

**MINUTES OF THE PUBLIC HEARING/REGULAR BOARD MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Approved January 8, 2025)

November 13, 2024

A regular meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held both in person and electronically on Wednesday, November 13, 2024, at 3:00 p.m. at JVVCD's administration building located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Trustees Present:

Corey L. Rushton, Chair
Karen D. Lang (electronic)
Zach Jacob
Andy Pierucci (electronic)
John H. Taylor
Barbara L. Townsend
John Richardson

Trustees Not Present:

Mick M. Sudbury
Dawn Ramsey

Staff Present:

Alan Packard, General Manager
Jacob Young, Deputy General Manager
Shazelle Terry, Assistant General Manager
Mark Stratford, General Counsel
David Martin, Chief Financial Officer
Brian McCleary, Controller
Gordon Batt, Operations Department Manager
Brian Callister, Maintenance Department Manager
Kelly Good, Community Engagement Department Manager
Kurt Ashworth, Human Resources Manager
Martin Feil, Database Administrator (electronic)
Shane Swensen, Chief Engineer
Jon Hilbert, Water Quality Division Manager
Travis Christensen, Engineering Group Leader
Mindy Keeling, Executive Assistant
Lisa Wright, Administrative Assistant III (electronic)
Cheyenne Davis, Customer Service Representative
Conor Tyson, Registered Engineer
Margaret Dea, Senior Accountant (electronic)
Matt Volmar, Asset Management Data Analyst (electronic)
Mike Brinton, Asset Management Program Administrator (electronic)
Kyle Allcott, Communication Section Supervisor

Also Present:

Greg Davenport, Utility Manager, City of West Jordan
Ana Paz, Associate Engineer, City of South Jordan (electronic)

Jason Helm, General Manager, Granger-Hunter Improvement District (electronic)
 Troy Stout, Assistant General Manager/COO, Granger-Hunter Improvement District (electronic)
 Justun Edwards, Director of Public Works, Herriman City (electronic)
 Gary Henrie, Engineer, Bureau of Reclamation (electronic)
 Austin Ballard, CFO/Controller, Granger-Hunter Improvement District (electronic)
 Shawn Robinson, Director of Operations and Maintenance, Taylorsville-Bennion Improvement District (electronic)
 Wayne Winsor, Assistant General Manager/CAO, Metropolitan Water District of Salt Lake and Sandy
 Jason Luettinger, Principal, Bowen Collins & Associates
 Clint Dilley, General Manager, Magna Water District (electronic)
 Ryan Willeitner, Engineer, Jacobs Engineering (electronic)
 Greg Anderson, General Manager, Kearns Improvement District
 Greg Christensen, Trustee, Kearns Improvement District
 Mark Chalk, General Manager, Taylorsville-Bennion Improvement District
 Don Russell, Trustee, Taylorsville-Bennion Improvement District
 Brett Behling, WSP Engineering
 Clark Burbidge, Codale Electric
 Ron Stewart, Gilbert & Stewart, CPA's
 Bob (electronic)

Call to order and introduction of visitors

Mr. Corey Rushton, Chair, convened the Board meeting of the Jordan Valley Water Conservancy District Board of Trustees at 3:00 p.m. on Wednesday, November 13, 2024. Mr. Rushton introduced the members of the Board and the public who joined the meeting both in person and electronically. Mr. Mick Sudbury and Ms. Dawn Ramsey were excused.

Public hearing on the Water Conservation Plan Update

Mr. Rushton stated this public hearing was being held to receive public comments relating to JWCD's Water Conservation Plan Update.

Verification of legal notification requirements

Mr. Rushton asked Mr. Mark Stratford, General Counsel, to report on verification of legal notification requirements for the public hearing. Mr. Stratford explained that State Code requires a Class A notice to be given for public hearings. He said notice was posted at the JWCD Administration and Education buildings, on the Utah Public Notice website, and the JWCD website. He stated that all requirements were met for legal notification as required by Utah Code.

