22-15, “Approving Annexation of Lands in the Jordan Valley Water Conservancy District” (Cottonwood Lane).

Mr. Rushton called for a motion on the recommendation. Mr. John Taylor moved to adopt Resolution No. 22-15, “Approving Annexation of Lands in the Jordan Valley Water Conservancy District” (Cottonwood Lane). Following a second by Ms. Barbara Townsend, the motion was unanimously approved as follows:

Mr. Gibby – aye
Ms. Ohrn – aye
Mr. Rushton – aye
Mr. Summers – aye
Ms. Townsend – aye

Ms. Lang – aye
Ms. Ramsey – aye
Mr. Sudbury – aye
Mr. Taylor – aye

Consider adoption of Resolution No. 22-16, “Amending JWCD’s Administrative Policy and Procedures Manual” (Personnel Rules and Regulations)

Mr. Stratford said staff is recommending several updates to the Policy and Procedures Manual which have been discussed with the Board previously. Some of the updates to the Personnel Rules and Regulations include general cleanup of language; recognizing Juneteenth as a holiday; providing three days of leave in association with miscarriages; providing a floating holiday in lieu of Columbus Day; and updating the drug and alcohol, personal appearance, and fraud policies. Mr. Stratford recommended adoption of Resolution No. 22-16, “Amending Jordan Valley Water Conservancy District’s Administrative Policy and Procedures Manual” (Personnel Rules and Regulations).

Mr. Rushton called for a motion on the recommendation. Ms. Sherrie Ohrn moved to adopt Resolution No. 22-16, “Amending Jordan Valley Water Conservancy District’s Administrative Policy and Procedures Manual” (Personnel Rules and Regulations). Following a second by Mr. Reed Gibby, the motion was unanimously approved as follows:

Mr. Gibby – aye
Ms. Ohrn – aye
Mr. Rushton – aye
Mr. Summers – aye
Ms. Townsend – aye

Ms. Lang – aye
Ms. Ramsey – aye
Mr. Sudbury – aye
Mr. Taylor – aye

Consider approval of a funding commitment letter for the 2022 BRIC JWCD Regional Water Treatment Plant Drought, Wildfire, and Earthquake Resiliency Project

Mr. Alan Packard, Assistant General Manager, said that FEMA provides BRIC (Building Resilient Infrastructure in Communities) grant funding to organizations that complete projects to better prepare for natural hazards. This is the second year JWCD has applied for BRIC funding for this project. Staff feels they have improved upon last year's unsuccessful application. The FEMA grant application process requires the applicant submit a letter stating its commitment to provide the local matching funds. Mr. Packard recommended approval of a funding commitment letter for the 2022 BRIC JWCD Regional Water Treatment Plant Drought, Wildfire, and Earthquake Resiliency Project to be signed by the General Manager and authorize the Assistant General Manager to sign the FEMA grant application.

Mr. Rushton called for a motion on the recommendation. Ms. Dawn Ramsey moved to approve a funding commitment letter for the 2022 BRIC JWCD Regional Water Treatment Plant Drought, Wildfire, and Earthquake Resiliency Project to be signed by the General Manager and authorize the Assistant General Manager to sign the FEMA grant application. Following a second by Ms. Barbara Townsend, the motion was unanimously approved as follows:

- | | |
|--------------------|-------------------|
| Mr. Gibby – aye | Ms. Lang – aye |
| Ms. Ohrn – aye | Ms. Ramsey – aye |
| Mr. Rushton – aye | Mr. Sudbury – aye |
| Mr. Summers – aye | Mr. Taylor – aye |
| Ms. Townsend – aye | |

Engineering Activities

Consider authorization to award a construction contract for 1028 East College Street Well Repair

Mr. Alan Packard, Assistant General Manager, said the proposed construction contract is for repair work on a well located at 1028 East College Street in the Millcreek area. He said staff noticed recently that gravel pack was present in water produced by the well which indicates a breach in the well screen or casing. The scope of this project includes: removing the pump and motor, performing a well video log, investigating the cause of the problem, repairing the potential breach, inspecting the well equipment, performing well cleaning and redevelopment, and reinstalling the pump and motor. Mr. Packard recommended authorization to award a construction contract for 1028 East College Street Well Repair to Rhino Pumps in the amount of \$139,001.

