

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Approved April 9, 2025)

Held March 10, 2025

The Executive Committee meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held in person and electronically on Monday, March 10, 2025, at 3:00 p.m. at JVVCD's office located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Trustees Present:

Corey L. Rushton, Chair
Barbara Townsend
Andy Pierucci (electronic)
John Richardson
John H. Taylor
Karen D. Lang (electronic)

Trustees Not Present:

Dawn R. Ramsey
Mick M. Sudbury
Zach Jacob

Staff Present:

Alan Packard, General Manager
Jacob Young, Deputy General Manager
Shazelle Terry, Assistant General Manager
Brian Callister, Maintenance Department Manager
Brian McCleary, Controller
David Martin, Chief Finance Officer/Treasurer
Jason Brown, Information Systems Manager
Gordon Batt, Operations Department Manager
Kelly Good, Community Engagement Department Manager
Kurt Ashworth, Human Resource Manager
Shane Swensen, Chief Engineer
Travis Christensen, Engineering Group Leader
Mindy Keeling, Executive Assistant
Lisa Wright, Administrative Assistant III
Cheyenne Davis, Customer Service Representative
Ben Purdue, Right-of-Way & Property Manager
Margaret Dea, Senior Accountant (electronic)
Jeanette Perry, Customer Services Supervisor (electronic)
Martin Feil, Database Administrator (electronic)

Also present:

Greg Christensen, Trustee, Kearns Improvement District

Welcome Mr. Corey Rushton, Chair, called the meeting to order at 3:00 p.m.

**Review agenda
for February 12,
2025, Board
meeting**

Mr. Rushton asked Mr. Alan Packard, General Manager, to review the proposed agenda for the March 12, 2025, regular Board of Trustees meeting. Mr. Packard reviewed the proposed agenda and additional topics, including Core Mission Reports and Standing Committee Reports. He noted the approval considerations of Conservation Program and Financial Agreements, Operation and Maintenance Agreements, and Engineering Activities. Mr. Packard also mentioned there will be a report on Central Utah activities, facility rental agreements, Capital Projects, media coverage, and upcoming meetings.

**Review
travel/training
policy for
Trustees**

Mr. Rushton left the meeting, and Ms. Lang took the role of Chair.

Ms. Mindy Keeling, Executive Assistant, outlined and reviewed the travel and training policy for JWWCD Trustees, noting that Trustees are entitled to per diem payments for up to 12 meetings or activities each year. She indicated that the Utah Division of Finance sets per diem rates for Trustees attending official meetings or activities. Ms. Keeling noted the per diem is the daily allowance for Trustees, set at \$135 for meetings or activities that last up to four hours and \$200 for those exceeding four hours.

Ms. Keeling explained that all Trustees are required to complete the Utah Association of Special Districts training within one year of taking office, accessible in person or online at www.training.auditor.utah.gov. She explained that each Trustee is entitled to per diem for this training, in addition to any other authorized compensation. The current daily meal allowance for travel expenses in Utah is set at \$68, based on guidelines from the U.S. General Services Administration, with actual costs varying by location.

Ms. Keeling highlighted that conference hotel costs would be reimbursed with the submission of receipts. Trustees can claim expenses for airfare, parking, ground transportation, luggage, and mileage, which is currently reimbursed at \$0.70 per mile. Meal and incidental reimbursements are available for business travel over 100 miles from JWWCD's Administration Building, including the annual meeting of the Utah Association of Special Districts. Trustees must submit a payroll form for each attended event as per diem payments are processed through the payroll system, ensuring accurate tax calculations.

**Report on status
of previously
declared surplus
property at 14863
South 1300 West**

Mr. Shane Swensen, Chief Engineer, stated that JWWCD owns 1.27 acres of property at 14800 South 1300 West in Bluffdale City Property. He noted it was acquired in 1983 in connection with a water shares transaction and was intended to be used as a well site; however, exploratory drilling revealed that the water quality is unsuitable for JWWCD's needs. Bluffdale City has shown interest in purchasing the Property, which staff has determined is surplus to JWWCD's requirements. In October 2017, the Board approved the Property as surplus and authorized staff to negotiate its market value. Though negotiations with Bluffdale City began in 2019, they stalled due to discrepancies between the offer and appraised values. In February 2025,

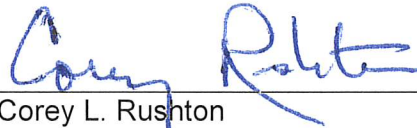
City Manager Mark Reid presented an updated appraisal valuing the Property at \$530,000. After review, staff believe this offer reflects fair market value. Accordingly, staff will proceed with the sale to Bluffdale City for \$530,000.

**Discuss Board
tour options**

Ms. Shazelle Terry, Assistant General Manager, presented facility tour options to the Board that included several JMWCD facilities as well as some options for CUWCD facilities and a Great Salt Lake tour offered by the GSL Trust. Participants expressed the most interest in a tour of CUWCD's CWP Polishing Plant in Vinyard and the GSL tour. Staff will work to arrange tours of these two facilities in the coming year. Ms. Terry said facility tours present an excellent opportunity for Trustees and staff to engage with JMWCD projects and observe their impact directly.

Adjourn

Ms. Karen Lang called for a motion to adjourn. Ms. Barbara Townsend moved to adjourn. The meeting adjourned at 3:19 pm.



Corey L. Rushton
Chair of the Board of Trustees



Alan E. Packard
District Clerk