Motion to open public hearing and receive public comments

Mr. Rushton called for a motion to open the public hearing and receive public comments. Mr. John Richardson moved to open the public hearing and receive public comments. Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend - aye	

Staff presentation on the water conservation plan update

Mr. Jacob Young, Deputy General Manager, provided an overview of the Conservation Plan Update (Plan) which included an analysis summary, resulting 2035 goals and metrics, and a five-year achievement plan. He said

as part of the analysis summary, JWWCD’s conservation programs were assessed. Eight programs were identified for enhancements to help promote further conservation, and four new programs were identified to be considered for adoption. The resulting 2035 goals are to reach 174 gpcd, and to achieve 7.7 million square-feet of turf replacement over the next six years. Mr. Young summarized elements of the achievement plan including a schedule for ramping up turf removal, increasing JWWCD’s conservation budget, and projected staffing needs.

Questions from Trustees

There were no questions from Trustees.

Invitation for public comments

Mr. Young explained that several forms of outreach provided for public comments on the proposed Plan. The Plan was made available on jwwcd.org for the public to review, along with a form for comments. Mr. Young said no written public comments were received through jwwcd.org. He said the Plan was also submitted to the Utah Division of Water Resources, who approved of the Plan. Finally, a meeting was held with JWWCD’s Member Agencies in which valuable comments were received. He then shared a letter from Greg Anderson, General Manager, Kearns Improvement District (KID), which included suggestions that would help support KID in its conservation efforts as well as JWWCD. Mr. Young summarized KID’s comments including: 1) consider conservation oriented rates for wholesale contracts, 2) enhance accessibility of water conservation classes and incentives, 3) provide a conservation demonstration trailer, 4) dispersed garden and conservation concepts in place of a Garden expansion, 5) enhance recognition, and 6) enhance legislative education efforts. Mr. Young said the suggestions by KID were considered and addressed in the final version of the proposed Plan. He stated that there will be continued discussions with KID and other Member Agencies as the Plan is implemented.

Motion to close public comment session

Mr. Rushton called for a motion to close the public comment section. Mr. John Taylor moved to close the public comment section. Following a second by Mr. John Richardson, the motion was unanimously approved by those present as follows:

- | | |
|---------------------------|--------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – aye |
| Ms. Ramsey – not present | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend - aye | |

Staff response and summary

Mr. Alan Packard, General Manager, expressed appreciation to Mr. Young and staff for the work put into developing the updated Plan and for their efforts in involving Member Agencies. He said the updated Plan will help guide investment decisions and achievements in conservation.

Mr. Young gave recognition to Ms. Kelly Good, Community Engagement Department Manager, and Mr. Courtney Brown, Conservation Division Manager, for their significant efforts in developing the Plan update.

Motion to close public hearing

Mr. Rushton called for a motion to close the public hearing on the Water Conservation Plan Update. Ms. Barbara Townsend moved to close the public hearing. Following a second by Mr. Andy Pierucci, the motion was approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend - aye	

Consider adoption of Resolution No. 24-16 “Approving the Water Conservation Plan Update”

Mr. Young presented Resolution No. 24-16 to approve the Water Conservation Plan Update. He stated that the Resolution verifies JWWCD has met requirements pursuant to the Water Conservation Act. The Resolution also authorizes the General Manager to submit the Plan to the Utah Division of Water Resources, for their records. He said approval of the Resolution would put the Plan into immediate effect. Mr. Young recommended the adoption of Resolution No. 24-16, “Approving the Water Conservation Plan Update”.

Mr. Rushton called for a motion on the recommendation. Ms. Barbara Townsend moved to adopt Resolution No. 24-16, “Approving the Water Conservation Plan Update”. Following a second by Mr. John Richardson, the motion was unanimously approved as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend - aye	

Public hearing on proposed adjustments to Trustee division boundaries

Mr. Rushton stated this public hearing was being held to receive public comments relating to the proposed Trustee division boundaries adjustments.