Mr. Rushton called for a motion on the recommendation. Mr. Reed Gibby moved to approve authorization to award a construction contract in the amount of \$139,001 to Rhino Pumps for 1028 East College Street Well Repair. Following a second by Mr. Mick Sudbury, the motion was unanimously approved as follows:

- | | |
|--------------------|-------------------|
| Mr. Gibby – aye | Ms. Lang – aye |
| Ms. Ohrn – aye | Ms. Ramsey – aye |
| Mr. Rushton – aye | Mr. Sudbury – aye |
| Mr. Summers – aye | Mr. Taylor – aye |
| Ms. Townsend – aye | |

Consider authorization to award construction contract for Southwest Groundwater Deep Well #7 Well Improvements

Mr. Packard said the Southwest Groundwater Well #7 has been operating since 2010 and was constructed to extract sulfate contaminated water as part of the aquifer remediation project. This well water is highly corrosive and has created problems with the well equipment. The proposed project will improve the lubrication system, column shaft, column pipe, bearings, and well development to restore well capacity. Mr. Packard recommended authorization to award a construction contract for Southwest Groundwater Deep Well #7 Well Improvements to Nickerson Company in the amount of \$393,609.

Mr. Rushton called for a motion on the recommendation. Ms. Sherrie Ohrn moved to approve authorization to award a construction contract in the amount of \$393,609 to Nickerson Company for Southwest Groundwater Deep Well #7 Well Improvements. Following a second by Ms. Dawn Ramsey, the motion was unanimously approved as follows:

- | | |
|--------------------|-------------------|
| Mr. Gibby – aye | Ms. Lang – aye |
| Ms. Ohrn – aye | Ms. Ramsey – aye |
| Mr. Rushton – aye | Mr. Sudbury – aye |
| Mr. Summers – aye | Mr. Taylor – aye |
| Ms. Townsend – aye | |

Consider approval of Cost Sharing Agreement with South Jordan City for 11400 South Redwood Road Meter Vault Rehabilitation

Mr. Packard said the meter station serving South Jordan City (City) at the corner of 11400 South and Redwood Road was constructed in 1982 and has experienced corrosion and age-related wear. The proposed project will rehabilitate the meter vault to ensure its continued reliable operation. In accordance with JVVCD policy, JVVCD and the City will equally share the cost of the required meter station improvements. JVVCD will administer the design and construction of the meter vault rehabilitation project, and the City will reimburse 50% of the design and construction cost. Mr. Packard recommended approval of a Cost Sharing Agreement with South Jordan City for 11400 South Redwood Road Meter Vault Rehabilitation and authorize the Assistant General Manager, General Counsel, and General Manager to make necessary revisions and execute the agreement.

Mr. Rushton called for a motion on the recommendation. Mr. Reed Gibby moved to approve a Cost Sharing Agreement with South Jordan City for 11400 South Redwood Road Meter Vault Rehabilitation and authorize the Assistant General Manager, General Counsel, and General Manager to make necessary revisions and execute the agreement. Following a second by Ms. Sherrie Ohrn, the motion was unanimously approved as follows:

- | | |
|--------------------|-------------------|
| Mr. Gibby – aye | Ms. Lang – aye |
| Ms. Ohrn – aye | Ms. Ramsey – aye |
| Mr. Rushton – aye | Mr. Sudbury – aye |
| Mr. Summers – aye | Mr. Taylor – aye |
| Ms. Townsend – aye | |

Consider authorization to award a construction contract for 11400 South Redwood Road Meter Vault Rehabilitation

Mr. Packard said JWCD's Engineering staff has prepared design specifications for this project and received numerous bids. He noted that South Jordan City will cost share 50% of this project. Mr. Packard recommended authorization to award a construction contract for 11400 South Redwood Road Meter Vault Rehabilitation to Corrio Construction in the amount of \$91,561.

