

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Approved on March 8, 2023)

Held February 6, 2023

The Executive Committee meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held in person and electronically on Monday, February 6, 2023, at 4:07 p.m. at JVVCD's office located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Trustees Present:

Corey L. Rushton, Chair
Karen D. Lang (electronic)
A. Reed Gibby
Lyle C. Summers
Barbara L. Townsend
Mick M. Sudbury
John H. Taylor (electronic)
Dawn R. Ramsey (electronic)

Trustees Not Present:

Sherrie L. Ohrn

Staff Present:

Alan Packard, General Manager
Jacob Young, Deputy General Manager
Matt Olsen, Assistant General Manager
Shazelle Terry, Assistant General Manager
Jason Brown, Information Systems Department Manager
Brian Callister, Maintenance Department Manager
Shane Swensen, Engineering Department Manager
David Martin, CFO/Treasurer
Brian McLeary, Controller
Mark Stratford, General Counsel
Kurt Ashworth, Human Resources Manager
Beverly Parry, Executive Assistant
Martin Feil, Database Administrator (electronic)
Mindy Keeling, Administrative Assistant (electronic)
Alicia Sekiller, Administrative Assistant
Jeanette Perry, Customer Services Supervisor (electronic)
Travis Christensen, Engineer
Kelly Good, Communications Division Manager

Also Present:

Greg Christensen, Trustee, Kearns Improvement District

Welcome

Mr. Corey Rushton, Chair, called the meeting to order at 4:18 p.m.

**Review agenda
for February 8,
2023, Board
meeting**

Mr. Rushton asked Mr. Alan Packard, General Manager, to proceed with the review of the proposed agenda. Mr. Packard reviewed the proposed agenda for the February 8, 2023, Board of Trustees meeting. Some of the topics for discussion and consideration included: consider approval of minutes of the Executive Committee meeting held January 9, 2023, and the regular Board meeting held January 11, 2023, and the Trustees' expenses report for January 2023; consider adoption of Resolution 23-06, "Amending Jordan Valley Water Conservancy District's Administrative Policy and Procedures Manual"; consider adoption of Resolution 23-07, "Amending Appendix 3 of Jordan Valley Water Conservancy District's Administrative Policy and Procedures Manual"; consider adoption of Resolution 23-08, "Amending Jordan Valley Water Conservancy District's Rules and Regulations for Retail Water Service"; consider authorization to award a construction contract for Distribution Pipeline Replacements – Old Farm and 5650 South areas; consider approval of a fixed time water use donation agreement for water rights release to Farmington Bay; consider approval of expenditure for annual Provo River Watershed Council workplan; legislative update report; and various routine reporting items.

**Discuss
proposed
changes to the
Administrative
Policy and
Procedures
Manual and
Rules and
Regulations for
Retail Water
Service**

Mr. Stratford presented information on proposed policy changes. He said changes to be considered for the February Board meeting will include conflict of interest and general cleanup of the Administrative Policy and Procedures Manual, minor cleanup, multi-year contracts, purchasing thresholds, and signature authority in the Purchasing Policy, and a charges and fee review schedule, including impact fees, in the Rules and Regulations for Retail Water Service.

Mr. Rushton asked if there would be an advantage to have an "on call" contract for various professional services. Mr. Stratford said if the need arose for that situation, then it could be considered.

**Report on
Demand,
Supply, and
Major
Conveyance
Master Plan**

Mr. Young presented results of the Demand, Supply, and Major Conveyance Master Plan (Plan). He said this Plan focuses on identifying the timing of when new water supply projects are needed and identifying conveyance infrastructure projects needed to convey that water supply to end customers. He also said this Plan is one component of many that feed into JVVCD's overall capital improvements program. He explained that the foundation for the Plan is the evaluation criteria which are used in two different ways that include identifying deficiencies in the system and developing improvements. He said that some of the goals are first, demand projections that account for uncertainty in population growth, conservation effort effectiveness, and climate change impact, second, identifying sources for annual supply and demand, and third, creating a project plan with numerous phases that include planning horizons of the years 2030, 2040, and 2065.

Mr. Packard said that the current Plan was completed in 2022, and the Plan is formally updated every five years. He said minor updates occur each year during the budgeting process.

Mr. Rushton asked whether JVVCD has an alternative plan for water supplies if projects such as the Bear River Project were to not happen. Mr. Packard said supplies from the Bear River Project would serve lands outside of JVVCD boundaries that are predominately owned by Kennecott. He said frequent discussions would be had with Kennecott regarding how much water supply Kennecott can count on, so they can make adjustments in their planning according to water availability. He also said that JVVCD will develop alternative plans for pursuing other water supplies.

Adjourn

Mr. Rushton called for a motion to adjourn. Mr. Mick Sudbury moved to adjourn. Following a second by Ms. Barbara Townsend, the meeting adjourned at 4:47 p.m.



Corey L. Rushton, Chair of the Board of Trustees

Alan E. Packard, District Clerk