Verification of legal notification requirements

Mr. Rushton asked Mr. Mark Stratford, General Counsel, to report on verification of legal notification requirements for the public hearing. Mr. Stratford explained that State Code requires a Class A notice to be given for public hearings. He said notice was posted at the JWWCD Administration and Education buildings, on the Utah Public Notice website, and the JWWCD website. He stated that all requirements were met for legal notification as required by the Utah Code.

Motion to open public hearing and receive public comments

Mr. Rushton called for a motion to open the public hearing and receive public comments. Mr. John Richardson moved to open the public hearing and receive public comments. Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend - aye	

Staff presentation on proposed adjustments to Trustee division boundaries

Mr. Packard presented information on the proposed adjustments to Trustee division boundaries saying that State law requires special districts to review Trustee division boundaries at least every ten years. In 2022, JWWCD reviewed Trustee division boundaries and arrived at a preferred boundary adjustment. At that time, State law required a public hearing to be held by

the Governor. Due to the impractical nature of the Governor holding a public hearing, State law has since been modified to allow the board of a special district to hold its own public hearing and make a recommendation for final approval by the Governor. Mr. Packard shared JWCD's existing Trustee division boundaries which includes nine Trustees and eight divisions. He said nominations for Trustees must be made by municipalities within JWCD's service area, or Salt Lake County. When a Trustee term is coming to an end, JWCD will reach out to municipalities or the county asking them to submit at least two nominations to the Governor's office. The Governor then considers the nominations and makes appointments which are later confirmed by the Senate.

The review of Trustee division boundaries every ten years accounts for population growth and to ensure representation is as equitable as possible. Mr. Packard said as boundary adjustments were considered, four parameters were followed to help guide the development of any adjustments: 1) Seek to maintain Trustee division boundaries which provide broad and equitable representation across various constituencies of the JWCD service area, 2) Maintain current Board structure and governance (recommend keeping the number of Trustees at nine), 3) Population served and water purchase contract amount are both considerations for allocating representation, and 4) State law requires nominating entities be either municipalities or counties. Mr. Packard reported that within those parameters, JWCD has developed recommended adjustments to Trustee boundaries and involve creating a ninth division which encompasses the four improvement districts who have water purchase contracts with JWCD. JWCD will encourage these municipalities to consult with the improvement districts in making nominations. The proposed boundary adjustments are also equitable in population served and water purchase contract amounts, with each division being served by one Trustee. Mr. Packard said that JWCD met with Member Agencies to seek feedback on the proposed boundary adjustments. Among the Member Agencies there was general support for the proposed changes, and none were opposed to the proposed changes.

Questions from Trustees

There were no questions from Trustees.

Invitation for public comments

Mr. Packard stated that JWCD received a letter from Mr. Mark Chalk, General Manager, Taylorsville-Bennion Improvement District (TBID), which commented on the municipalities who would nominate in the new ninth division should give deference to the wishes of the improvement districts. He requested JWCD to make that deference a requirement rather than a recommendation. Mr. Packard said JWCD does not have the latitude to require cities to submit nominations for whomever the improvement districts suggest.

Mr. Rushton invited Mr. Chalk to comment. Mr. Chalk expressed his thanks for consideration of his letter. He also expressed TBID's support of the proposed boundary adjustments. He voiced appreciation for the proposed division nine that would give the improvement districts a voice on the Board. He said although TBID is not a nominating entity, the hope is for TBID to be able to submit names for a potential trustee and to have them considered by the nominating municipality.

Mr. Greg Anderson, General Manager, Kearns Improvement District (KID), expressed KID’s support of the proposed Trustee division boundary adjustments with the addition of division nine, and Corey Rushton as the representative of new division. He suggested that language be modified to allow for preferred nominees by improvement districts to be considered, rather than a candidate that potentially may not represent the combined voice of the improvement districts.