Mr. Rushton called for a motion on the recommendation. Ms. Sherrie Ohrn moved to approve authorization to award a construction contract in the amount of \$91,561 to Corrio Construction for 11400 South Redwood Road Meter Vault Rehabilitation. Following a second by Mr. Mick Sudbury, the motion was unanimously approved as follows:

- | | |
|--------------------|-------------------|
| Mr. Gibby – aye | Ms. Lang – aye |
| Ms. Ohrn – aye | Ms. Ramsey – aye |
| Mr. Rushton – aye | Mr. Sudbury – aye |
| Mr. Summers – aye | Mr. Taylor – aye |
| Ms. Townsend – aye | |

Consider authorization to award a construction contract for Jordan Valley Water Treatment Plant Blower Room Acoustical Improvements

Mr. Packard said that new filter backwash blowers at the JWTP operate at a higher rotational speed and emit more noise than the original blowers. This has resulted in higher sound levels in the JWTP basement area and the water quality laboratory which is located immediately above the blower room. This project will include acoustic improvements such as foam insulation on the ceiling and installation of sound doors to reduce emitted noise. Mr. Packard recommended authorization to award a construction contract for Jordan Valley Water Treatment Plant Blower Room Acoustical Improvements to VanCon, Inc. in the amount of \$98,400.

Mr. Rushton called for a motion on the recommendation. Mr. Reed Gibby moved to approve authorization to award a construction contract in the amount of \$98,400 to VanCon, Inc. for Jordan Valley Water Treatment Plant Blower Room Acoustical Improvements. Following a second by Ms. Barbara Townsend, the motion was unanimously approved as follows:

- | | |
|--------------------|-------------------|
| Mr. Gibby – aye | Ms. Lang – aye |
| Ms. Ohrn – aye | Ms. Ramsey – aye |
| Mr. Rushton – aye | Mr. Sudbury – aye |
| Mr. Summers – aye | Mr. Taylor – aye |
| Ms. Townsend – aye | |

Consider authorization to award a construction contract for Jordan Valley Water Treatment Plant Boilers Installation

This project includes installation of boiler equipment, which was purchased previously, at the JWTP. Mr. Packard said that despite staff's efforts to receive multiple bids for this project, only one bid was received. The boilers were purchased for \$196,881, and the purchase order will be assigned to this contractor and is included in the proposed total authorization amount of \$608,000. MWDSLs will pay for 2/7 of this project cost. Mr. Packard recommended authorization to award a construction contract for Jordan Valley Water Treatment Plant Boilers Installation to K.O.H. Mechanical Contractors, Inc. in the amount of \$608,000.

Mr. Rushton called for a motion on the recommendation. Ms. Sherrie Ohrn moved to approve authorization to award a construction contract in the amount of \$608,000 to K.O.H. Mechanical Contractors, Inc. for Jordan

Valley Water Treatment Plant Boilers Installation. Following a second by Mr. Mick Sudbury, the motion was unanimously approved as follows:

Mr. Gibby – aye
Ms. Ohrn – aye
Mr. Rushton – aye
Mr. Summers – aye
Ms. Townsend – aye

Ms. Lang – aye
Ms. Ramsey – aye
Mr. Sudbury – aye
Mr. Taylor – aye

Reporting Items

Mr. Forsyth reviewed the routine reporting items which included: Central Utah Project/CUWCD activities report, facilities rental agreements signed by the General Manager, easement encroachment agreements signed by the General Manager, performance indicators for September 2022, and media coverage. Mr. Shane Swensen, Engineering Department Manager, gave final project completion reports on the Reservoir Chlorine Boosters Project and the JWTP Landscaping Improvements Project.

