

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Unapproved and Subject to Change)

Held January 8, 2018

The Executive Committee meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held Monday, January 8, 2018, at 4:43 p.m. at the District office at 8215 South 1300 West, West Jordan, Utah.

Trustees Present:

Corey L. Rushton, Chair
Greg R. Christensen
Karen D. Lang
Scott L. Osborne
Stephen W. Owens
Ronald E. Sperry
Gary C. Swensen

Not Present:

Wm. Brent Johnson
Chad G. Nichols

Staff Present:

Richard Bay, General Manager/CEO
Alan Packard, Assistant General Manager
Dave Martin, CFO/Treasurer
Brian Callister, Maintenance Department Manager
Matt Olsen, Communications Department Manager
Shane Swensen, Engineering Department Manager
Shazelle Terry, Operations Department Manager
Debbie Petersen, HR Department Manager
Reid Lewis, General Counsel
Beverly Parry, Executive Assistant
Hayley Shaffer, Administrative Assistant

Welcome

Mr. Corey L. Rushton, Chair, called the meeting to order at 4:43 p.m. Mr. Wm. Brent Johnson and Mr. Chad G. Nichols were excused from the meeting. Mr. Rushton asked Mr. Richard Bay, General Manager, to proceed with the agenda.

**Review
Agenda for
January 10,
2018 Board
meeting**

Mr. Bay reviewed the proposed agenda for the January 10, 2018, regular Board of Trustees meeting. The Board agenda included: adoption of Resolution No. 18-01, "Approving the Withdrawal of Lands from JVVCD (South Salt Lake City)"; adoption of Resolution No. 18-02, "Authorizing a Transfer of Funds from the Revenue Fund to the Capital Projects Fund"; analysis of budget issues for fiscal year 2018/2019; preliminary budget preparation calendar; report on updated 10-year financial plan; budget parameters plan; two engineering items; two operations, public outreach and conservation activities items; a report on Qualified Capital Asset Report; a report on Trustee nominations for four divisions; a report on customer response to pipeline break repair; a report on bond refunding; a report on Verification of Compliance with selected Utah laws and internal District practices; and various routine reporting items.

With regards to the agenda item pertaining to approval to purchase vehicles, Mr. Christensen suggested staff consider leasing as an alternative to purchasing vehicles. Mr. Osborne suggested staff consider the warranty value when purchasing vehicles.

**Report on
Municipal
Manual on
Water, by
Prepare 60**

Mr. Bay stated that a Municipal Manual on Water was created by the District and the other three largest water districts in the State as a Prepare60 initiative. It is intended for city council members and mayors as an educational resource for their use when dealing with a wide range of topics. Recently, at the Utah League of Cities and Towns seminar for newly elected City officials, Mr. Bay made recommendations regarding the cities partnership with their regional water providers on water conservation initiatives and repair and replacement of aging infrastructure.

**Report on
tour of Jordan
Aqueduct
Terminal
Reservoir**

Mr. Bay stated that an invitation to tour the Jordan Aqueduct Terminal Reservoir was extended by the District to newly elected City mayors, newly elected City Council members, and trustees from various water improvement districts. Five newly elected mayors and some city council members and trustees attended. It was a great forum to talk about planning, joint operations, funding and financing, future supplies, and conservation.

Mr. Bay said that a second tour of the Jordan Aqueduct Terminal Reservoir is scheduled in January and the newly elected officials who were not able to attend the first tour will be invited as well as the metro township officials.

Adjourn

Mr. Rushton called for a motion to adjourn. Ms. Lang moved to adjourn the meeting. The motion was unanimously approved as follows:

Mr. Christensen – aye	Mr. Johnson – not present
Ms. Lang – aye	Mr. Nichols – not present
Mr. Osborne – aye	Mr. Owens – aye
Mr. Rushton – aye	Mr. Sperry – aye
Mr. Swensen – aye	

The meeting was adjourned at 5:14 p.m.

Corey L. Rushton, Chair of the Board of Trustees

Richard P. Bay, Clerk