Motion to close public comments session

Mr. Rushton called for a motion to close the public comment session. Mr. John Richardson moved to close the public comment session. Following a second by Ms. Barbara Townsend, the motion was approved by those present as follows:

- | | |
|---------------------------|--------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – aye |
| Ms. Ramsey – not present | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend - aye | |

Staff response and summary

Mr. Packard thanked those who commented and said that it is the intent of JVVCD to ensure the improvement districts are well represented on the JVVCD Board. He mentioned that JVVCD is recommending the nomination cycles for divisions one through four be staggered so they are not in the same nomination cycle as division nine. He said for ease of administration and to accomplish this, the term of Mayor Karen Lang be abbreviated to end in February 2026 rather than 2028. Mr. Packard mentioned that pending Board approval of the proposed Trustee division boundaries adjustments, the information will be forwarded to Governor Cox for final approval. If approved by the Governor, the boundaries adjustment information will be brought back to the Board for a modification of JVVCD’s bylaws.

Mr. Rushton voiced his appreciation for Member Agencies, nominating entities, the public, Salt Lake County, and staff for their cooperation and for keeping the best interest of JVVCD in mind.

Mr. Zach Jacob inquired as to the process of nominating entities when there is more than one municipality in a division. Both Mr. Andy Pierucci and Mr. Rushton responded that each entity may submit up to two nominees each, or they may choose to coordinate and submit agreed upon nominations, or they may defer to one or the other.

Motion to close public hearing

Mr. Rushton called for a motion to close the public hearing on proposed adjustments to Trustee division boundaries. Mr. John Richardson moved to close the public hearing. Following a second by Ms. Barbara Townsend, the motion was approved by those present as follows:

- | | |
|---------------------------|--------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – aye |
| Ms. Ramsey – not present | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend - aye | |

Mr. Packard presented Resolution No. 24-17 to approve the realignment of Trustee division boundaries. He stated that the proposed realignment is described in the Resolution, and reiterated that pending Board action, the

Consider adoption of Resolution No. 24-17 “Realignment of Trustee Division Boundaries”

Resolution would be forwarded to Governor Cox for final approval. Mr. Packard recommended the adoption of Resolution No. 24-17, “Realignment of Trustee Division Boundaries”.

Mr. Rushton called for a motion on the recommendation. Mr. John Richardson moved to adopt Resolution No. 24-17, “Realignment of Trustee Division Boundaries”. Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

- | | |
|---------------------------|--------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – aye |
| Ms. Ramsey – not present | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend - aye | |

Approval of common consent items

Mr. Rushton presented the minutes of the Executive Committee meeting held October 7, 2024, and regular Board meeting held October 9, 2024. He also presented the October 2024 Trustees’ Expenses Report. Mr. Rushton called for a motion. Mr. Zach Jacob moved to approve the minutes of the October 7 and October 9 meetings and the October 2024 Trustees’ Expenses Report. Following a second by Ms. Barbara Townsend, the motion was approved by those present as follows:

- | | |
|---------------------------|--------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – aye |
| Ms. Ramsey – not present | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend - aye | |

Public comments

There were no public comments.

Core Mission Reports

Water supply update

Mr. Alan Packard, General Manager, reviewed the Municipal and Industrial (M&I) Water Deliveries report through October 2024, saying that due to a warm and dry October, combined wholesale and retail deliveries were up forty percent (40%) from the previous year. He said total fiscal year-to-date deliveries are approximately 5,500 acre-feet more than the previous year. Mr. Packard shared a graph comparing temperature and precipitation levels from 2023 and 2024, which illustrated the recent warm and dry October. He then reviewed the Wholesale and Retail Actual and Projected Deliveries report. The M&I Water Sources report through the end of September, showed a continued decrease in groundwater usage due to good snowpack and available supply of un-stored surface water. Mr. Packard reviewed the Provo River Reservoirs Update which continues to show reservoir storage at or above its 10-year average.