Report on annexation of District property located at 7271 West 11800 South into South Jordan City

Mr. Stratford reported on an anticipated annexation of approximately ten acres of JWCD property, located at 7271 West 11800 South, into South Jordan City. He said discussions on possible water needs for property proposed to be annexed into South Jordan City will take place at a later date.

Report and recommendation from subcommittee assigned to evaluate General Manager candidate(s)

Mr. Rushton said the process of searching for a new General Manager began in September 2022 with a lengthy discussion at the September Board meeting about the future needs of the District and what the process would include. It was decided the Board would appoint a subcommittee, consisting of Corey Rushton, Barbara Townsend, and John Taylor, to begin the search. The subcommittee solicited feedback from District senior management and trustees. From this feedback, the subcommittee updated the General Manager job description and established a framework for conducting interviews. The position was posted nationally, and 75 qualified applications were received. Eight candidates were advanced to the interview phase, four internal and four external to the District. Hour-long interviews were conducted on November 3 and 4, 2022. Mr. Rushton said all eight candidates were qualified, but two stood out as both capable and qualified, Assistant General Manager Mr. Alan Packard and Mr. Jacob Young with Brown and Caldwell. As there are two very strong candidates, Mr. Rushton suggested a hybrid approach may be most beneficial for JWCD going forward, which would include creation of a Deputy General Manager position.

Interview candidate(s) for General Manager position

Mr. Packard said he has almost 33 years of experience with JWCD. His background is as a civil engineer, and he has worked at JWCD as a Staff Engineer, Engineering Department Manager, and as Assistant General Manager since 2007. He has enjoyed working with Mr. Forsyth as well as talented, caring coworkers on meaningful projects. As he considered future needs of JWCD, he noted it will be important for the General Manager to promote an environment that attracts, trains, and retains talented, committed employees that can solve future problems. He also said that JWCD's ability to effectively influence public policy and state law is directly

related to strong relationships with Member Agencies and industry partners. In conclusion, he said he has worked with Mr. Jacob Young frequently on important projects for the District such as the Drought Contingency Plan, Master Plan, and large construction projects. He said he admires Mr. Young's abilities and can see the wisdom and value in taking advantage of his insights and experience. He said that if he was appointed as General Manager, he would recommend Jacob Young be appointed as Deputy General Manager with the advice and consent of the Board and make Shane Swenson Chief Engineer, as well as Engineering Department Manager. Mr. Packard said he feels he has much to contribute to advancing JVVCD's objectives.

Mr. Rushton asked Mr. Packard what his most challenging issue has been while working at JVVCD and how he brought it to a favorable conclusion. Mr. Packard said that approximately 15 years ago, staff and the Board wrestled with how to accommodate new lands coming into the JVVCD service area on an equitable basis. This discussion was tabled at the time, but when the Olympia Hills development began to formulate, the issue needed to be discussed and a solution found. The Water Efficiency Standards were developed, and Block 2 water rates were implemented.

Ms. Ohrn asked what Mr. Packard thought is the greatest external issue JVVCD will face in the near future and how he would handle it. Mr. Packard said that the assumptions that have been taken for granted on the reliability of JVVCD's water supply cannot be taken for granted any longer. This issue needs to be dealt with by supplementing JVVCD's water supply and scaling up efforts to convert traditional landscaping to waterwise landscaping, removal of nonfunctional turf, and implementing the Water Efficiency Standards.

Mr. Gibby asked Mr. Packard how he became interested in long-range planning and what advantage does his engineering background provide in his planning efforts. Mr. Packard said that as a Staff Engineer, he became interested in water rights, and his engineering training has helped with long-range planning because engineers are trained to apply a systematic consistent approach to solving problems. He said this methodical approach, which is defensible, is helpful for long-range planning.