Water quality update

Mr. Jon Hilbert, Water Quality Division Manager, stated that the Lead and Copper Rule Revisions (LCRR) were published in 2021. Lead Service Line Inventories were kept as part of the original rule revisions and were due October 16, 2024. In the last three years, JVVCD has successfully taken inventory of all service lines for which it provides retail water delivery and has determined that there are no lead service lines. He said all service line materials information has been digitized and can be found on jvwcd.org. Mr. Hilbert said JVVCD submitted its Lead Service Line Inventory on September 24, 2024, to the Utah Division of Drinking Water, and it was

approved on October 7, 2024. Looking forward, to remain in compliance with the LCRR, JWWCD will develop a new sampling site plan, identify and map any potential lead service line connectors, and improve customer communication and public notification.

Standing Committee Reports

Mr. Brian McCleary, Controller, reviewed the Financial Report for September 2024, explaining that on the summary page, a deficit of \$14 million can be seen, and is the result of the semi-annual bond debt service payment that was made in September. He mentioned that actual expenses and revenues are in line with projected expenses and revenues.

Finance update

Conservation update

Ms. Kelly Good, Community Engagement Department Manager, gave an update on recently completed grass removal projects through the Salt Lake County Municipal Partnerships Program (Program). She explained that the Partnership is made up of Salt Lake County, Utah League of Cities and Towns, The H2O Collective, and JWWCD. The Program is a turf replacement program and is funded from the payment of the American Rescue Plan Act. She said to date, approximately 471,259 square feet of turf has been replaced with \$1,413,777 in rebates. Ms. Good then shared information on projects that have been completed in Cottonwood Heights, Millcreek, Riverton, Sandy, South Jordan, and West Jordan.

Consider approval of Board and Committee meetings' schedule for 2025

Mr. Rushton said in the October 2024 Board meeting, a schedule for the 2025 Board meetings was proposed and no modifications to that schedule have been made. Mr. Rushton called for a motion to approve the Board and Committee meetings schedule for 2025. Mr. John Richardson moved to approve the 2025 Board and Committee meetings schedule. Following a second by Mr. John Taylor, the motion was approved by those present as follows:

- | | |
|---------------------------|--------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – aye |
| Ms. Ramsey – not present | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend - aye | |

Financial Matters

Presentation on the audit report by Gilbert & Stewart for FY ending June 30, 2024

Mr. Ron Stewart, of Gilbert & Stewart, reviewed what was included in the audit process and stated that there are three objectives pertaining to the audit: 1) to determine if the financial statements are accurate, materially correct and meet accounting standards, 2) to determine if internal controls are implemented and working effectively, and 3) to determine if JWWCD is compliant with State finance rules and regulations. He stated that the unmodified opinion expressed by Gilbert & Stewart in the firm's audit report is that the financial statements present fairly, in all material respects, the financial position of the business type activities of JWWCD as of June 30, 2024. He mentioned some of the various documents and procedures that are reviewed or tested during the audit. Mr. Stewart said that in the evaluation of JWWCD's internal controls, Gilbert & Stewart did not find any significant deficiencies or material weaknesses, and JWWCD met all compliance requirements in Utah law. There were no issues or findings.

Mr. Stewart said during the audit process, a significant amount of documentation is required, and many questions are asked. He commended JWWCD staff for their cooperation and responsiveness during the audit.

Mr. Andy Pierucci left the meeting at 4:21 p.m.