Mr. Jacob Young gave some background stating that he graduated from Utah State University with B.A and Master's degrees in civil and Environmental Engineering. As he began his career, he focused on decision making behind effective utility management. He said he finds satisfaction in creating things that improve peoples' lives, and the water industry has the opportunity to do this on a massive scale. As he considered the opportunity to join JVVCD on the executive team, he saw this as an opportunity to continue to work to improve peoples' lives. He said in the eighteen years of his career so far, he has had opportunities to work with over 40 utilities throughout the United States. These projects ranged from water resource and infrastructure planning to management consulting on how to go about the business of providing water service. In doing so, he said he has had exposure to many ways of approaching the water supply business. He said he has had several opportunities to build and lead a variety of teams and has had opportunities to partner with JVVCD on several projects. In doing so, he has had exposure to a broad range of

JVWCD employees and seen the pride these people take in their work and the incredible culture within the District. He said his objectives for the District would be to build on the foundation already established by the current and previous leadership at JVWCD in order to take the District to the next level of success. He feels this can be accomplished by optimizing the business, enhancing the coalitions that have served JVWCD so well, and reinforcing the incredible culture already existing at JVWCD by recruiting and retaining the water industry's top talent. He said he has had opportunity to work directly with Alan Packard over the past eight years, including two projects on which Mr. Young worked as consultant project manager. He said Mr. Packard is truly passionate about providing the highest level of service possible to the JVWCD Member Agencies and retail customers. Mr. Packard knows how to plan and implement critical infrastructure for this community and understands the issues JVWCD will face in the future.

Mr. Rushton asked Mr. Young to pick a project he has worked on and explain how he would like to elevate the work done on the project. Mr. Young said that during the SCADA replacement project, one of the objectives established on that project was to make the most of the wealth of information provided by the SCADA system. As part of this project, data was integrated with five different information systems from the District. He said he was excited to see the evolution of this data being utilized in the Water Accounting System presentation earlier in the Board meeting, and the optimization of JVWCD with the single source of information.

Ms. Ohrn asked Mr. Young what he sees as the biggest external challenge JVWCD will face in the next few years and how he would address it. Mr. Young said the most urgent challenge is the shrinking work force which he would address by reinforcing the culture that exists at JVWCD and projecting that culture out to the water industry to show how it facilitates efficiency and rewarding work projects. He said he felt the most significant challenge is represented by the shrinking Great Salt Lake. This is the most publicly noticeable representation of drought and climate change. This is an opportunity for water providers to come together and take a greater ownership role in finding a solution to this publicly visible manifestation of the challenges brought on by drought and climate change.

Mr. Gibby asked why Mr. Young focused on water resources in school. Mr. Young said he had the opportunity to work at the Utah Water Research Laboratory at Utah State University which led to his interest in working in the water industry. Mr. Gibby asked what he anticipated, policy-wise, would be major challenges in the future. Mr. Young responded that the policies we make today will influence the position we will be in to face those challenges in the future. He said he has been encouraged by JVWCD's role in shaping water conservation policies across the state, by both leading by example and actively working with legislators to pattern policies after what JVWCD is implementing.

Closed meeting

Mr. Rushton proposed to convene a closed meeting at 5:26 p.m. to discuss the character and professional competency of an individual. Mr. John Taylor moved to go into closed session for the discussion. Following a second by Ms. Barbara Townsend, the motion was unanimously approved as follows:

Mr. Gibby – aye	Ms. Lang – aye
Ms. Ohrn – aye	Ms. Ramsey – aye
Mr. Rushton – aye	Mr. Sudbury – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – aye	

The closed meeting convened at 5:31 p.m. with the following Trustees present: Mr. Corey Rushton, Mr. Reed Gibby, Ms. Karen Lang (electronic), Ms. Sherrie Ohrn, Ms. Dawn Ramsey, Mr. Mick Sudbury (electronic), Mr. Lyle Summers, Mr. John Taylor, and Ms. Barbara Townsend. Also present were: Matt Olsen, Assistant General Manager and Beverly Parry, Executive Assistant. Mr. Olsen and Ms. Parry left for meeting for the discussion.

No votes or actions were taken during the closed meeting.

Open meeting

The open meeting was reconvened at 6:13 p.m.

Appointment of General Manager

Mr. Taylor expressed appreciation for the incredibly talented group of internal candidates who applied for the General Manager position and thanked them for their participation in this process and for making JVVCD a great organization. Mr. Gibby and Ms. Townsend agreed with Mr. Taylor's statement.

Discussion of appointment

Selection and appointment of General Manager

Mr. Taylor moved to designate Mr. Alan Packard as General Manager Designee to succeed Mr. Bart Forsyth. Following a second by Mr. Reed Gibby, the motion was unanimously approved as follows:

Mr. Gibby – aye	Ms. Lang – aye
Ms. Ohrn – aye	Ms. Ramsey – aye
Mr. Rushton – aye	Mr. Sudbury – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – aye	

Ms. Townsend said she was very impressed with the internal candidates, and Ms. Dawn Ramsey expressed her support in the appointment of Mr. Alan Packard as General Manager.

Consider organizational changes and any corresponding advice and consent

Ms. Ohrn expressed support of the proposed organizational changes in creating a Deputy General Manager position as JVVCD's service area will continue to grow in the future and will face challenges associated with this growth. This organizational change will assist JVVCD to move into the next phase of growth, both internally and externally. She expressed her appreciation for the expertise and professionalism of JVVCD staff. Mr. John Taylor moved to implement the proposal by Mr. Alan Packard to create the position of Deputy General Manager and to give the Board's consent to the appointment of Mr. Jacob Young as Deputy General Manager and Mr. Shane Swensen as Chief Engineer. Following a second by Mr. Reed Gibby, the motion was unanimously approved as follows:

Mr. Gibby – aye	Ms. Lang – aye
Ms. Ohrn – aye	Ms. Ramsey – aye
Mr. Rushton – aye	Mr. Sudbury – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – aye	

Mr. Forsyth expressed his support of the proposed organizational changes and said he felt this is the right move for JVVCD to take at this time to help meet future challenges. Ms. Dawn Ramsey left the meeting at 6:25 p.m.

Delegate authority to negotiate an employment contract and other conditions

Ms. Barbara Townsend moved to delegate authority to negotiate an employment contract and other conditions to the General Manager, General Counsel, Mr. Corey Rushton, and Ms. Barbara Townsend. Ms. Sherrie Ohrn moved to amend the motion that any substantive changes to the conditions of employment be brought before the Board. Following a second by Mr. John Taylor, the motion was unanimously approved as follows:

Mr. Gibby – aye	Ms. Lang – aye
Ms. Ohrn – aye	Ms. Ramsey – not present
Mr. Rushton – aye	Mr. Sudbury – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – aye	

Upcoming meetings

Mr. Rushton reviewed the upcoming meetings for December including the Conservation Committee meeting, Monday, December 5 at 3:00 p.m.; Executive Committee meeting, Monday, December 5 at 3:30 p.m.; and regular Board meeting, Wednesday, December 7 at 3:00 p.m. Mr. Lyle Summers moved to cancel the Conservation Committee, Executive Committee, and regular Board meetings in December. Following a second by Ms. Sherrie Ohrn, the motion was unanimously approved by those present as follows:

Consider approval to cancel the Conservation Committee meeting and the Executive Committee meeting scheduled for December 5, 2022, and the Board of Trustees meeting scheduled for December 7, 2022

Mr. Gibby – aye	Ms. Lang – aye
Ms. Ohrn – aye	Ms. Ramsey – not present
Mr. Rushton – aye	Mr. Sudbury – aye
Mr. Summers – aye	Mr. Taylor – aye
Ms. Townsend – aye	

Adjourn

Mr. Rushton called for a motion to adjourn. Ms. Barbara Townsend moved to adjourn. The meeting adjourned at 6:27 p.m.

Corey L. Rushton, Chair of the Board of Trustees

Barton A. Forsyth, District Clerk