Consider adoption of Resolution No. 24-18 “Authorizing a Transfer of Funds from the Revenue Fund to the Capital Projects Fund and Other Designated Reserve Funds

Mr. Martin stated that after the audit report is completed, an annual transfer is proposed from the Revenue Fund to various reserve funds. The proposed Resolution No. 24-18 will authorize the transfer of these funds. He provided a reconciliation summary of the fiscal year 2023/2024 ending financial results including the adopted budget, Board report, audit adjustments, and the audit report. Mr. Martin mentioned that the audit report is consolidated with the Jordan Valley Conservation Gardens Foundation, and that those amounts and non-cash accruals were removed in the summary. He then provided information on the funds included in the Resolution for transfer, including the balance of those funds before and after the transfer. Mr. Martin said the total transfer amount is \$21,759,328. He said actual water deliveries exceeded the budgeted amount of 102,000 acre-feet, and the revenues generated by the higher water sales are proposed to be transferred to the Revenue Stabilization Fund. Also, savings from budgeted expenses that were not fully spent are proposed to be transferred to the Short-Term Operating Reserve Fund.

Mr. Martin recommended transferring funds from the Revenue Fund to the following funds: \$14,328,572 to the Replacement Reserve Fund, \$345,294 to the Development Fee Fund, \$900,000 to the General Equipment Fund, \$300,000 to the Emergency Reserve/Self-Insurance Fund, \$300,000 to the Operation and Maintenance Fund, \$4,062,666 to the Short-Term Operating Reserve Fund, and \$1,522,796 to the Revenue Stabilization Fund.

Mr. Martin recommended adoption of Resolution No. 24-18, “Authorizing a Transfer of Funds from the Revenue Fund to the Capital Projects Fund and Other Designated Reserve Funds.”

Mr. Rushton called for a motion on the recommendation. Mr. John Taylor moved to adopt Resolution No. 24-18, “Authorizing a Transfer of Funds from the Revenue Fund to the Capital Projects Fund and Other Designated Reserve Funds.” Following a second by Ms. Barbara Townsend, the motion was approved by those present as follows:

- | | |
|---------------------------|----------------------------|
| Mr. Richardson – aye | Mr. Jacob – aye |
| Ms. Lang – aye | Mr. Pierucci – not present |
| Ms. Ramsey – not present | Mr. Rushton – aye |
| Mr. Sudbury – not present | Mr. Taylor – aye |
| Ms. Townsend - aye | |

Conservation, Communications, and Information Systems Activities

Consider approval of a Water Conservation Funding Agreement with the City of South Jordan

Mr. Young said the City of South Jordan (City) has applied for a Water Conservation Funding Agreement to assist in funding a Toilet Rebate Program, an Indoor Water Fixture Rebate Program, and a Turf Conversion Rebate Program. Mr. Young recommended approval of a Water Conservation Funding Agreement with the City of South Jordan in the amount of \$68,000.

Mr. Rushton called for a motion on the recommendation. Ms. Barbara Townsend moved to approve a Water Conservation Funding Agreement with the City of South Jordan in the amount of \$68,000. Following a second by Mr. John Richardson, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – not present
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend - aye	

Engineering Activities

Consider authorization to award a construction contract for the 2024 Vault Improvement Project

Mr. Shane Swensen, Chief Engineer, said as part of JVVCD’s ongoing efforts to upgrade and restore transmission system vaults, the proposed project will rehabilitate five vaults in the JVVCD system. Three of the vaults are located on or near the 4500 South pipeline and the other two vaults are located on the 11400 South pipeline. He explained that one of the vaults on the 11400 South pipeline is a meter station for WaterPro, Inc., and that WaterPro, Inc. will cost share the rehabilitation project in the amount of 50 percent. He said three contractors submitted bids for the project. One of the contractors was deemed non-responsive due to not meeting the minimum requirements. He recommended authorizing the award of a construction contract for the 2024 Vault Improvement Project to VanCon Construction in the amount of \$2,582,200.

Ms. Townsend asked about the difference in bid amounts and why one was considerably more than the other. Mr. Swensen explained that the nature of the project includes unfavorable conditions such as night work, work in UDOT rights-of-way, and extensive traffic control. He said some contractors will offer to do the work but at a premium.

Mr. Rushton called for a motion on the recommendation. Mr. John Richardson moved to authorize the award of an engineering contract to VanCon Construction in the amount of \$2,582,200 for the 2024 Vault Improvement Project. Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – not present
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend - aye	

Operations and Maintenance Activities

Consider approval of expenditure to purchase dump truck

Mr. Brian Callister, Maintenance Department Manager, said staff regularly evaluate vehicles and equipment to ensure they remain safe, reliable, and cost-effective and whether they should be replaced. In a recent evaluation of equipment, it was determined there is a need to replace the 2004 International 4400 dump truck with a larger and more reliable dump truck. He said a new dump truck will increase efficiency with larger capacity, updated safety features, reliability, and less risk of damage. Mr. Callister said an invitation for bids was posted on JVVCD’s website along with reaching out to several known vendors. Three responsive bids that met the minimum specifications for a complete dump truck were received. Mr. Callister recommended the lowest bid from Premier Truck Group of SLC for a 2026 Freightliner 114SD Plus in the amount of \$186,061.

Mr. Rushton called for a motion on the recommendation. Mr. John Richardson moved to approve the expenditure to purchase a dump truck in the amount of \$186,061 from Premier Truck Group of SLC. Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – not present
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend - aye	

Reporting Items

Mr. Packard reviewed the routine reporting items which included: Central Utah Project/CUWCD activities report, easement encroachment agreements signed by the General Manager, monthly performance scorecard for October 2024, and media coverage. Mr. Shane Swensen, Chief Engineer, reported on a final project completion report for the 2022-23 Vault Improvement Project and the AC Mitigation and Monitoring Project.

Mr. Packard then shared a letter received from Ms. Marcelle Shoop, the Executive Director of the Great Salt Lake Watershed Enhancement Trust, which expressed appreciation for JVVCD’s recent contribution of water to Great Salt Lake.

Mr. Packard reported on a letter sent to Ms. Dorothy Adams, Executive Director of the Salt Lake County Health Department. The letter communicated JVVCD’s concerns with enforcement of current fluoride regulations in light of the recent federal court ruling that there is an insufficient margin of safety between the known hazard level of fluoride and the regulated exposure level. The letter asked the health department to consider suspending enforcement of fluoride regulations until EPA has completed the court-ordered regulatory review.

The Utah Association of Special Districts held their annual conference November 6 – 8, in which JVVCD Board Chair, Corey Rushton, received the Distinguished Board Member award. Mr. Packard congratulated Mr. Rushton on the award and recognized him for his great service on the JVVCD Board.

Ms. Karen Lang left the meeting at 4:49 p.m.

Upcoming meetings

Mr. Rushton reviewed the upcoming meetings including the Conservation Committee meeting, Monday, December 9 at 3:00 p.m.; Executive Committee meeting, Monday, December 9 at 3:30 p.m.; and regular Board meeting, Wednesday, December 11 at 3:00 p.m.

Consider approval to cancel the Conservation Committee meeting and the Executive Committee meeting scheduled on December 9, 2024, and the Board of Trustees meeting scheduled for December 11, 2024

Mr. Rushton recommended cancelling the Conservation and Executive Committee meetings scheduled for Monday, December 9 and the regular Board meeting scheduled for Wednesday, December 11. Ms. Barbara Townsend moved to cancel the meetings scheduled for December 9 and 11. Following a second by Mr. John Taylor, the motion was approved by those present as follows:


Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – not present	Mr. Pierucci – not present
Ms. Ramsey – not present	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend - aye	

Adjourn

Mr. Rushton called for a motion to adjourn. Ms. Barbara Townsend moved to adjourn. Following a second by Mr. John Taylor, the meeting adjourned at 5:04 p.m.



Corey L. Rushton, Chair of the Board of Trustees



Alan E. Packard, District Clerk